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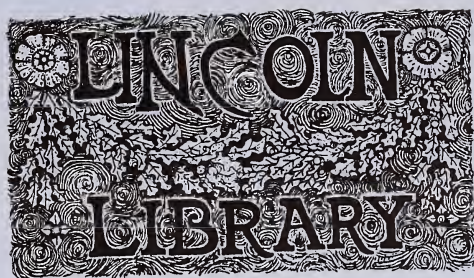
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PORTS



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June 2010 Town Reports 2010

TOWN OF LINCOLN

2010 ANNUAL TOWN REPORT



About the Cover:

For a small town, Lincoln regularly juggles many significant projects at once. 2010 was no exception...

Counter clockwise from upper right: The MacDowell land purchase preserved woods, fields and beautiful boardwalks like this; The multi-board 4th of July float symbolized a new spirit of collaboration amongst boards and committees; John Snell receives Lincoln's \$140,000 Green Community grant check; Architectural drawings developed by the Town Offices Study Committee; and a watercolor of the Town Office building, hanging in the Donaldson room, depicts the building at the heart of our volunteer government.

Cover art and narrative provided by Noah Eckhouse.

REPORT
of the
OFFICERS AND COMMITTEES
of the
TOWN OF LINCOLN
FOR THE YEAR 2010



LINCOLN, MASSACHUSETTS

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TOWN INFORMATION

<i>First Settled</i>	1650-1680
<i>Town Incorporated</i>	1754
<i>Town Area</i>	14.56 square miles
<i>Population</i>	6,041 (including Hanscom AFB)
<i>Registered Voters</i>	4,427 (including Hanscom AFB)
<i>Type of Government</i>	Town Meeting
<i>2010 Annual Town Meeting</i>	March 27, 2010
<i>2010 Annual Election of Officers</i>	March 29, 2010
<i>FY 2010 Tax Rate</i>	Residential \$11.47 Commercial \$15.09
<i>FY 2011 Tax Rate</i>	Residential \$12.37 Commercial \$16.27

MUNICIPAL AND SCHOOL OFFICES

<u>DEPARTMENT</u>	<u>OFFICE HOURS</u>	<u>PHONE</u>
TOWN OFFICES 16 Lincoln Road	Mon-Fri 8:30 AM – 4:30 PM Unless otherwise specified:	
Accounting & Finance		259-2608
Administration		259-2600
Assessors		259-2611
Building Inspector		259-2613
Collector/Treasurer		259-2605
Conservation		259-2612
Health, Board of		259-2614
Housing Commission		259-2614
Historical Commission & Historic District Comm.		259-2614
Planning		259-2610

Selectmen, Board of		259-2600
Town Clerk		259-2607
Zoning Board of Appeals	Mon, Tues, Wed, Thurs 9AM – 2PM	259-2610
COUNCIL ON AGING	Mon-Fri 8:30 AM – 4:30 PM	259- 8811
Bemis Hall		
15 Bedford Road		
PUBLIC SAFETY		
169 Lincoln Road		
Emergencies		911
General Business		259-8113
PUBLIC WORKS		
30 Lewis Street	Mon-Fri 7:00 AM – 3:30 PM	259-8999
Transfer Station	Wed & Sat 9:30 AM - 3:30 PM	259-8999
Route 2A		
WATER DEPARTMENT	Mon- Fri. 700 AM – 3:30 PM	
Pumping Station, 77 Sandy Pond Road		259-8997
Filtration Plant, 80 Sandy Pond Road (manned daily)		259-1329
RECREATION		259-0784
Ballfield Road, Hartwell Building		
LINCOLN PUBLIC SCHOOLS		259-9400
Ballfield Road		
Smith School (K – 4)		259-9404
Brooks School (5 – 8)		259-9408
Superintendent		259-9409
Business Office		259-9401
LINCOLN SUDBURY REGIONAL DISTRICT SCHOOL		978-443-9961
390 Lincoln Road, Sudbury		
HANSCOM SCHOOLS - Hanscom AFB		
Hanscom Primary		274-7722
Hanscom Middle		274-7720
MINUTEMAN REGIONAL SCHOOL DISTRICT		861-6500
758 Marrett Road, Lexington		

PUBLIC MEETINGS ARE POSTED ON THE TOWN OFFICES BULLETIN BOARD AND ON THE TOWN MUNICIPAL CALENDAR @ www.lincolntown.org.

GENERAL GOVERNMENT

BOARD OF SELECTMEN

D. Noah Eckhouse
Sara A. Mattes
Gary A. Taylor

Timothy Higgins, Town Administrator
Anita Scheipers, Assistant Town Administrator
Debra Parkhurst, Administrative Assistant

Introduction

"May you live in interesting times," the reputed Chinese blessing and curse, seems apt for Lincoln's current circumstances. Like governmental agencies of all sorts we are squeezed financially by rising costs on the one hand and the impacts of the lingering economic downturn on the other. In addition we face substantial outlays to refurbish and renew aged infrastructure at Town Offices and the Lincoln Schools and to provide suitable facilities for our Council on Aging. Concerns have arisen regarding the funding of Lincoln-Sudbury Regional High School and the leasing of housing at Hanscom Air Force Base to families unconnected to the military, prompting sober reflection regarding longstanding relationships with L-S and the Hanscom schools and how best to assure quality education for Lincoln students. We shall not lack for things to do!

Despite myriad challenges, we continue to fare well on many fronts. Hard work and good fortune have shored up Lincoln's fiscal situation. Completion of the first stage of The Groves provided a boost to commercial tax revenues while the re-sourcing of health insurance coverage for town employees along with redistribution of our pension obligations yielded very substantial cost savings both immediately and for the future. Important infrastructure efforts are progressing. We completed Phase I of our roadway rehabilitation project, and Phase II should be completed this coming summer. Similarly, a major hurdle for the Rte. 2 project at Crosby's Corner has now been cleared, and the project seems finally on the last lap toward construction. The renovation of Lincoln Station, the opening of AKA Bistro, the expansion and upgrading of Donelan's Supermarket and the restructuring of Lincoln Woods have rejuvenated and, hopefully, re-anchored Lincoln's retail center. Coming attractions including roadway and walkway improvements in the area and a new wine and cheese shop will provide additional interest and better access. Conservation efforts have also met with success. An outstanding cooperative effort by the Rural Land Foundation, Mass Audubon, the town and private contributors acquired the 21 acre MacDowell property, placed it along with 56 adjoining acres under

permanent agricultural restrictions, and provided a conservation easement and a new wooden walkway connecting to conservation land in Weston. We are also making good, but less visible progress in providing needed services more efficiently and we continue to expand our participation in regional activities to promote Lincoln's interests.

So, as we face challenges ahead, Lincoln continues to navigate troubled waters, making steady headway avoiding major upsets. This could not happen without the efforts of many dedicated volunteers and the support of a capable and effective town staff.

Town Finances

In response to a sharper than expected drop in state aid and slower than expected revenue growth associated with the Groves assisted living project, we thought it prudent to call a special town meeting to rebalance the FY 10 budget. The shortfall was addressed by rescinding funds for various equipment purchases that had been previously approved, by lowering the general insurance budget (premiums were lower than projected), by taking advantage of one-time school revenues and by making a modest transfer from the town's reserves. We ended FY 10 with a balanced budget and began FY 11 in a solid financial position.

Our overall financial situation has improved this year despite a projected decline in state aid for the coming fiscal year. The Groves development, the delay of which reduced revenues and required adjustment of the FY 10 budget, has now moved to completion of its initial phase. This has yielded additional funds through increased permitting fees and new construction revenues, and will provide a continuing source of tax revenue for the future. We have also had success in reducing our insurance and pension expenditures. Recently we were able to change health insurance providers in a manner that yielded significant reductions in premiums to both the Town and its employees and also pared and simplified the administrative burden upon our staff. With the cooperation of our union bargaining units, for which we are grateful, implementation went very quickly so that we not only gained long-term benefits, but were also able to capture savings almost immediately. In response to recent market events, the Commonwealth reduced the rate at which public pension programs must be funded, thus lowering our annual assessments from the Middlesex County Pension program that covers our employees. All of these developments are beneficial both now and in the future.

We have also made progress in lowering costs while maintaining or even improving services. Lincoln was instrumental in the organization of a new regional entity to provide Advanced Life Support services to ten area municipalities. This service, which covers high-level services not offered by our own Public Safety Department, was previously offered by Emerson Hospital.

The new ALS service has been in operation successfully now for several months, and received a regional commendation for its outstanding service. One of its two emergency vehicles and its associated staff is housed here in Lincoln, assuring minimal response for Lincoln citizens in times of need. Even with improved service, this new approach offers reductions in cost. The Town continues to look for cost savings in other ways. We are currently using a part-time building inspector to replace our recently retired full-time inspector, and are proposing the sharing of facilities management services by the Town, Schools and Library. Our housing agencies are participating in a trial effort to regionalize the administration of affordable housing. We are also investigating the possible regionalization of Public Safety dispatchers. Meetings among the land use boards have resulted in an agreement among the agencies that will improve coordination and resource use. Chris Reilly has joined us as the Director of Planning and Land Use Permitting to oversee the planning process, to facilitate the activities of the permitting and land use agencies and to bolster Lincoln's participation in regional efforts.

Such good news on the operating budgets is very welcome right now because we anticipate that needed capital expenditures to upgrade our outdated town and school facilities, as detailed later, will put pressure on tax bills in coming years. The Capital Planning Committee has expanded its role to insure that larger projects, such as facilities upgrades, are not only thoroughly vetted but are also coordinated and managed in order to minimize impacts upon Lincoln's taxpayers. The Finance Committee, Finance Director and Town Administrator have developed a forecast model to allow us to assess the tax impact of the various projects that are under consideration. We will continue to make this information a focal point of our discussion of capital needs with the town.

Infrastructure Projects

Roadway Rehabilitation

In March of 2008 the Town Meeting authorized the Selectmen to borrow up to \$5.5 million to rehabilitate the town's primary roadways. The project was separated into two phases. Phase I, consisting of Route 126, Trapelo Road, Baker Bridge, Sandy Pond Road (between Bedford Road and Baker Bridge Road) and Bedford Road (north of Route 2) is now complete. We recently completed the design and updated cost estimates for Phase II, which will consist of Bedford Road (between Route 2 and Lincoln Road), Lincoln Road (from Bedford Road to Route 117) and Route 117. Bids have just been opened, and the guidance of Superintendent Bibbo in a bidding strategy proved wise as we came in lower than originally anticipated. Barring unforeseen circumstances the Phase II contract can be awarded in time for construction to begin this April.

While based upon initial cost estimates, anticipated funding was insufficient to complete the entire scope of work originally contemplated for the overall

rehabilitation project. As a result, we evaluated the condition of each road by segment and elected to hold out several segments as lower priorities and did not include them in the base bid we requested from contractors. However, the recently received bids were sufficiently low to allow us to re-examine how much of the overall project can now be completed. We have built a balance in our state roadway (Chapter 90) account, which combined with the remaining bond funds, should allow us to complete the renovation of the major roads and still leave us with the resources to proceed with much needed improvements on Lincoln's secondary roads.

In addition, the Roadway and Traffic Committee (RTC) has recommended that we undertake a feasibility study to evaluate redesigning the intersections at Route 117/Lincoln Road and Route 126/Route 117 – both locations where the frequency and severity of accidents is of concern. We have taken this recommendation under advisement and are considering whether or not to move forward with it at this time.

Town Offices

Town Offices is home to the town's executive, administrative, land use and permitting, and financial offices and activities. It is also the volunteer heart of our community - it hosts the majority of meetings that are integral to the operation of the boards, committees and commissions that constitute our municipal government – both ordinary meetings for the conduct of the town's business as well as special hearings, meetings and events. The building has served the town well. Initially constructed in 1908 as the Center School, the building functioned as a school building until the 1980s when it was converted for use as town offices. It has since then received only very modest repairs and updates. It has served well beyond its planned useful life, is sorely out of compliance with modern access and safety requirements, has outdated and failing core systems and is badly in need of renovation.

Two separate evaluations have concluded that the building is in need of code compliance upgrades, mechanical system upgrades and other improvements to allow its continued use as offices and meeting space for provision of our town services. We received funding last March to prepare a formal feasibility study. We've appointed a committee, the Town Offices Study Committee (TOSC) to oversee the effort. The consulting firm of Bargmann Hendrie + Archetype (BH + A) of Boston has been hired to provide state-mandated project management services. The firm of McGinley Kalsow and Associates (MK&A) of Somerville is providing architectural services. Both firms are highly experienced in the renovation of historic town halls.

As part of the appropriation of the FY11 CPC funds, TOSC was asked to ascertain what options existed as alternate locations for town offices, and to determine if the existing building truly is the best site for our town hall. After

reviewing all options, TOSC came to the unanimous conclusion that the current town offices location is the best site for town offices due to its central location, its historic presence, and its apparent ability to allow all current and programmatic needs of the town offices in the foreseeable future. TOSC is currently working with the architectural team and with stakeholder groups including volunteer board members and town staff to develop schematic (15% design) plans for the renovation of the building.

TOSC has approached this task with the appropriate balance of short term and long term thinking. With a planned-for horizon of 30-50 years before the building needs additional refurbishment, significant questions come to mind... How much storage space should be allotted to paper records? When will the state allow for use of electronic forms of document storage? Will all bills be paid electronically? What will the staffing levels of town government be in 20 years? How will headcount be reallocated? What is the next "green" technology we'll want to incorporate in the building?

The plan TOSC developed strives to balance accessibility, historic preservation, flexibility and sustainability in thoughtful yet fiscally restrained way. By better using available space in the existing building footprint, TOSC feels that significant, complex and costly additions can be avoided. The focus has been on utilizing the strong "bones" of the building and reshaping it for the 21st century with a full interior rehabilitation.

On the basis of these plans TOSC will propose that the Town Meeting in March 2011 appropriate funds to cover all remaining project costs, which include the completion of the design, creation of bid documents, and the actual construction – as well as associated costs such as temporary relocation of the town offices during the construction phase. At this stage, TOSC estimates the base project cost at \$6,500,000 to \$6,800,000. An alternative design with additional, desirable features requiring a larger expenditure may also be presented. Should town meeting approve the funds, and associated borrowing, the detailed design process would begin in the spring of 2011, with bid ready documents expected by early fall and the project to begin before the end of the calendar year 2011. Construction will likely to take twelve to eighteen months to complete.

Lincoln School Facilities

The effort to develop a school facilities renovation project is discussed in detail in the report of the Lincoln Schools. The BOS is participating on the School Building Committee which has selected the required Owner's Project Manager and has recently worked with the Massachusetts School Building Assistance (MSBA) program to identify and select an architectural firm to assist in the design and construction of the project. The schedule for the project contemplates a very intensive period of public participation in the design effort that will occur early in the Spring of 2011, immediately following Town Meeting with a preferred option

presented to MSBA in June, 2011. If approved by MSBA, a proposal for remaining design and construction costs would be made at Town Meeting in March of 2012. With approval of Town Meeting and of Lincoln voters in a municipal election, construction could commence in the fall of 2012 or spring of 2013 and would take 2 to 3 years to complete.

Right now the costs of the school project are quite speculative, but they generally range from \$25 to \$40 million with an expected contribution from MSBA of from 35% to 40%. This yields a low estimate of \$15 million and a high estimate of approximately \$26 million for Lincoln's ultimate cost.

Tax Planning

The coincidence of the town offices and school projects, driven by the timetable dictated by the MSBA to qualify for the substantial funding (35 to 40% of approved project costs), obviously presents a financial challenge. In order to manage this challenge the Capital Planning Committee has undertaken to assess alternative approaches and to recommend a strategy for raising the funds required that minimizes and fairly allocates the resulting tax burden. They are working with the Finance Committee, the Town Administrator and Finance Director to forecast tax impacts of various timing options and use of financial management tools that have recently been made available to municipalities in the Commonwealth. These tools include more flexible principal payments, alteration of principal payment approaches over life of a bond and extended bonding periods. The Town is also investigating options for use of CPC (Community Preservation) funds both to lower the amount that will have to be bonded and to cushion the impacts of potential peaks on debt service over time. Both the immediate impacts and long-term consequences of proposed capital expenditures for Lincoln's taxpayers will be discussed in detail before approval is requested. The Capital Planning Committee is also developing a 20 year schedule of maintenance and capital needs for all major town and school facilities so that the replacement process can be managed effectively in the future.

School Relationships

Lincoln-Sudbury Regional High School

As we reported last year and discussed at the recent State of the Town Meeting, changes in demographics have altered our relationship with Sudbury and our regional high school. Most residents are aware that Sudbury has grown much faster than Lincoln and that, as a consequence, our students now comprise only about one sixth of the students at L-S. What is less appreciated is that Sudbury has a higher percentage of households with children in public schools than any other municipality in the Commonwealth. This makes education a particularly heavy burden upon taxpayers regardless of whether or not they have children in

the public schools. As a result, Sudbury is facing a very difficult fiscal challenge that may take many years to address.

One consequence of the fiscal situation is downward pressure on school budgets. Sudbury's K-8 system is funded below the state average and well below L-S on a per student basis, thus arguing for redirection of resources away from L-S to the Sudbury elementary schools. Since the budget at L-S is constrained by the lowest level supported by either of the towns, the financial position of the regional high school is likely to suffer regardless of what Lincoln might be willing to contribute. Some citizens in Sudbury have been vocal in seeking consolidation of the L-S and Sudbury K-8 systems in order to cut costs. Any changes in the Regional Agreement require support from both towns, and while there is no proposal currently on the table, pressure from Sudbury for such measures will likely continue unless and until Sudbury's budget situation improves substantially.

Discussion at the recent State of the Town Meeting indicated that Lincoln citizens are very concerned about circumstances at L-S and interested in investigating what Lincoln might do to assure quality education for its high school aged children in the future. In response, the Selectmen have begun a process to establish quality criteria, to address specific concerns about L-S or, barring this, to assess alternatives to L-S. Two groups have been organized; one to collect objective data for assessment of conditions and trends, the other to develop criteria Lincoln residents would like to see used in judging educational options. The next phase would involve assessing ways to assure quality education at L-S and options to L-S for meeting the needs of Lincoln's high school students. The Selectmen will remain engaged along with Sudbury town officials and the L-S and K-8 school committees in dealing with this potentially contentious issue.

Hanscom Schools

We have in the past reported that the federal government contracted with a private developer to revitalize and reconstruct the housing units for military personnel on Hanscom Air Force Base. We wholeheartedly support efforts to improve the living conditions for our military's families. However, under its agreement with the Department of Defense, the private developer is permitted to lease to non-military families if the number of interested military families is insufficient to fill the new housing. This raises a number of complex legal questions as to responsibilities for providing town and school services and who pays for them. We have attempted to negotiate a voluntary payment in lieu of taxes agreement with the developer. The developer has thus far refused to enter into such an agreement.

We continue to explore the legal and political options available to ensure that Lincoln taxpayers are not forced to bear the costs of providing educational services to non-military individuals permitted to occupy base housing solely to

improve the economics for a for-profit developer. When the Base housing program is complete, there will be 700 or more housing units located within Lincoln on the Base, all with 3 or 4 bedrooms. The Base estimates that it will need approximately 500 units to meet the needs of military families, leaving 200 to 250 units that the developer could lease to non-military families. The Town is fully reimbursed for the cost of educating military families under our current contract. However, DoD is not authorized to reimburse us for the children of non-military families. We have currently enrolled a few students from non-military families in Hanscom housing on an interim basis until the situation can be sorted out.

The inequity of Lincoln bearing the costs of educating students from households exempt from taxation are obvious and compelling; however, this may be the case if a solution is not found. The consequences could be quite severe, so we shall continue diligently to reach some sort of accommodation over the coming year. Ultimately there may be no recourse except through litigation, an outcome we fervently hope to avoid.

Regional Activities

Lincoln continues to play an active role in regional efforts and organizations such as HATS, MAGIC, Battle Road Scenic Byway and the 128 Central Corridor Coalition (128 3C). These activities improve Lincoln's understanding of regional issues and increase our influence. We are better equipped to collaborate with our neighbors and acquire resources for regional planning efforts.

Our participation in HATS is critical in maintaining a good working relationship with Hanscom Air Force Base and in providing some degree of monitoring of Massport's L.G. Hanscom Civil Airport expansion efforts. HATS also provides opportunities for the four member towns (Lincoln, Bedford, Concord and Lexington) to share information and develop new ideas for regional collaboration.

MAGIC is an arena similar to HATS, but on a much larger scale and a much broader planning focus. MAGIC also offers information about opportunities for regional collaboration. MAGIC is particularly important to Lincoln since it is a critical agent in voting to recommend distribution of Federal Highway Funds necessary to complete long-delayed improvements at Crosby's Corner on Route 2.

The Battle Road Scenic Byway: Road to Revolutions (BRSB) has provided an opportunity to collaborate over planning along our northern border in collaboration with Minute Man National Historical Park and the towns of Arlington, Lexington, and Concord. It has enhanced awareness of and commitment to stewardship for the unique sites and vistas that are cherished by Lincoln.

The 128 Central Corridor Coalition (128 3C) is made up of the towns of Weston, Lincoln, Lexington and Burlington, and the City of Waltham, in partnership with Metropolitan Area Planning Council (MAPC). It is near completion of a plan that lays out the challenges for sustainable economic development along Route 128 and includes recommendations for short, mid- and long-term action to ensure sustainability while seeking creative ways to reduce traffic congestion.

In Conclusion

Indeed, we “live in interesting times.” The Board of Selectman and Town staff are working hard and thinking deeply on the issues discussed herein, mindful that Lincoln’s thoughtful, creative and yet conservative approach to managing change in the past has helped ease us gently into the new decade. We encourage you to join us in the conversation about Lincoln’s future. Our Town only becomes stronger with a broader, deeper base of participation from town residents. Thanks to our staff led by Tim Higgins and Anita Scheipers for their wise, able and energetic support and their dedication to Lincoln.

OFFICERS AND COMMITTEES

ELECTED

MODERATOR

John B. French

Term Expires

2011

TOWN CLERK

Susan Brooks

2013

BOARD OF SELECTMEN

Noah Eckhouse

2013

Sara Mattes

2012

Gerald Taylor

2011

BOARD OF ASSESSORS

Ellen Meadors

2011

Edward Morgan

2012

John G. Robinson

2013

SCHOOL COMMITTEE

Timothy Christenfeld

2013

Jennifer Glass

2011

Jen James (interim appointment)

2011

Tom Sander

2013

Alvin L. Schmertzler

2012

WATER COMMISSION

Despena Billings

2011

Andrew Cole

2012

Paul Giese

2013

BOARD OF HEALTH

Frederick L. Mansfield

2011

Diane Haessler

2012

Arnold N. Weinberg

2013

CEMETERY COMMISSION

Manley Boyce

2011

Susan S. Harding

2012

Alexander (Jack) Pugh

2013

LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE

Mark Collins

2012

Radha Gargeya

2013

Nancy Marshall (Lincoln Resident)

2012

Kevin J. Matthews

2013

Patricia M. Mostue (Lincoln Resident)

2011

Berne B. Webb

2011

PLANNING BOARD

Dan Boynton	2014
James Craig	2013
Robert Domnitz	2015
Kenneth Hurd	2012
Bryce Wolf	2011

COMMISSIONERS OF TRUST FUNDS

Donald Collins	2012
Douglas Harding	2013
Peter Hodges	2011

TRUSTEES OF BEMIS FUND

Susan Conway Pease	2012
Andrew Singer	2011
Gertrude M. Webb	2013

TRUSTEES OF LINCOLN LIBRARY

Diana Abrashkin (Library Trustees Appointee)	
Jacquelin Apsler (Board of Selectmen Appointee)	2011
Marshall Clemens (School Committee Appointee)	acting
Jean Horne (Library Trustees Appointee)	
Peter Sugar (Library Trustees Appointee)	
Susan H. Taylor (Elected)	2013

DECORDOVA MUSEUM AND SCULPTURE PARK TRUSTEES

Scarlett H. Carey (Elected)	2011
Jamie Jaffee (Elected)	2014
Melinda Webster Loof (Board of Selectmen Appointee)	
Melissa S. Meyer (Elected)	2012
Stacy Osur (Elected)	2013
Katherine Hall Page (School Committee Appointee)	
Peter Sugar (Library Trustees Appointee)	

HOUSING COMMISSION

Ragnhild Fredriksen (Elected)	2013
Pamela Gallup (Elected)	2011
George Georges (Board of Selectmen Appointee)	2014
Constance Lewis (Elected)	2012
Phyllis Mutschler (State Appointee)	

RECREATION COMMITTEE

Susan Collins (Elected)	2013
Jonathan Dwyer (Board of Selectmen Appointee)	2013
Chris Fasciano (Board of Selectmen Appointee)	2012
Edward A. Julian (Elected)	2012
Ingrid Neri (Elected)	2011
Jane Tatlock (Board of Selectmen Appointee)	2011

APPOINTED BY THE BOARD OF SELECTMEN

TOWN ADMINISTRATOR

Timothy Higgins

ASSISTANT TOWN ADMINISTRATOR

Anita Scheipers

ACCOUNTANT/FINANCE DIRECTOR

Colleen Wilkins

TREASURER/COLLECTOR

Mary Day

TOWN COUNSEL

Joel Bard

SUPERINTENDENT OF PUBLIC WORKS

Christian Bibbo

SUPERINTENDENT OF WATER DEPARTMENT

Gregory Woods

FIRE CHIEF

Arthur Cotoni

CHIEF OF POLICE

Kevin Mooney

POLICE LIEUTENANT

Kevin Kennedy

POLICE SERGEANT

Sean Kennedy

Richard McCarty

Paul Westlund

POLICE DETECTIVE

Jon Wentworth

POLICE OFFICERS

William Carlo

Robert Gallo

Thomas Moran

David Regan

Ian Spencer

Laura Stewart

Robert Surette

CONSTABLES

Barbara Hartnett

Robert Paul Millian

Kevin Mooney

2010

2011

2010

DOG OFFICER
Leslie Boardman

SEALER OF WEIGHTS & MEASURES
Courtney Atkinson

BUILDING INSPECTOR
Earl Midgley

WIRING INSPECTOR
Robert Norton

PLUMBING INSPECTOR
Russell Dixon

EMERGENCY MANAGEMENT
Thomas Moran

HAZARDOUS WASTE COORDINATOR
Elaine Carroll

VETERANS' SERVICES OFFICER
Priscilla Leach 2011

MINUTEMAN HOME CARE
Robert Sutherland (Council on Aging) 2012

TREE WARDEN
Kenneth Bassett 2011

TOWN HISTORIAN
Margaret Martin 2011

REGISTRARS OF VOTERS
Susan Brooks, Ex Officio (Town Clerk)
Peggy Elliott acting
Marshall Sandock acting
Jacquelyn Snelling acting

CONSERVATION COMMISSION
James Henderson 2013
Joyce Hersh 2011
Benjamin Horne 2012
Ari Kurtz 2012
Sara Lewis 2011
James Meadors 2013
Peter Von Mertens 2013

ZONING BOARD OF APPEALS
Steve Daigle 2014
Joel Freedman 2011
David Henken, Associate 2012
John Kimball 2013
Jefferson Macklin 2012

Margaret Olson, Associate	2013
Megan Stride	2015
David Summer, Associate	2011

COUNCIL ON AGING

Margaret Boyer	2011
Florence Caras	2012
John Caswell	2011
Eugene C. Cooper	2013
Benjamin Horne	2011
Valerie Lee	2012
Don Milan	2012
Julie Pugh	2011
Mary Sheldon	2012
Robert Sutherland	2013
Dorothy Taylor	2013
Barbara Terrano	2013

DISABILITIES COMMISSION

Deborah Dorsey	2013
John Ritz	2012
Anita Scheipers, Ex Officio (Assistant Town Administrator)	
Jim Spindler	2013
Robert Stuart-Vail	2012

LINCOLN HISTORICAL COMMISSION

Lucretia Giese	2013
Kerry Glass	2011
Andrew Glass, Alternate	2012
Henry Hoover, Jr., Alternate	2012
Andrew Ory	2013
Colin Smith	2012
Ruth Wales	2011
Laurence Zeulke, Alternate	2012

HISTORIC DISTRICT COMMISSION

Douglas Adams, Alternate	2013
James Craig (Planning Board)	2012
Lucretia Giese (Architect)	2011
Kerry Glass (Historical Society)	2011
Kenneth Hurd (Planning Board)	2010
Andrew Ory (Real Estate Agent)	2013
Colin Smith (Historic District Resident)	2012
Ruth Wales	2011

LINCOLN CULTURAL COUNCIL

Amy Goodwin	2013
Barbara Low	2013
Lisa Putukian	2013
Joanie Schaffner	2011
Susan Welsh	2011

PIERCE HOUSE PROPERTY COMMITTEE

Judy Gross	2012
Jean Horne	2013
Lucia MacMahon	2011
Max Mason	2011
Walter Salmon	2012

EMERGENCY ASSISTANCE FUND COMMITTEE

Carolyn Bottum, Ex Officio (COA Director)	
Timothy Higgins, Ex Officio (Selectmen Representative)	
Julie Pugh (First Parish Church)	2013
Nancy Ritchie (St. Anne's Church)	2011
Mary Sheldon (Council on Aging)	2011
Jane Thomas (St. Julia's Parish)	2013

GREEN ENERGY TECHNOLOGY COMMITTEE

Laura Berland	2011
Barbara Buchan	2011
Elizabeth Cherniak	2011
Linda Conrad	2011
Marcus Gleysteen	2011
Timothy Higgins, Ex Officio (Town Administrator)	
Edmund Lang	2011
Jennifer Morris	2011
Alvin L. Schmertzler	2011
John Snell	2011
Peter Watkinson	2011

CABLE ADVISORY COMMITTEE

James Cunningham

AGRICULTURAL COMMISSION

Nancy Bergen	2013
Lynn Bower	2011
Kit Carmody	2012
Christy Foote-Smith	2012
Jen James	2011
Kip Kumler	2011
Ari Kurtz	2012
Timothy Laird	2013
Margaret Marsh	2011
Ellen Raja	2013
Beth Taylor	2013

HANSCOM FIELD ADVISORY COMMISSION (HFAC)

Sara Mattes	2012
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HANSCOM AREA TOWNS STUDY COMMITTEE (HATS)

Sara Mattes (Board of Selectmen)	2011
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MBTA ADVISORY BOARD

Sara Mattes	2011
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METROPOLITAN AREA PLANNING COUNCIL (MAPC)

William Constable 2011

SUASCO WILD AND SCENIC RIVER STEWARDSHIP COUNCIL

James Henderson, Alternate 2011

James Meadors 2011

AFFORDABLE HOUSING TRUST

Pamela Gallup (Housing Commission) 2011

Betty-Jane Scheff (Board of Selectmen) 2011

Ellen Shorb (Finance Committee) 2011

Gerald Taylor 2011

Peter Von Mertens (Lincoln Foundation) 2011

TOWN OFFICES STUDY COMMITTEE

Susan Brooks (Town Clerk)

Ed Lang (Green Energy Tech Committee)

Brooks Mostue (At-Large)

Patti Salem (At-Large)

Anita Scheipers (Asst. Town Administrator , Ex-Officio)

Colin Smith (Historic District Commission)

Jim Spindler (Commission on Disabilities)

Noah Eckhouse (Town Administrator, Board of Selectmen)

APPOINTED BY THE TOWN CLERK

ASSISTANT TOWN CLERK

Patricia Arseneault

Lindsay Clemens

ASSISTANT TOWN CLERK FOR THE TOWN ARCHIVES

Barbara Myles

APPOINTED BY THE BOARD OF HEALTH

BURIAL AGENT

Susan Brooks 2010

INSPECTOR OF ANIMALS

Leslie Boardman 2010

APPOINTED BY THE MODERATOR

PERSONNEL BOARD

Walter Jabs 2012

Beth Ries 2011

Graham Walker 2010

FINANCE COMMITTEE

Peter Braun	2010
Karl Geiger	2010
Eric Harris	2013
Sanj Kharbanda	2012
John Koenig	2011
Laura Sander	2010

CAPITAL PLANNING COMMITTEE

Jacquelin Apsler (Library Trustee)
Andrew Beard
James Henderson (Conservation Commission)
Sandra Lee Hessler (School Committee)
Robert Jevon
Patrick Phillips (Finance Committee)
Anita Scheipers, Ex Officio (Assistant Town Administrator)
Gerald Taylor (Board of Selectmen)

MINUTEMAN CAREER & TECHNICAL HIGH SCHOOL

Kemon Taschioglou	2010
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APPOINTED BY THE PLANNING BOARD

COMPREHENSIVE PLAN IMPLEMENTATION COMMITTEE

Chris Hamilton	2013
Mark Hochman	2013
Lewis Lloyd	2013
Peter Sugar	2013

LINCOLN STATION PLANNING COMMITTEE

Kenneth Bassett	2013
Andrew Cole (Water Commission)	2013
Ragnhild Fredriksen (Housing Commission)	2013
Kenneth Hurd (Planning Board)	2013
John Koenig (Finance Committee)	2013
Sara Mattes (Board of Selectmen)	2013
David O'Neil	2013
Jonathan Soo	2013
Peter Von Mertens (Conservation Commission)	2013
Bryce Wolf, Alternate (Planning Board)	2013

APPOINTED BY VARIOUS BOARDS AND COMMITTEES

COMMUNITY PRESERVATION COMMITTEE

Craig Donaldson (Board of Selectmen Appointee)	2012
Chris Fasciano (Recreation Committee Appointee)	2012
Ragnhild Fredriksen (Housing Commission Appointee)	2010
Lucretia Giese (Historical Commission Appointee)	
William Stason (Board of Selectmen Appointee)	2013
John Valpey (Board of Selectmen Appointee)	2013
Peter Von Mertens (Conservation Commission Appointee)	2011
Bryce Wolf (Planning Board Appointee)	2011

SCHOLARSHIP FUND COMMITTEE

Sarah Bishop (Moderator Appointee)	acting
Nancy Marshall (Board of Selectmen Appointee)	2010
Margaret Ramsey McCluskey (School Committee Appointee)	2011

HEALTHY COMMUNITY ASSESSMENT COMMITTEE

Jacqueline Apsler, Resident, Co-Chair
Carolyn Bottum, Director: Council on Aging
Trish McGean, Resident, RN
Barbara Myles, Director: Lincoln Public Library
Roger Paine, Minister, First Parish Church
Maureen Richichi, RN, Lincoln Public Schools
Dan Pereira, Director: Recreation Department, Co-Chair
John Ritz, Resident, Member of Commission on Disabilities
Anita Scheipers, Asst. Town Administrator

OFFICE OF THE TOWN CLERK

Susan F. Brooks, Town Clerk
Patricia Arseneault, Assistant Town Clerk
Lindsay Clemens, Assistant Town Clerk

The Town Clerk's Office is the portal for information about town government affairs for both residents and local, state and federal officials. The Office serves as the "real time" historian of certain milestone private events (vital records) and municipal actions (Town Meeting appropriations, by-laws, land use decisions); it administers elections, the annual census and street listing process, and the year-round Voter Registration function; it licenses dogs, manages the town's Do Not Solicit database, issues raffle permits and business certificates; and it administers the town's public cemeteries and assists Lincoln families in the purchase of cemetery lots and the burial of their dead.

The year 2010 has been a momentous one in the Town Clerk's Office (TCO). We look forward to a purposeful 2011. Highlights of the past year's activities and hopes for the next one are as follows:

- Between December of last year and this, the TCO has administered **five elections**, two with turn-out rates approaching 70%. In each of these high turn-out events, absentee participation (most of which happens pre-election) accounted for fully one tenth of the electorate. As electronic voting, introduced to certain overseas voters this past November, becomes more commonplace, it, too, can be expected to have a significant impact on pre-election activity in the upcoming (2012) presidential cycle.
- Election law and practice has been significantly amended in three of the last five election cycles, with the changes twice occurring on the very eve of a state-wide election. To stay nimble and well informed in this environment, the office will concentrate this year on the recruitment and training of the next generation of the town's **election officers**.
- The jewel in the crown of the town's Records Management commitment is, of course, the **Town Archives**, a joint venture of the TCO and the Lincoln Library, revived in 2007. The program's part-time Archivist has this year turned her attention to the work of expanding the collection's searchable inventory to include all of the permanent public records held at the Town Hall vault, making the Archives a more accessible resource for users and seekers of contemporary public records as well as historians.
- The Office is charged with local implementation responsibility for the omnibus "**ethics reform**" package adopted by the legislature as Chapter 28 of the Acts of 2009. The law created significant new requirements for municipal

officers and employees in respect to the Conflict of Interest, Open Meeting, and Campaign and Political Finance laws. Implementation has focused, in this opening phase, on the roll-out of various compliance components of the much-anticipated **OathMaster** program, developing still with the generous and indefatigable Ellen Meadors. The program tracks office holder, contact, appointed or elected term, induction date, office history, ethics and public service compliance information for the 200+/- people who form the town's volunteer leadership corps at any one time as well as the town's 600 member paid work force.

- Working with the Cemetery Commission and the DPW to administer the town's four public cemeteries continues to be a far livelier endeavor than might be expected. Preparation of the **Expansion Area** at the Lexington Road Cemetery, featuring grading, seeding and culvert repair work, has continued through the fall. The Commission's employment of **Gravestone Conservation** consultants, Fanin-Lehner, to perform a town-wide cemetery monument preservation assessment proved prescient when a century old marker fell over last summer, reminding us all of the risks posed by unattended history. And the Commission has continued its efforts to rationalize and shift **operating support** from taxpayers to lot owners; it has created a part-time Cemetery Caretaker position, intended to alleviate the strain on limited DPW resources and bring regular cemetery maintenance functions in-house. We expect 2011 to bring significant progress on all three of these initiatives.
- Reflecting the office's role in the management of public records, in April the Town Clerk accepted the Board of Selectmen's invitation to join its **Town Offices Study Committee**. The work of that committee, reported on elsewhere is exciting, some might even say enthralling, and on-going.
- AND, thanks to the support of the Board of Selectmen and the 2010 Annual Town Meeting, the office was able to hire an additional sixteen hour increment of support staff, starting with Interim Assistant Town Clerk **Michelle Fredette**, an experienced human resources professional whose help in re-envisioning the TCO's operating systems for this new century was invaluable, and succeeded in October by Assistant Town Clerk, **Lindsay Clemens**, whose talents and commitment will keep us steadily moving ahead. Keeping us all afloat during this transition, as she has for the past five years, is the endlessly gracious, steady and faithful First Assistant Town Clerk, **Pat Arseneault**. Treasures, all.
- Together, we will continue the work of forging "institutional memory" for the office, and of creating, recording and making available the documentation of our civic and private lives. Particularly exciting in the year ahead is the imminent introduction of a "**virtual**" **vital records** system, in which birth certificates (eventually marriage and death records as well) will be

authenticated by the birthing institution and its town clerk's office, recorded in the town clerk's office of the parents' community, and verified and archived by the state Department of Public Health - all "in the cloud," rather than making that long, laborious loop by US mail.

- We hope, as always, to hear from you in the months ahead, particularly as we move into the next phase of the **IT Strategic Plan** with departmental content control of a re-configured **town web site** scheduled for late this fall.
- We look forward, in short, to another challenging year, with abiding gratitude and respect for those named and not who've shared the load.

VITAL STATISTICS

As recommended by the Massachusetts Registry of Vital Records and Statistics, Lincoln birth, death and marriage records for 2010 will remain nameless.

- There were a total of fifty-seven births, up from from forty-six the year before, with Hanscom babies outnumbering Lincoln babies, thirty-three to twenty-four, and girl babies edging out boy babies, twenty-nine to twenty-eight.
- Twenty-two couples, including eight indigenous ones and one same sex pair, were granted Lincoln marriage licenses this year; three of those couples were united in matrimony by lay individuals of their choosing, certified to serve as "one day solemnizers."
- And of the twenty-six Lincoln residents lost to death this year, the eldest had achieved ninety-six years of living. Information that is public record may be obtained in the Town Clerk's Office.

ANNUAL TOWN MEETING
Saturday, March 27, 2010 - 9:30 a.m.

Pursuant to a Warrant duly served, the Meeting was called to order in the Donaldson Auditorium by the Moderator, Mr. John B. French, at 9:38 a.m. The Return of Service for the Warrant was read, and a quorum being present (379 voters throughout the day), the following business was transacted:

The Moderator opened the meeting with a review of the general procedure to be followed, with thanks to the schools and to the Girl Scouts. He called attention to ARTICLE 1 of the Warrant (Election of Officers and five ballot questions, which he briefly recapped), which will be acted upon on Monday, March 29, 2010, at the Smith School Gym, with the polls open from 7:30 a.m. until 8:00 p.m.

ARTICLE 2 Proposed by the Selectmen

VOTED: (Unanimously)

That Julie Dobrow, Jack Ryan and Andy Hall be elected Fence Viewers, and that Sarah Cannon Holden and Robert Steinbrook be elected Measurers of Wood and Bark, for the ensuing year.

ARTICLE 3 Proposed by the Selectmen

After recognition is accorded, by way of applause, for State Representative Tom Conroy, who is in attendance, it is

VOTED: (Unanimously)

That the reports of the Town Officers, Committees, Commissioners and Trustees, as printed in the annual Town Report, be accepted.

Having arrived at the first of the Articles on the Consent Calendar, the Moderator outlined the procedure for dealing with the Articles on the Consent Calendar. A Motion was made and seconded, as provided under Article II, Section 13 of the General Bylaws, to adopt the motions listed under the Articles on the Consent Calendar, those being Articles 4, 5, 6, 14, 15, 16, 17, 20, 27 and 28. Following a brief review by the Moderator of the substance of the action proposed under each of the articles, the motion was passed unanimously.

ARTICLE 4 Proposed by the Selectmen

VOTED: (Unanimously, on the Consent Calendar)

That the Town set the salaries of the elected officials of the Town at the following amounts for the fiscal year beginning July 1, 2010:

Board of Selectmen Chair	\$200.00
Board of Selectmen (other members, each)	\$100.00
Town Clerk	\$73,466.58

Assessors Chair	\$200.00
Assessors (other members, each)	\$100.00
Water Commissioners (each)	\$75.00

ARTICLE 5 Proposed by the Board of Assessors

VOTED: (Unanimously, on the Consent Calendar)

That the Town accept Chapter 73, Section 4 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, for the purpose of increasing the real estate tax exemptions by 100 percent to all persons who qualify for property tax exemptions under Clauses 17, 17C, 17C1/2, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B and 41C under Chapter 59, Section 5 of the Massachusetts General Laws.

ARTICLE 6 Proposed by the Selectmen

VOTED: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate \$25,000 by taxation to fund the Town's Senior Tax Work-off Program, as established pursuant to Massachusetts General Laws, Chapter 59, Section 5K, as amended by Chapter 27, Section 24, of the Acts of 2009 (increasing the maximum amount of the deduction that eligible seniors may take from their property tax bill from the current \$750 to the new limit of \$1000 effective July 1, 2010).

ARTICLE 7 Proposed by the Finance Committee

Finance Committee Chair John Koenig presented an overview of the proposed FY2011 operating budget. Selectman Gary Taylor then detailed the Town Operating portion of the budget; School Committee Chair Julie Dobrow presented the K-8 budget, illustrated with a musical video; Lincoln Sudbury Regional District School Committee Chair Rahda Gargeya, followed by interim LS Superintendent Scott Carpenter, presented the L-S budget, with "color" again provided by way of a short video; Kemon Taschioglou demurred on Minuteman Regional High School's budget in favor of later discussion (cf. Article 26) concerning its proposed feasibility study; and Library Chair Jacquelin Apsler and Director Barbara Myles made brief comments on its budget.

Budget Item 17751 (\$29,000 for the IT Strategic Plan) was held out for separate consideration; following action on the main motion this item was subsequently, after brief discussion, unanimously approved.

VOTED: (Unanimously)

That the Town adopt as the FY11 budget appropriations the recommendations listed in the report of the Finance Committee, printed on 34-40 inclusive, of the Financial Section and Warrant for the 2010 Annual Town Meeting [as summarized below]:

APPROPRIATION SUMMARY

GENERAL GOVERNMENT	2,496,903.00
PUBLIC SAFETY	3,279,018.00
EDUCATION	13,129,361.62
PUBLIC WORKS & FACILITIES	1,339,826.00
HUMAN SERVICES	181,915.00
CULTURE & RECREATION	1,372,762.87
DEBT SERVICE	1,179,082.50
UNCLASSIFIED	5,790,886.00
WATER DEPARTMENT	1,035,998.00
TOTAL - ARTICLE 7	29,805,752.99

With the following exceptions:

Dept 1611 **Library – Personnel Services** - decrease by \$5,506.66 from \$616,755 to \$611,248.34

Dept 1611 **Library – Expense** – increase by \$5,506.66 from 171,801.87 to \$177,308.53

Dept. 17750 **MacDowell Land Acquisition** - decrease by \$104,000 from \$140,000 to \$36,000 - delete line items "Principal Long-Term Debt" and "Interest Long-Term Debt" and insert line item "Interest on Short-Term Debt".

And that all items be raised by taxation except to the following extent:

Dept. 1491 **Cemetery Department – Expenses** - \$6,000 to be taken from Cemetery Perpetual Care Trust Fund Income -Expendable Trust.

Dept. 1491 **Cemetery Department – Expenses** - \$6,000 to be taken from Cemetery Sale of Lots - Receipts Reserved for Appropriation.

- Dept. 1171 Conservation Commission – Personnel Services -**
\$3,000 to be taken from Wetlands Protection Fees -
Receipts Reserved for Appropriation.
- Dept. 1290 Town Offices – Personnel Services -** \$71,000 to be
taken from the Hanscom Fund.
- Dept. 1290 Town Offices – Personnel Services -** \$60,000 to be
taken from Water Revenue.
- Dept. 61451 Water Department**
- **Personnel Services** - \$386,098 to be taken
 - from Water Revenue;
 - **Expenses** - \$425,900 to be taken from– Water
Revenue.
 - **Debt Service** - \$179,000 to be taken from Water
Revenue.
- Dept. 614513 Water Department - Emergency Reserve –** \$45,000 to
be taken from Water Surplus/Retained Earnings.
- Dept. 1792 Debt Service – Fire Truck Engine 2 -** \$19,305 to be
taken from Fund Balance Reserved for Debt Service.
- Dept. 17748 Debt Service – Road Project -**\$17,500 to be taken from
Fund Balance Reserved for Debt Service.

ARTICLE 8 Proposed by the Selectmen

After Selectman Gary Taylor advised that, given the town's on-going financial challenges, it is likely that a revised capital planning process by-law will be brought before a future town meeting, it is

VOTED: (Unanimously)

That the Town pass over Article 8.

ARTICLE 9 Proposed by the Selectmen

Selectman Gary Taylor introduced Capital Planning Committee Chair Al Schmertzler, who presented a brief description of each of the following Cash Capital items. Item C, held out for further discussion, is adopted unanimously following action on the main motion, to wit:

VOTED: (Unanimously)

That the town accept a report from the Capital Planning Committee and that the following amounts (items A – J) be raised and appropriated by taxation for the following purposes:

(see Table on Next Page)

	Capital Project	Amount of Funding
A	To fund the purchase of a replacement slide-in sander and any related equipment for the Highway Department, including all costs incidental and related thereto, and to authorize disposal of, by sale or otherwise, any related excess equipment.	\$19,000
B	To fund the purchase of a BobCat with attachments and any related equipment for the Highway Department, including all costs incidental and related thereto, and to authorize disposal of, by sale or otherwise, any related excess equipment.	\$52,000
C	To fund the purchase of a replacement Car 1 and any related equipment for the Fire Department, including all costs incidental and related thereto, and to authorize disposal of, by sale or otherwise, any related excess equipment.	\$32,620
D	To fund the purchase of two replacement cruisers and any related equipment for the Police Department, including all costs incidental and related thereto, and to authorize disposal of, by sale or otherwise, any related excess equipment.	\$60,000
E	To fund the purchase and installation of replacement carpeting for certain sections of the Lincoln Library, including all costs incidental and related thereto.	\$21,672
F	To fund the purchase and installation of an emergency generator and any related equipment for the Town Offices building, including all costs incidental and related thereto.	\$44,000
G	To fund the necessary asbestos abatement at the Hartwell School, including all costs incidental and related thereto.	\$28,000
H	To fund the necessary repair of various Lincoln School campus buildings to include resealing and other repairs to the Brooks School roof and the painting of various exterior curtain walls, including all costs incidental and related thereto.	\$80,000
I	To fund the replacement or repair of portions of the asphalt paving at the Lincoln School campus, including all costs incidental and related thereto.	\$21,000
J	To fund the purchase of a replacement vehicle and new trailer and any related equipment, for the Lincoln Schools, including all costs incidental and related thereto, and to authorize disposal of, by sale or otherwise, any related excess equipment.	\$18,000

ARTICLE 10 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town raise and appropriate by borrowing the sum of \$200,000 to purchase a new ambulance and related equipment for the Fire Department, and other costs incidental and related thereto; and that the Treasurer, with the approval of the Selectmen, borrow the full amount of such appropriation under General Laws Chapter 44 or any other general or special law, and to issue bonds or notes of the Town in connection therewith; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of a ballot question to exclude the amounts required to pay for the bonds or notes from the provisions of Proposition 2-1/2, so-called.

ARTICLE 11 Proposed by the Selectmen

Selectmen Gary Taylor introduced IT Strategic Planning Committee member Ellen Meadors, who made a presentation on behalf of the committee. Following discussion from IT Director Chuck Miller and various residents, it was

VOTED: (By voice vote declared by the Moderator to exceed the required two-thirds)

That the Town raise and appropriate by borrowing the sum of \$725,000 for the costs of purchasing and installing information technology equipment and support services, including related hardware, software, licenses, training, maintenance and other costs incidental and related thereto; and that the Treasurer, with the approval of the Selectmen, borrow the full amount of such appropriation under General Laws Chapter 44 or any other general or special law, and to issue bonds or notes of the Town in connection therewith; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of a ballot question to exclude the amounts required to pay for the bonds or notes from the provisions of Proposition 2-1/2, so-called.

ARTICLE 12 Proposed by the Selectmen

Following a brief presentation by Conservation Commission Co-Chair Peter Von Mertens and Rural Land Foundation Executive Director Geoff McGean, McGean moves to amend the main motion, based on the success of their private fund raising efforts, to reduce the amount to be appropriated by borrowing from one million to the sum of \$793,000. After ringing endorsements from Gary Clayton on behalf of the Mass. Audubon Society and Bryce Wolf for the Planning Board, the amendment to reduce the amount passes unanimously, following which it is

VOTED: (Unanimously)

That the Town raise and appropriate by borrowing the sum of \$793,000 for the purchase, and other costs incidental and related thereto, of property owned by Roy S. MacDowell, Trustee of Stonehedge Farm Nominee Trust consisting of 21 +/- acres of land located on Old Sudbury Road (Assessor's Map and Parcel 126 - 1 - 0) for agricultural and conservation purposes and for the purpose of granting restrictions, easements, options, rights of reverter and/or rights of first refusal for the purpose of preserving the land for agricultural or conservation purposes; and to authorize the Board of Selectmen to acquire such land on such terms and conditions and subject to such restrictions, easements and rights as the Selectmen may determine, and to grant restrictions, easements and rights as the Selectmen may determine; and that the Treasurer, with the approval of the Selectmen, borrow the full amount of such appropriation under General Laws Chapter 44 or any other general or special law, and to issue bonds or notes of the Town in connection therewith; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of a ballot question to exclude the amounts required to pay for the bond or any notes issued for such purchase from the provisions of Proposition 2 ½, so called.

After which, the Moderator recesses the meeting until 2:00 pm.

ARTICLE 13 Proposed by the School Committee

VOTED: (Unanimously)

That the Town raise and appropriate by borrowing the sum of \$650,000 for funding of the K-8 Building Feasibility Study for the Lincoln K-8 School on the Ballfield Road Campus, and other costs incidental and related thereto; and to meet said appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority, and to issue bonds or notes of the Town in connection therewith; that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, and further provided that the appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½), and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA.

ARTICLE 14 Proposed by the School Committee

VOTED: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$75,000 by taxation for the repair and rehabilitation of classrooms at the Lincoln School campus, including all costs incidental and related thereto.

ARTICLE 15 Proposed by the Selectmen

VOTED: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$79,175 by taxation for the repair and maintenance of certain Town buildings, including all costs incidental and related thereto.

ARTICLE 16 Proposed by the Library Trustees

VOTED: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$19,000 by taxation for the repair and maintenance of the Lincoln Library, including all costs incidental and related thereto.

ARTICLE 17 Proposed by the Selectmen

VOTED: (Unanimously, on the consent Calendar)

That the Town accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90, Section 34, Clause 2(a) or other state roadway reimbursement programs and to authorize the Board of Selectmen to enter into a contract with the Commonwealth of Massachusetts, Massachusetts Highway Department and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts if determined necessary.

ARTICLE 18 Proposed by the Selectmen

After the Moderator reads an appreciation by the Award's founder, Paul Marsh, and Selectwoman Sara Mattes expresses the town's gratitude, it is

VOTED: (Unanimously)

That the Town act on a recommendation from the Board of Selectmen and Finance Committee and present the annual Bright Light Award to James Cunningham, and appropriate \$500 to support the award.

ARTICLE 19 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$100,000 by taxation to fund the Group Insurance Liability Fund established by Chapter 474 of the Acts of 2008, which Fund will allow the Town to meet the so-called "other post employment benefits" funding obligations established by the Statements 43 and 45 of the General Accounting Standards Board.

ARTICLE 20 Proposed by the School Committee

VOTED: (Unanimously, on the Consent Calendar)

That the Town transfer from free cash the sum of \$36,000, which is equal to the state reimbursement amounts for Special Education Medicaid expenses, to supplement the FY11 Lincoln School operating budget.

ARTICLE 21 Proposed by the Finance Committee

VOTED: (Unanimously)

That the Town appropriate the sum of \$89,862.79 from Lincoln's Public High School Stabilization Fund, previously established at the March 28, 2009 Town Meeting, Article 28, in accordance with Massachusetts General Laws, Chapter 40, Section 5B, for the purpose of funding a portion of the FY11 assessment for the Lincoln Sudbury High School budget.

ARTICLE 22 Proposed by the Finance Committee

VOTED: (Unanimously)

That the Town transfer from free cash the sum of \$2,439,675 to reduce the total amount to be raised by taxation pursuant to the votes previously taken under Article 7 of this Warrant; or any other article of this Warrant authorizing the appropriation of funds.

ARTICLE 23 Proposed by the Water Commissioners

VOTED: (Unanimously)

That the Town transfer from Water Enterprise Retained Earnings the sum of \$15,000 for necessary pump station maintenance involving the roof and painting of the exterior of the building, including all costs incidental and related thereto.

ARTICLE 24 Proposed by the Water Commissioners

After outgoing Water Commissioner Andrew Hall commends the new Superintendent, Greg Woods, it is

VOTED: (Unanimously)

That the Town transfer from Water Enterprise Retained Earnings the sum of \$75,000 for necessary filtration plant instrumentation upgrades involving the telemetry, ICP modules and analyzers, including all costs incidental and related thereto.

ARTICLE 25 Proposed by the Water Commissioners

VOTED: (Unanimously)

That the Town transfer from Water Enterprise Retained Earnings the sum of \$25,000 for the purchase of a new utility truck and related equipment, including all costs incidental and related thereto, and to authorize the disposal by sale or otherwise of any related excess vehicle or equipment.

ARTICLE 26 Proposed by the Selectmen

Minuteman Regional School representative Kemon Taschioglou acknowledges the leadership of Superintendent Ed Bouquillon and extols the school's recently completed Energy Efficiency up-grade before it is

VOTED: (Unanimously)

That the Town hereby approves the sum of \$ 725,000 of borrowing authorized by the Minuteman Regional Vocational Technical School District, for the purpose of paying costs of a feasibility study to consider options for making improvements to the District's high school building located at 758 Marrett Road, Lexington, Massachusetts, which options shall include, but not be limited to renovating, reconstructing, expanding, remodeling and adding to the District's high school, or any combination of the foregoing, said sum to be expended at the direction of the School Building Committee. The Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District, and that the total amount of the borrowing authorized by this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.

ARTICLE 27 Proposed by the Selectmen

VOTED: (Unanimously, on the Consent Calendar)

That the Town increase the fee charged for each written demand issued by the Tax Collector from Five Dollars (\$5.00) to Ten Dollars (\$10.00) to be added and collected as part of the tax as authorized by Massachusetts General Law Chapter 60, Section 15.

ARTICLE 28 Proposed by the Selectmen

VOTED: (Unanimously, on the Consent Calendar)

That the Town reauthorize the revolving accounts previously established by vote of the Town under Massachusetts General Laws, Chapter 44, Section 53E ½, for the following purposes and as shown in the table that follows: school bus fees, pre-school tuitions, fire alarm maintenance fees, firearms licenses fees and housing rental income; with amendments to the FY11 student transportation and pre-school program income fund amounts as shown in bold in the table below; said fees of the revolving accounts to be expended by the authorized entity without further appropriation.

FUND	REVENUE SOURCE	AUTHORITY TO SPEND FUNDS	USE OF FUNDS	SPENDING LIMIT
Student Transportation	Bus Fees	School Committee	To defray expenses related to student transportation.	\$80,000 (was previously \$70,000)
Pre-School Program	User Fees	School Committee	To defray expenses related to Pre-School Program services.	\$135,000 (was previously \$90,000)
Fire Alarm	Fire Alarm Fees	Lincoln Fire Department	To defray expenses related to fire alarm services.	\$25,000
Affordable Housing	Rental Income	Housing Commission	To defray expenses for maintenance and rehabilitation of town-owned affordable homes and to cover administrative costs of the Housing Commission for running the housing program.	\$75,000
Firearms Licenses	Firearm Fees	Lincoln Police Department	To defray expenses for the cost of administering the firearms licensing program.	\$85,000

ARTICLE 29 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town authorize the Lincoln Fire Department to establish a revolving fund account in accordance with Chapter 44, Section 53E½ of the Massachusetts General Laws, for the purpose of placing in the revolving fund account revenues raised through ambulance service charges; said funds shall be expended under the authority of the Lincoln Fire Department without further appropriation up to a maximum of \$90,000 for the upcoming fiscal year in order to defray the costs of ambulance service operations; and to build the balance in the fund to offset the purchase of a future ambulance, and provided further that said balance shall remain in the fund provided that said fund is reauthorized in the succeeding fiscal year.

ARTICLE 30 Proposed by the Community Preservation Committee

VOTED: (By majority)

That the town receive and act upon a report from the Community Preservation Committee and that the following amounts (items A – L) be appropriated or reserved from Fiscal Year 2011 Community Preservation Fund Revenues, or transferred from prior year's revenues for Community Preservation purposes:

	PROJECT	Total Appropriations	Source of Appropriation:
	Appropriations:		
A	To fund, for historic preservation purposes, a study to examine the feasibility of renovating the Town Offices Buidling.	\$135,000.00	\$135,000 from general CPA fund balance
B	For open space perservation purposes, to provide funds toward the purchase, by the Town of Lincoln, of 21 acres of land currently owned by Roy McDowell on Old Sudbury Road in Lincoln, MA.	\$400,000.00	\$200,000 from CPA open space reserves, \$200,000 from general CPA fund balance
C	To renew funds that were committed in FY2010 to the town's Affordable Housing Trust Fund toward the purchase of affordable housing units.	\$488,000.00	\$488,000 from general CPA fund balance
D	To appropriate funds to the town's Affordable Housing Trust Fund for the purchase of additional affordable housing units.	\$200,000.00	\$200,000 from general CPA fund balance
E	To appropriate funds to the town's Affordable Housing Trust Fund for the purpose of maintaining the affordability of 3 units at Battle Road Farm.	\$60,000.00	\$60,000 from general CPA fund balance
F	For purposes of historic preservation, to appropriate funds for the restoration and preservation of Lincoln's vital records dated 1754, the year the Town was incorporated by the Commonwealth of Massachusetts.	\$4,500.00	\$4,500 from general CPA fund balance
G	To fund CPC administrative expensses.	\$3,000.00	\$3,000 from CPA FY11 projected revenues
H	To fund FY11 debt service payments due on the third year permanent borrowing for previously voted CPA projects.	\$130,837.50	\$130,837.50 from CPA FY11 projected revenues
	Project Appropriation Subtotal:	\$1,421,337.50	
I	Housing Reserve	\$81,278.00	from CPA FY11 projected revenues
J	Open Space/Land Acquisition Reserve	\$81,278.00	from CPA FY11 projected revenues
K	Historic Preservation Reserve	\$81,278.00	from CPA FY11 projected revenues
L	Recreation Reserve	\$0.00	from CPA FY11 projected revenues
	Reserve Sub-Total:	\$243,834.00	
	Total:	\$1,665,171.50	

Article 30 Explanations

This article proposes projects recommended by the Community Preservation Committee under Lincoln's Community Preservation Act (CPA) passed at the March, 2002 Annual Town Meeting and the November, 2002 Election. The descriptions of the proposed projects/actions are contained below:

A. Town Offices Building – This feasibility study is directed at examining the historic preservation of the Town Offices Building as relates to its continued use as a municipal offices building. Study will be overseen by a citizen-based committee appointed by the Selectmen and will be performed by a qualified architectural/engineering firm. It will involve a needs analysis of the existing building, a programmatic study review, discussion of alternative siting of offices and meeting spaces, and any necessary engineering studies.

B. Preservation of Open Space – Purchase of Land on Old Sudbury Road – This proposal authorizes the expenditure of CPA funds toward the purchase of 21 acres of land on Old Sudbury Road in Lincoln that is currently owned by Roy McDowell and was recently taken out of Agricultural Restriction and offered for sale for \$2,980,000. The property is rolling pasture land on the south side of the road and is a vital connector between Drumlin Farm and a wooded land corridor that extends into Weston and connects with trails in both Weston and Wayland. The land will remain open and in agricultural use. Purchase of this property will be by a consortium that involves not only CPA funds but also contributions from Mass. Audubon, the Commonwealth of Massachusetts, private donations, and a bond from the Town of Lincoln presented under Article 12. The proposed expenditure of CPA funds is contingent upon the successful completion of the purchase.

C. Affordable Housing Trust Fund – The town authorized the creation of an Affordable Housing Trust at Town Meeting in 2006. At Town Meeting in 2008, the town authorized the appropriation of \$900,000 in seed money to enable the Trust to create and preserve affordable housing for the benefit of low and moderate income households. These funds were to be subjected to a "claw back" provision, whereby any funds not expended or reserved prior to January 1, 2009 were to be returned to the CPA balance. This section authorizes the \$488,000 balance from last year's funds to be "rolled over" to allow the Town to continue to pursue affordable housing opportunities and achieve compliance with the 10% minimum threshold required by Chapter 40B of Massachusetts General Laws. These funds will be subject to a grant agreement between the Trust and the CPC which provides, among other things, that none of those funds shall be expended without the approval of the Community Preservation Committee, and that the unexpended balance of the appropriation authorized hereunder, as of January 1, 2011, shall be returned to the Community Preservation Fund.

D. Affordable Housing Trust Fund – This proposal authorizes that an additional sum of \$200,000 be appropriated for the purchase of affordable housing according to the terms specified in Section C above.

E. Affordable Housing Trust Fund – This proposal authorizes that \$60,000 of CPA funds be expended for the express purpose of helping to maintain the affordability of 3 Battle Road Farm affordable units. These funds will be matched by like contributions from the Lincoln Foundation and DHCD. These amounts are required because the original deed restrictions for Battle Road Farm did not sufficiently restrict an affordable buyer's market appreciation. Hence, steps are needed to repurchase and restructure these units, so they may be maintained as affordable units.

F. Preservation of the Town's Vital Records 1754-1811. These leather-bound volumes contain extensive hand-written vital records starting in the year that Lincoln was incorporated as a Town within the Commonwealth of Massachusetts. The half leather and half decorated paper case binding is worn; the pages are discolored with some tears; and the ink varies in intensity throughout the volume. Extensive treatment is needed to restore and preserve this important historical document.

G. Administrative Expenses – These funds will be used primarily to pay the \$2,500 annual membership dues in the Community Preservation Coalition, a statewide organization that represents the interests of CPA communities. The balance will be available for costs associated with public information, mailings, and public hearings. Any funds not spent prior to the end of FY 11 will be returned to the CPA funds.

H. FY10 Debt Service payments – Debt payment costs associated with third year of permanent financing for previously voted CPA projects pursuant to Article 8 of the April 2, 2005 Town Meeting including the Harrington Row Land Acquisition, Affordable Housing-Sunnyside Lane Construction and Rehabilitation, and Library Gund Roof Replacement.

I. Housing Reserve Fund –The CPA requires that a minimum of 10% of annual revenues be spent or set aside for affordable housing.

J. Open Space/Land Acquisition Reserve Fund – The CPA requires that a minimum of 10% of annual revenues be spent or set aside for Open Space/Land Conservation.

K. Historic Preservation – The CPA requires that a minimum of 10% of annual revenues be spent or set aside for historic preservation.

L. Recreation – The CPA permits, but does not require, the town to spend or set aside funds for recreational purposes. No funds are reserved for recreational purposes at this time.

ARTICLE 31 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town adopt the “Stretch Energy Code” set forth in the State Building Code at 780 CMR 120.AA (i.e., Appendix 120.AA), as may be amended from time to time, and to amend the Town’s General By-laws, Article XI, by inserting a new Section 17, entitled “Stretch Energy Code”, as set forth below:

17. Stretch Energy Code

(a) Adoption. The Town of Lincoln has adopted the provisions of 780 CMR 120.AA (i.e., Appendix 120.AA of the State Building Code or the “Stretch Energy Code”), as may be amended from time to time, in place of the provisions set forth under 780 CMR 13.00, 34.00, 61.00 and 93.00.

(b) Purpose. The purpose of the Stretch Energy Code shall be to provide the Town with a more energy efficient alternative to the base energy code otherwise set forth under the State Building Code.

ARTICLE 32 Proposed by the Selectmen

Selectman Sara Mattes introduced Planning Board member Ken Hurd, who reported the Green Energy Committee origin and the Planning Board’s affirmative recommendation of this amendment to the town’s Zoning By-laws before it was

VOTED: (Unanimously)

That the Town amend Zoning Bylaw Section 12 as follows for the purpose of establishing a solar photovoltaic facilities overlay district, and to correct a past transcription error, and that the Town amend the Zoning Map to show the designated location. Note: Proposed **Additions** to the bylaw language are shown in bolded italicized text and ~~Deletions~~ are shown in crossed-out bolded text as follows:

Amend the introduction to Section 12 as follows:

SECTION 12. OVERLAY DISTRICTS. The C-Open Space Conservation District, the W-Wetlands and Watershed Protection District, the FP-Flood Plain District, the H-Historic District, the NL-North Lincoln Overlay

District, the WCF-Wireless Communications Facility Overlay District, and the SL-South Lincoln Overlay District, **and the SP-Solar Photovoltaic Facilities Overlay District** are hereby established as overlay districts and shall be superimposed on other districts established by this By-law. Any land lying within such overlay districts shall ~~also~~ be subject to the development and use regulations **of the underlying district to the extent not inconsistent with the regulations** for the applicable overlay district or districts and shall, in addition, conform to the **additional** requirements of the one or more overlay districts in which the land lies. In the event of any conflict between the provisions of two or more overlay districts, which apply to the same parcel of land, the conflict shall be resolved by applying the most restrictive provisions.

Add a new Section 12.8 as follows:

12.8 SP - SOLAR PHOTOVOLTAIC FACILITIES OVERLAY DISTRICT

12.8.1 The purpose of this Section 12.8 is to promote the creation of new large-scale ground-mounted solar photovoltaic facilities (SPFs) by: establishing areas for construction of SPFs; providing standards for the placement, design, construction, operation, monitoring, modification and removal of such facilities, which standards address public safety and minimize impacts on scenic, natural and historic resources; and providing adequate financial assurance for the eventual decommissioning of such facilities.

12.8.2 This section 12.8 applies to and permits the installation and operation of large-scale (nameplate capacity of 250 kW DC or greater) ground-mounted SPFs in accordance with the provisions hereunder. This section also pertains to physical modifications that materially alter the type, configuration, or size of these facilities or related equipment.

12.8.3 Location: The Solar Photovoltaic Facilities Overlay District shall consist of the following areas:

1) An area of approximately 5.7 acres within Assessor's Map 19, Parcel 4-0, off North Great Road, bounded as follows: from the intersection of the northern lot boundary with the Lexington town line, running roughly south along the Lexington town line for 350 feet, then due west for 700 feet, then due north to the northern lot boundary and then roughly east along the various segments of the northern lot boundary to the Lexington town line.

12.8.4 No building permit shall be issued for an SPF without prior approval by the Planning Board of a site plan in accordance with the provisions of Section 17 of this bylaw. Site plans shall be

deemed constructively approved if not acted upon within one year after submission of complete plans.

12.8.5 Applications for Site Plan Review shall include evidence that the utility company that operates the electrical grid where the facility is to be located has been informed and consents to the solar photovoltaic facility owner or operator's plan to connect to the electrical grid. Off-grid systems are exempt from this requirement.

12.8.6 The height of all structures comprising the SPF shall not exceed 20 feet above the pre-existing natural grade.

12.8.7 The applicant shall submit a plan for the operation and maintenance of the SPF.

12.8.8 The owner, operator, successors, and assigns of the SPF shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures.

12.8.9 All structures associated with an SPF shall be removed within one year of cessation of use. The owner or operator shall notify the Planning Board by certified mail of the proposed date of discontinued operations and plans for removal. Removal shall include:

- (a) Removal of all structures, equipment, security barriers and transmission lines from the site.**
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.**
- (c) After consultation with the Planning Board, stabilization or re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.**

12.8.10 Applicants, other than governmental authorities, shall provide a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the Town must remove the SPF and remediate the landscape, in an amount and form determined to be reasonable by the Planning Board, but in no event to exceed 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified

engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

ARTICLE 33 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town amend Section 5 of the Demolition Delay Bylaw, Article XXI, for the purpose of establishing the conditions under which, and the process by which, fines may be issued for violation of the bylaw as shown below. Note: Proposed **Additions** to the bylaw language are shown in bolded italicized text and ~~**Deletions**~~ are shown in crossed-out bolded text as follows:

Section 5. Non-compliance

Anyone who demolishes a building or structure identified in Section 2 of this By-law without first obtaining, and complying fully with the provisions of, a demolition permit, shall be subject to a fine of three hundred dollars (\$300) for each day, not to exceed sixty (60) days, in which such person was not in compliance with the provisions of a demolition permit. ***This fine shall be handled in the manner set forth under Bylaw Article XVI Non Criminal Disposition of Violation.*** Upon determination by the LHC that a building or structure is a preferably preserved significant building or structure, the owner shall be responsible for properly securing the building or structure, if vacant, to the satisfaction of the LBI. Should the owner fail to secure the building or structure, the loss of such building or structure through fire or other cause shall be considered demolition. In addition, unless a demolition permit was obtained for such demolition, and unless such permit was fully complied with, the LBI shall not for a period of three (3) years after the date of demolition issue a building permit for erection of a building and/or structure, paving of driveways or for parking pertaining to any premises on which a building or structure identified in Section 2 of this By-law has been demolished.

ARTICLE 34 Proposed by the Planning Board

Board Chair Bryce Wolf reports the Board's endorsement of this amendment and its recognition of the Aqua, Silvi and Viti members of the Culture family before it is

VOTED: (Unanimously)

That the Town amend Zoning Bylaw Section 5.1 as shown below for the purpose of bringing Lincoln's Zoning Bylaw into agreement with recent changes in state law concerning agriculture-related uses on larger parcels. Note: Proposed **Additions** to the bylaw language are shown in bolded italicized text and ~~**Deletions**~~ being shown in crossed-out bolded text as follows:

5.1 The use of land or ***the expansion, reconstruction or construction of*** structures for the primary purpose of ***commercial and non-commercial*** agriculture, horticulture, ~~or~~ floriculture, ***aquaculture, silviculture, or viticulture*** on parcels of ~~more than~~ five acres ***or more shall not be*** prohibited in any district. ***Land divided by a public or private way or a waterway is construed as one parcel.***

ARTICLE 35 Proposed by the Planning Board

VOTED: (unanimously)

That the Town amend Zoning Bylaw Section 13.2.7 to change the way front yard setbacks are measured as shown below. Note: Proposed ***Additions*** to the bylaw language are shown in bolded italicized text and ***Deletions*** being shown in crossed-out bolded text as follows:

Front yards ~~setbacks~~ shall be measured from ~~any~~ street lines to the nearest point of the ~~front wall of the~~ principal building or ~~any~~ accessory structure. ~~provided that nothing shall prevent the projection of a~~ Uncovered steps, cornices, window sills and other ornamental features, ***and walls and fences*** ~~nor the construction of walls or fences which do not interfere with vision at the intersection of two or more streets are excluded from the calculation of front yard setback.~~

ARTICLE 36 Proposed by the Planning Board

VOTED: (Unanimously)

That the Town amend Zoning Bylaw Sec. 21.4 as follows in order to extend the timeframe allowed for certain ZBA decisions and bring it into agreement with state law. Note: Proposed ***Additions*** to the bylaw language are shown in bolded italicized text and ***Deletions*** being shown in crossed-out bolded text as follows:

21.4 If the Board of Appeals or the Planning Board ~~shall~~ fails to ~~act~~ ***take final action*** within ninety (90) days of the ~~close of the~~ required public hearing on an application for a special permit, or the Board of Appeals ~~shall~~ fails to act within ~~seventy-five (75)~~ ***one hundred (100)*** days of filing of ~~the~~ ***an*** appeal, application or petition, other than for a special permit, then the ~~petition matter~~ shall be deemed approved subject to the ***following*** requirements of G.L C40A, sections 9 and 15.

~~(a) The petitioner, after the expiration of the aforesaid periods, shall file with the Town Clerk a copy of his petition and an affidavit stating the date of the public hearing or filing as the case may be, and the failure of the Board in question to render a decision within the required period.~~

~~(b) Upon receipt of the petition and affidavit the Town Clerk shall forthwith give notice of the filing to those persons entitled to a notice of the decision under Chapter 40A, Section 15. The filing of a petition and affidavit in the office of the Town Clerk shall be deemed the equivalent of the filing of a decision for purposes of judicial appeals provided for under Chapter 40A, Section 17.~~

~~(c) If no appeal is taken within the required statutory period, then the Town Clerk shall furnish the petitioner with a certified copy of the petition and affidavit together with a certificate that no appeal has been filed all of which shall be recorded in the manner prescribed under Chapter 40A Section 15 in lieu of the documents required to be recorded under that section.~~

ARTICLE 37 Proposed by the Planning Board

VOTED: (Unanimously)

That the Town amend Zoning Bylaw Section 12.3 as shown below to be in compliance with the revised Flood Insurance Rate Maps and the National Flood Insurance Program. Note: Proposed **Additions** to the bylaw language are shown in bolded italicized text and **Deletions** being shown in crossed-out bolded text as follows:

12.3 FP-FLOOD PLAIN DISTRICT. *The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Lincoln designated as Zones A and AE on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the 2010 Middlesex County FIRM that are wholly or partially within the Town of Lincoln are panel numbers 25017C0379E, 25017C0383E, 25017C0384E, 25017C0386E, 25017C0387E, 25017C0388E, 25017C0389E, 25017C0391E, 25017C0392E and 25017C0393E. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the 2010 Middlesex County Flood Insurance Study (FIS) report. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board and Building Inspector. The FIRM is hereby incorporated as a part of the Zoning Map of the Town of Lincoln.*

~~The Flood Plain District is established as an overlay district for the purpose of complying with Federal Flood Insurance Regulations and includes all special flood hazard areas designated as Zone A, A1-30 on the Lincoln Flood Insurance Rate Maps (FIRM), and the Flood Boundary and Floodway Maps, effective December 15, 1985, on file with the Town Clerk, Planning Board and Building Inspector. These maps are hereby incorporated as a part of the Zoning Map of the Town of Lincoln.~~

The following Development Regulations apply in the FP-Flood Plain District:

12.3.1 Within Zone **AE A1-30**, all new construction and substantial improvements (the cost of which equals or exceeds 50 percent of the market value of the structure) of residential and non-residential structures shall have the lowest floor, including basement, elevated to or above the base flood elevation (100-year flood elevation designated on the FIRM).

12.3.2 Within Zone A, where the base flood elevation is not provided on the FIRM, the Building Inspector shall obtain and review any already existing base flood elevation data. If the data are reasonable, they shall be used to require compliance with **Section 12.3.1** above.

12.3.3 Located within the FP-Flood Plain District are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles, and erosion potential, the following provisions shall apply:

(a) there shall be no encroachments, including fill, new construction, substantial improvements, or other development unless certification by a registered professional engineer is provided demonstrating that encroachments shall not result in any increase in flood levels during the occurrence of the 100-year flood;

(b) if **Section 12.3.3(a)** above is satisfied, all new construction and substantial improvements shall comply with all provisions of **Section 12.3**.

12.3.4 ***Floodway Data. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other***

floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

12.3.5 Base Flood Elevation Data. *Base flood elevation data is required for subdivision proposals or other developments greater than 5 acres within unnumbered A zones.*

12.3.6 Notification of Watercourse Alteration - *In a riverine situation, the Conservation Director shall notify adjacent communities, the NFIP State Coordinator at Massachusetts Department of Conservation, the NFIP Program Specialist at the Federal Emergency Management Agency, Region I, and other governmental authorities as may from time to time have jurisdiction, of any alteration or relocation of a watercourse.*

ARTICLE 38 Proposed by the Planning Board

Planning Board member Dan Boynton explains that this article was meant to address proposed land taking by the state occasioned by its on-going work at Crosby's Corner. These takings could make some of the residential lots in the area non-conforming. Given that no such land takings are imminent at this time, it is

VOTED: (Unanimously)

That the Town pass over Article 38.

ARTICLE 39 Proposed by the Planning Board

VOTED: (unanimously)

That the Town amend Zoning Bylaw Section 12.6.6 Conditions, within Section 12.6 WCF – Wireless Communications Facilities Overlay District to insert one additional condition “(s)” as shown below. Note: Proposed **Additions** to the bylaw language are shown in bolded italicized text and **Deletions** being shown in crossed-out bolded text as follows:

(s) Within 30 days of transfer of an interest in all or part of an approved WCF, the transferor shall notify the Lincoln Planning Board of such transfer and provide the name and address of the transferee, a list of equipment and structures transferred, date of the transfer, and description of the type of interest transferred (sale, lease, license, etc.). The conditions and renewal obligations imposed by a Special Permit

and the Zoning Bylaw on each of the components of the WCF shall be enforceable against the transferor and/or its transferees, as necessary to maintain compliance.

ARTICLE 40 Proposed by the Planning Board

Following a report by Board Co-chair Bob Domnitz on the state of wireless coverage, or its absence, along Rt. 126, and discussion and questions from the floor, a motion is made to Adjourn Town Meeting, which the Moderator rules to be a Motion to move the Question. That motion is passed unanimously, following which it is

VOTED: (By a majority)

That the Town accept a report from the Planning Board regarding the status of wireless communication coverage along the Rt. 126 corridor.

Throughout the day, tribute was paid to:

Sarah Cannon Holden, for her service on the Board of Selectmen;

Andrew Hall, for his eighteen year tenure as the Water Commission's "CEO;"

Julie Dobrow, for her distinguished and tireless leadership on the K-8 School Committee; and

Kerry Glass for the historical research underlying the cover of this year's Annual Town Report.

A Motion to Dissolve the 2010 Annual Town Meeting was passed by fiat at approximately 4:55 p.m., EST.

Respectfully submitted,
Susan F. Brooks

ANNUAL TOWN ELECTION

March 29, 2010

In accordance with Article 1 of the Warrant for the Annual Town Meeting, the polls were opened at 7:30 a.m. by Town Clerk, Susan F. Brooks. The following Wardens assisted Ms. Brooks throughout the day: Pat Arseneault, Nancy Zuelke, Connie Lewis, Jacqueline Snelling, Agnes Wiggan, Nancy Pimental, Al Schmertzler, Pat Hatsopoulos, and Diana Glendon. The polls were declared closed at 8:00 p.m. The total number of votes cast was 718 out of 4329 registered voters. Results were as follows:

Annual Town Election				
March 29, 2010				
Offices and Candidates	Pct.#1	Pct.#2	Pct.#3	Total
Town Clerk (3 yrs)				
Blanks				110
Susan F. Brooks	352	241		603
All Others	3	2		5
Board of Selectment (3 yrs)				
Blanks	87	38		125
D. Noah Eckhouse	350	241		591
All Others	1	1		2
Board of Assessors (3 yrs)				
Blanks	113	52		165
John G. Robinson	325	227		552
All Others	0	1		1
School Committee (3yrs) Vote for 2				
Blanks	315	188		503
Thomas H. Sander	309	196		505
Timothy HT Christenfeld	250	173		423
All Others	2	3		5
Water Commissioner (3 yrs)				
Blanks	101	49		150
Paul E. Giese	336	231		567
All Others	1	0		1
Board of Health (3 yrs)				
Blanks	114	62		176
Arnold N. Weinberg	324	216		540
All Others	0	2		2
Cemetery Commissioner (3 yrs)				
Blanks	109	48		157
Alexander L. Pugh	327	232		559
All Others	2	0		2

Planning Board (5 yrs)			
Blanks	125	64	189
Robert H. Domnitz	312	215	527
All Others	1	1	2
Planning Board (4 yrs)			
Blanks	116	61	177
Daniel C. Boynton	321	219	540
All Others	1	0	1
Commissioner of Trust Funds (3 yrs)			
Blanks	114	52	166
Douglas B. Harding	323	227	550
All Others	1	1	2
Trustee of Bemis Fund (3 yrs)			
Blanks	117	57	174
Gertrude M. Webb	321	222	543
All Others	0	1	1
Trustee, Lincoln Library (3 yrs)			
Blanks	90	47	137
Susan Hands Taylor	348	232	580
All Others	0	1	1
Trustee, DeCordova Museum (4 yrs)			
Blanks	135	72	207
Jamie B. Jaffee	303	208	511
All Others	0	0	0
Housing Commission (3 yrs)			
Blanks	109	61	170
Ragnhild Fredriksen	327	218	545
All Others	2	1	3
Recreation Committee (3 yrs)			
Blanks	98	50	148
Susan B. Collins	340	229	569
All Others	0	1	1
LSRHHS (3 yrs) Vote for 2			
Blanks	264	156	420
Rachna Raman Gargaya	371	233	604
Timothy J. Garvin	167	109	276
Kevin J. Matthews	53	39	92
Bryan S. Semple	20	23	43
All Others	1	0	1
Q#1 Information Technology			
Blanks	78	43	121
YES	288	189	477
NO	72	48	120
Q#2 MacDowell Property			
Blanks	4	11	15
YES	387	228	615
NO	47	41	88
Q#3 K-8 Feasibility			
Blanks	17	16	33
YES	347	194	541
NO	74	70	144
Q#4 Fire Dept. Ambulance			
Blanks	18	17	35
YES	358	215	573
NO	62	48	110
Q#5 Off Premises Wine & Malt			
Blanks	15	11	26
YES	356	215	571
NO	67	54	121
Total votes cast:	438	280	718

STATE PRIMARY

September 14, 2010

Pursuant to a Warrant duly served, the Polls were declared open at 7:00 a.m. by Town Clerk, Susan F. Brooks, who was assisted throughout the day by the following Deputy Wardens: Nancy Pimental, Connie Lewis, Belinda Gingrich, Karen Moss, Agnes Wiggin, Eric Harris, Al Schmeztler and Diana Glendon. The Polls were declared closed at 8:00 p.m. The total number of votes cast were 736, divided as follows:

Democratic – 496;
Republican – 240;and
Libertarian – 0.

The total number of voters registered at this election was 4361.

State Primary Election Results - September 14, 2010

Democratic Ballot		Republican Ballot		Libertarian Ballot	
Offices & Candidates		Offices & Candidates		Offices & Candidates	
Governor	Total	Governor	Total	Governor	Total
Blanks	39	Blanks	23	Blanks	0
Deval L. Patrick	453	Charles D. Baker	216	Write-Ins	0
Write-Ins	4	Write-Ins	1		
Lieutenant Governor		Lieutenant Governor		Lieutenant Governor	
Blanks	57	Blanks	43	Blanks	0
Timothy P. Murray	439	Richard R. Tisei	196	Write-Ins	0
Write-Ins	0	Write-Ins	1		
Attorney General		Attorney General		Attorney General	
Blanks	60	Blanks	168	Blanks	0
Martha Coakley	436	Write-Ins	10	Write-Ins	0
Write-Ins	0	Carbone W-I	10		
		McKenna W-I	52		
Secretary of State		Secretary of State		Secretary of State	
Blanks	68	Blanks	58	Blanks	0
William Francis Galvin	428	William C. Campbell	182	Write-Ins	0
Write-Ins	0	Write-Ins	0		
Treasurer		Treasurer		Treasurer	
Blanks	47	Blanks	51	Blanks	0
Steven Grossman	386	Karyn E. Polito	189	Write-Ins	0
Stephen J. Murphy	63	Write-Ins	0		
Write-Ins	0				
Auditor		Auditor		Auditor	
Blanks	49	Blanks	30	Blanks	0
Suzanne M. Bump	275	Mary Z. Connaughton	185	Write-Ins	0
Guy William Godis	32	Kamal Jain	25		
Mike Lake	140	Write-Ins	0		
Write-Ins	0				
Rep. in Congress		Rep. in Congress		Rep. in Congress	
Blanks	39	Blanks	52	Blanks	0
Edward J. Markey	456	Gerry Dombrowski	96	Write-Ins	0
Write-Ins	1	Thomas P. Tierney	92		
		Write-Ins	0		
Councillor		Councillor		Councillor	
Blanks	174	Blanks	228	Blanks	0
Marilyn Pettito Devaney	224	Write-Ins	12	Write-Ins	0
Corey A. Belanger	97				
Write-Ins	1				
Senator in Gen. Court		Senator in Gen. Court		Senator in Gen. Court	
Blanks	47	Blanks	14	Blanks	0
Susan C. Fargo	446	Eric Richard Dahlberg	125	Write-Ins	0
Write-Ins	3	Sandra B. Martinez	101		
		Write-Ins	0		
Rep. in Gen. Court		Rep. in Gen. Court		Rep. in Gen. Court	
Blanks	59	Blanks	229	Blanks	0
Thomas P. Conroy	437	Write-Ins	11	Write-Ins	0
Write-Ins	0				
District Attorney		District Attorney		District Attorney	
Blanks	112	Blanks	229	Blanks	0
Gerard T. Leone, Jr.	383	Write-Ins	11	Write-Ins	0
Write-Ins	1				
Sheriff		Sheriff		Sheriff	
Blanks	138	Blanks	231	Blanks	0
James V. DiPaola	357	Write-Ins	9	Write-Ins	0
Write-Ins	1				
496	Total Votes Cast	240		0	

STATE ELECTION

November 2, 2010

State Election November 2, 2010
All Pcts. - FINAL TALLY

Pursuant to a Warrant duly served, the Polls were declared open at 7:00 a.m. by Susan F. Brooks, Town Clerk, who was assisted throughout the day by the following Deputy Wardens: Nancy Pimental, Al Schmertzler, Agnes Wiggin, Nancy Zuelke, Connie Lewis and Martha Lufkin. The total number of votes cast were 2865; the total number of registered voters for this election was 4415.

Offices & Candidates	Pct 1	Pct 2	Pct 3	Total
Governor and Lt. Gov.				
Blanks	6	10	2	18
Patrick & Murray	1029	825	10	1864
Baker & Tisei	392	460	26	878
Cahill & Loscocco	28	29	2	59
Stein & Purcell	29	13	0	42
All others	1	3	0	4
Attorney General				
Blanks	23	28	2	53
Martha Coakley	1140	924	13	2077
James P. McKenna	322	387	25	734
All others	0	1	0	1
Secretary of State				
Blanks	61	56	2	119
William Francis Galvin	1093	903	14	2010
William C. Campbell	300	357	24	681
James D. Henderson	31	23	0	54
All others	0	1	0	1
Treasurer				
Blanks	60	42	2	104
Steven Grossman	1032	849	13	1894
Karyn E. Polito	393	446	25	864
All others	0	3	0	3
Auditor				
Blanks	111	90	1	202
Suzanne M. Bump	781	625	12	1418
Mary Z. Connaughton	502	557	27	1086
Nathanael Alexander Fortune	91	66	0	157
All others	0	2	0	2
Representative in Congress				
Blanks	36	30	2	68
Edward J. Markey	1119	907	13	2039
Gerry Dembrowski	330	402	25	757
All others	0	1	0	1
Councillor				
Blanks	247	228	6	481
Marilyn Petito Devaney	898	728	16	1642
Nicholas A. Iannuzzi	339	383	18	740
All others	1	1	0	2
Senator in General Court				
Blanks	43	34	2	79
Susan C. Fargo	1092	894	13	1999
Sandra B. Martinez	349	411	25	785
All others	1	1		2
Rep. in General Court				
Blanks	345	370	14	729
Thomas P. Conroy	1125	956	24	2105
All others	15	14	2	31
District Attorney				
Blanks	407	426	14	847
Gerard T. Leone, Jr.	1067	904	24	1995
All others	11	10	2	23
Sheriff				
Blanks	295	307	7	609
James V. DiPaola	929	812	22	1763
Michael S. Tranchita, Sr.	259	217	10	486
All others	2	4	1	7
Q # 1 Repeal State Sales Tax on Alcoholic Beverages				
Blanks	46	48	5	99
Yes	431	439	24	894
No	1008	853	11	1872
Q # 2 Modify Affordable Housing Law				
Blanks	105	97	7	209
Yes	461	458	15	934
No	919	785	18	1722
Q # 3 Reduce State Sales Tax				
Blanks	19	32	5	56
Yes	399	390	26	815
No	1067	918	9	1994
Q # 4 PPQ Single Payer Health Care				
Blanks	140	132	5	277
Yes	928	769	15	1712
No	417	439	20	876
Q # 5 Re: PPQ on Marijuana Regulation				
Blanks	130	130	5	265
Yes	933	766	20	1719
No	422	444	15	881
Total ballots cast:	1485	1340	40	2865

PERSONNEL BOARD

Walter Jabs
Graham Walker
Beth S. Ries, Chairman

One of the Board's primary responsibilities is to oversee the Town's personnel system and assure that job classifications and compensation are equitable among non-union employees and in line with comparable communities. The Board does not initiate changes in employee grades or job descriptions unless requested by the department, board or committee for which an employee works. In recent years, almost every department has seen circumstances alter their operations and the nature of its employees' responsibilities change, necessitating a review of their job descriptions and possible changes in grade. During 2010 the board considered revisions to current job descriptions for several departments, but also reviewed them for two new positions. The Cemetery Commission and the Library Trustees have each added part-time personnel for specific duties. Perhaps the most time was spent helping the Planning Board and other land use boards develop the job description for the Director of Planning and Land-Use Permitting. This position replaced the previous Planning Director position. The Chairman had the privilege of participating in the interviews for the new Director, which resulted in the hiring of a well-qualified candidate.

The Board discussed the need to assist Town boards in doing meaningful performance reviews of their key employees. A series of training sessions is planned for the spring. The Board also continues to review the Personnel Handbook to make sure that all sections are up-to-date. We are very grateful for all of the excellent work that Anita Scheipers, Assistant Town Administrator provides in all these areas.

Anyone who is interested in attending our meetings is welcome. Typically meetings are held in the morning on an as-needed basis in the Town Offices. All meetings are posted.

FINANCE

TOWN ACCOUNTANT REPORT COLLEEN WILKINS, FINANCE DIRECTOR

Town of Lincoln, Massachusetts Combined Balance Sheet - All Fund Types and Account Groups June 30, 2010

	Governmental Fund Types			Proprietary	Fiduciary	Fiduciary	General	General	Totals
	General	Special	Capital	Fund Type	Fund Type	Self Insured			
		Revenue	Projects	Enterprise	Trust & Agency	Trust Fund	Long Term	Fixed Asset	(Memo Only)
							Debt Group	Account Group	
Assets									
Cash/Investments	\$7,853,724	\$3,940,887	\$3,865,503	\$1,436,134	\$2,905,476	\$708,830			\$20,710,554
Petty Cash	900	\$945							\$1,845
Receivables:				85,397					\$85,397
Property Taxes	510,676	6,972							\$517,647
Allowance for Abatements and Exempt	(225,369)								(\$225,369)
Excises	94,963								\$94,963
Tax Liens	6,502	198							\$6,700
Tax Possession	33,133								\$33,133
Subdivision Bond -40 Deerhaven	25,000								\$25,000
User Charges, Net of Allowance									\$0
for Uncollectible									\$0
Due from Other Governments		12,125							\$12,125
Fixed Assets, Net of Depreciation			0	11,190,126				65,065,816	\$76,255,943
Land				750,000					\$750,000
Accum Depr Plant				(3,317,796)					(\$3,317,796)
Machinery & Equip				(184,185)				(16,104,840)	(\$16,289,005)
Accum Depr Machinery & Equip									\$0
Amount to be Provided for Payment of Bonds							7,470,000		\$7,470,000
Total Assets	\$8,299,528	\$3,981,127	\$3,865,503	\$9,959,697	\$2,905,476	\$708,830	\$7,470,000	\$48,960,977	\$86,131,137
Liabilities and Fund Equity									
Liabilities:									
Warrants Payable	529,078	\$140,050	\$0	\$56,504	\$5,840				731,472
Accrued Payroll	\$577,080	356,117		8,580	3,905				945,682
Withholding Payable	140,889								140,889
Unclaimed Items	20,539	73							20,612
Due to Proprietary Funds	393								393
Due to Other Governments	333								333
Bonds Payable				2,853,915			7,470,000		10,323,915
BANS			\$2,168,000						2,168,000
Guarantee Deposits	25,000				0				25,000
Other Liabilities (IBNR)					0	319,323			319,323
Deferred Revenue:		0		85,397					85,397
Def Rev Intergovernmental		12,125							12,125
Property Taxes	214,838	6,972							221,810
Property Tax Accruals									-
Excises	94,963								94,963
Tax Possessions	33,133								33,133
Tax Liens	6,502	198							6,700
Total Liabilities	1,642,747	515,535	2,168,000	3,004,396	9,745	319,323	7,470,000	0	15,129,746
Fund Equity:									
Invested in Capital Assets, Net				5,584,252				48,960,977	54,545,229
Retained Earnings:									0
Reserved for Encumbrances				216,563					216,563
Unreserved Retained Earnings				1,069,485					1,069,485
Fund Balances:									0
Reserved for Endowments					0				0
Reserved for Encumbrances	478,436	413,897			300				890,833
Reserved for Expenditure	2,475,675	365,798		85,000					2,926,471
Reserved for Snow & Ice									0
Reserved for CPA purposes		135,574							135,574
Reserved for Debt Service	36,805								36,805
Unreserved Fund Balance:									0
Designated		386,075	2,443		0				388,518
Undesignated	3,867,864	2,144,251	1,895,080		2,895,430	389,507			10,792,113
Total Fund Equity	6,856,781	3,445,593	1,697,503	6,955,301	2,895,730	389,507	0	48,980,977	71,001,391
Total Liabilities and Fund Equity	\$8,299,528	\$3,981,127	\$3,865,503	\$9,959,697	\$2,905,476	\$708,830	\$7,470,000	\$48,980,977	\$88,131,137
	\$0								

COLLECTOR'S REPORT

MARY C. DAY, COLLECTOR

Description	Balance 6/30/2009	Commitments / New Charges	Abatements / Credits	Payments Received	Refunds	Balance 6/30/2010
REAL ESTATE TAXES						
Tax Title Accounts	19,836.41	142,605.68		158,243.06	-	4,199.03
Taxes in Deferral	218,302.86	69,139.03		57,650.86		229,791.03
2007 Real Estate	82.58					82.58
2008 Real Estate	88.98		88.98			(0.00)
2009 Real Estate	291,826.15	-	126,412.46	165,546.29		(132.60)
2010 Real Estate	-	21,138,701.62	128,029.89	20,823,710.37	85,590.08	272,551.44
Real Estate Possession	33,133.00					33,133.00
TOTAL REAL ESTATE	\$ 563,269.98	\$ 21,350,446.33	\$ 254,531.33	\$ 21,205,150.58	\$ 85,590.08	\$ 539,624.48
PERSONAL PROPERTY TAXES						
2000 Personal Property	866.20					866.20
2001 Personal Property	1,047.69					1,047.69
2002 Personal Property	1,103.59					1,103.59
2003 Personal Property	372.58					372.58
2004 Personal Property	2,010.04					2,010.04
2005 Personal Property	1,618.64					1,618.64
2006 Personal Property	(0.00)					(0.00)
2007 Personal Property	398.81					398.81
2008 Personal Property	179.75					179.75
2009 Personal Property	381.74			339.90		41.84
2010 Personal Property	-	366,096.70	7,359.24	357,993.45		744.01
TOTAL PERSONAL PROPERTY	\$ 7,979.04	\$ 366,096.70	\$ 7,359.24	\$ 358,333.35	\$ -	\$ 8,383.15
MOTOR VEHICLE AND TRAILER EXCISE						
2000 Excise	7,875.12					7,875.12
2001 Excise	8,242.82					8,242.82
2002 Excise	6,602.93					6,602.93
2003 Excise	6,075.14			36.88		6,038.26
2004 Excise	6,247.82			88.75		6,159.07
2005 Excise	5,353.46		361.25	858.27		4,133.94
2006 Excise	4,429.70		773.86	60.00	796.36	4,392.20
2007 Excise	7,027.84		235.10	460.21	71.35	6,403.88
2008 Excise	13,792.91	1,549.79	2,758.16	8,359.90	2,251.79	6,476.43
2009 Excise	27,284.47	109,092.82	16,346.05	114,189.28	7,164.63	13,006.59
2010 Excise	-	708,148.23	21,909.29	662,931.78	2,324.39	25,631.55
TOTAL EXCISE	\$ 92,932.21	\$ 818,790.84	\$ 42,383.71	\$ 786,985.07	\$ 12,608.52	\$ 94,962.79
WATER USAGE CHARGES						
Total Water Commitments	99,062.11	897,237.01	34,521.89	879,159.73	2,779.89	85,397.39
Water Liens Added to Tax	746.47	32,539.99	746.47	33,427.92	3,191.24	2,303.31
Water Liens Added to Tax Title	-	746.47		746.47		-
TOTAL WATER	\$ 99,808.58	\$ 930,523.47	\$ 35,268.38	\$ 913,334.12	\$ 5,971.13	\$ 87,700.70
COMMUNITY PRESERVATION ACT						
2008 CPA	(88.98)		(88.98)			(0.00)
2009 CPA	7,465.43		3,475.21	3,990.22		0.00
2010 CPA	-	562,633.38	2,244.31	555,090.48	1,672.91	6,971.50
Tax Title CPA	364.52	3,691.34	(125.00)	3,982.78		198.08
TOTAL CPA	\$ 7,740.97	\$ 588,324.72	\$ 5,505.54	\$ 583,063.48	\$ 1,872.91	\$ 7,169.58
GRAND TOTALS:	\$ 771,730.78	\$ 24,032,182.06	\$ 345,048.18	\$ 23,828,866.60	\$ 105,842.64	\$ 737,840.70

MISC. OTHER COLLECTIONS

	Receipts
Interest on R.E. Taxes	\$ 38,461.54
Interest on P.P. Taxes	114.99
Interest on Tax Title/Deferred Accts	13,150.32
Interest on Mot. Veh. Excise	4,612.92
Interest on CPA Surcharge	978.31
Late Charge on Water	2,220.00
Demand & Warrant Fees	6,860.10
License Marking Fees	1,800.00
Municipal Lien Cert. Fees	5,000.00
TOTAL	\$ 73,198.18

TREASURER'S REPORT
MARY C. DAY, TOWN TREASURER

CASH BALANCES AS OF JUNE 30, 2010

General Town Funds	Cash on Deposit
<u>Citizen's Bank</u>	
Depository Account	1,319,531.66
Vendor Account	36,703.94
Payroll Account	14,766.04
Hanscom Account	1,394,691.60
Justice Drug Fund	2,119.59
State Drug Fund	3,626.49
Recreation Revolving Account	96,078.67
Student Activity Agency Funds	60,064.86
Escrow Account	105,820.30
Community Preservation Act Fund	797,189.84
Self-Insurance Fund	708,984.56
Cultural Council	994.14
<u>Century Bank</u>	
Certificate of Deposit	519,392.71
<u>UniBank</u>	
Lockbox Account	12,607.73
Remote Capture	127,777.10
ACH Transfers	289,345.53
Certificate of Deposit	1,004,420.41
<u>Cambridge Trust Company</u>	
Depository Account	4,400,381.17
School Lunch Revolving Fund	73,901.55
Road Construction Account	2,282,875.09
Police Narcotics Fund	370.00
<u>Commonwealth Financial</u>	
OPEB Funds	495,937.21
<u>Rollstone Bank</u>	
Depository Account	4,003,178.08
<u>Mass. Municipal Depository Trust</u> (pooled investment)	
General Town Account	309,097.69
Community Preservation Act Fund	646,862.00
Affordable Housing	855,106.25
Petty Cash (located in various offices)	1,845.00
General Town Funds - Total	\$19,563,669.21
Trust Funds	Market Value
<u>Commonwealth Financial Network</u>	
Various Investments	
Cash/Cash Equivalents	95,350.11
Equities	385,465.87
Fixed Income	217,303.20
Mutual Funds	451,854.93
Trust Funds - Totals	\$1,149,974.11
TOTAL CASH BALANCE (06/30/10)	\$20,713,643.32
(General Town Funds Total + Trust Funds Total)	

**STATEMENT OF OUTSTANDING DEBT
AS OF JUNE 30, 2010**

State House Loan Note (4.90%) - For Remodeling of Codman Pool
Issued May 1, 2003 under Ch. 645 of the Acts of 1948 as amended and
voted at annual town meeting on March 26, 2002; and Ch. 44, Sec. 7 of the Mass.
General Laws.

OUTSTANDING PRINCIPAL \$60,000.00

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
5/1/2011	20,000.00	2,940.00
5/1/2012	20,000.00	1,960.00
5/1/2013	20,000.00	980.00
TOTAL	60,000.00	5,880.00

General Obligation Bond (3.249494%) - For Remodeling of Bemis Hall & purchase of a
Fire Truck
Issued August 15, 2004 under Ch. 645 of the Acts of 1948 as amended and
voted at annual town meeting on March 23, 2002 for the remodeling of Bemis Hall
and March 27, 2004 for the purchase of a fire truck; and Ch. 44, Sec. 7 of the Mass.
General Laws

OUTSTANDING PRINCIPAL \$400,000.00

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
8/15/2010	80,000.00	6,940.00
2/15/2011		5,740.00
8/15/2011	80,000.00	5,740.00
2/15/2012		4,480.00
8/15/2012	80,000.00	4,480.00
2/15/2013		3,080.00
8/15/2013	80,000.00	3,080.00
2/15/2014		1,600.00
8/15/2014	80,000.00	1,600.00
TOTAL	400,000.00	36,740.00

General Obligation Bond (3.190372%) - For Affordable Housing
 Issued June 15, 2008 under Ch. 44 Section 7 (3 & 3A) and Ch. 44B Section 11 and
 as amended and voted at annual town meeting on April 2, 2005

OUTSTANDING PRINCIPAL **\$340,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/15/2010		5,562.50
6/15/2011	45,000.00	5,562.50
12/15/2011		4,887.50
6/15/2012	45,000.00	4,887.50
12/15/2012		4,212.50
6/15/2013	45,000.00	4,212.50
12/15/2013		3,481.25
6/15/2014	45,000.00	3,481.25
12/15/2014		2,750.00
6/15/2015	40,000.00	2,750.00
12/15/2015		2,100.00
6/15/2016	40,000.00	2,100.00
12/15/2016		1,400.00
6/15/2017	40,000.00	1,400.00
12/15/2017		700.00
6/15/2018	40,000.00	700.00
TOTAL	340,000.00	50,187.50

General Obligation Bond (3.190372%) - For Land Acquisition
 Issued June 15, 2008 under Ch. 44 Section 7(3) and Ch. 44B Section 11 and
 voted at annual town meeting on April 2, 2005

OUTSTANDING PRINCIPAL **\$260,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/15/2010		4,250.00
6/15/2011	35,000.00	4,250.00
12/15/2011		3,725.00
6/15/2012	35,000.00	3,725.00
12/15/2012		3,200.00
6/15/2013	35,000.00	3,200.00
12/15/2013		2,631.25
6/15/2014	35,000.00	2,631.25
12/15/2014		2,062.50
6/15/2015	30,000.00	2,062.50
12/15/2015		1,575.00
6/15/2016	30,000.00	1,575.00
12/15/2016		1,050.00
6/15/2017	30,000.00	1,050.00
12/15/2017		525.00
6/15/2018	30,000.00	525.00
TOTAL	260,000.00	38,037.50

General Obligation Bond (3.190372%) - For Library Roof Replacement
 Issued June 15, 2008 under Ch. 44 Section 7 (3A) and Ch. 44 B Section 11 and
 as amended and voted at annual town meeting on April 2, 2005

OUTSTANDING PRINCIPAL **\$190,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/15/2010		3,106.25
6/15/2011	25,000.00	3,106.25
12/15/2011		2,731.25
6/15/2012	25,000.00	2,731.25
12/15/2012		2,356.25
6/15/2013	25,000.00	2,356.25
12/15/2013		1,950.00
6/15/2014	25,000.00	1,950.00
12/15/2014		1,543.75
6/15/2015	25,000.00	1,543.75
12/15/2015		1,137.50
6/15/2016	25,000.00	1,137.50
12/15/2016		700.00
6/15/2017	20,000.00	700.00
12/15/2017		350.00
6/15/2018	20,000.00	350.00
TOTAL	190,000.00	27,750.00

General Obligation Bond (3.190372%) - For purchase of a Firetruck
 Issued June 15, 2008 under Ch. 44 Section 7(9) and as amended
 and voted at annual town meeting on March 24, 2007

OUTSTANDING PRINCIPAL **\$360,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/15/2010		5,906.25
6/15/2011	45,000.00	5,906.25
12/15/2011		5,231.25
6/15/2012	45,000.00	5,231.25
12/15/2012		4,556.25
6/15/2013	45,000.00	4,556.25
12/15/2013		3,825.00
6/15/2014	45,000.00	3,825.00
12/15/2014		3,093.75
6/15/2015	45,000.00	3,093.75
12/15/2015		2,362.50
6/15/2016	45,000.00	2,362.50
12/15/2016		1,575.00
6/15/2017	45,000.00	1,575.00
12/15/2017		787.50
6/15/2018	45,000.00	787.50
TOTAL	360,000.00	54,675.00

General Obligation Bond (3.190372%) - For purchase of a Firetruck
 Issued June 15, 2008 under Ch. 44 Section 7(9) and as amended
 and voted at annual town meeting on March 24, 2007

OUTSTANDING PRINCIPAL **\$160,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/15/2010		2,625.00
6/15/2011	20,000.00	2,625.00
12/15/2011		2,325.00
6/15/2012	20,000.00	2,325.00
12/15/2012		2,025.00
6/15/2013	20,000.00	2,025.00
12/15/2013		1,700.00
6/15/2014	20,000.00	1,700.00
12/15/2014		1,375.00
6/15/2015	20,000.00	1,375.00
12/15/2015		1,050.00
6/15/2016	20,000.00	1,050.00
12/15/2016		700.00
6/15/2017	20,000.00	700.00
12/15/2017		350.00
6/15/2018	20,000.00	350.00
TOTAL	160,000.00	24,300.00

General Obligation Bond (2.206555%) - For purchase of an Ambulance
 Issued May 1, 2010 under Ch. 44 Section 7(9) and as amended
 and voted at annual town meeting on March 27, 2010 (Article 10) and
 March 29, 2010 (Question 4).

OUTSTANDING PRINCIPAL **\$200,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
11/1/2010		2,200.00
5/1/2011	40,000.00	2,200.00
11/1/2011		1,800.00
5/1/2012	40,000.00	1,800.00
11/1/2012		1,400.00
5/1/2013	40,000.00	1,400.00
11/1/2013		1,000.00
5/1/2014	40,000.00	1,000.00
11/1/2014		500.00
5/1/2015	40,000.00	500.00
TOTAL	200,000.00	13,800.00

General Obligation Bond (2.206555%) - For road improvements
 Issued May 1, 2010 under Ch. 44 Section 7(5) and as amended
 and voted at annual town meeting on March 29, 20008 and March 31, 2008
 Article 21, Question 1

OUTSTANDING PRINCIPAL **\$5,500,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
11/1/2010		70,600.00
5/1/2011	595,000.00	70,600.00
11/1/2011		64,650.00
5/1/2012	595,000.00	64,650.00
11/1/2012		58,700.00
5/1/2013	595,000.00	58,700.00
11/1/2013		52,750.00
5/1/2014	595,000.00	52,750.00
11/1/2014		45,312.50
5/1/2015	595,000.00	45,312.50
11/1/2015		37,875.00
5/1/2016	595,000.00	37,875.00
11/1/2016		28,950.00
5/1/2017	595,000.00	28,950.00
11/1/2017		20,025.00
5/1/2018	595,000.00	20,025.00
11/1/2018		11,100.00
5/1/2019	590,000.00	11,100.00
11/1/2019		2,250.00
5/1/2020	150,000.00	2,250.00
TOTAL	5,500,000.00	784,425.00

Bond Anticipation Note (0.5424%) - For Land Acquisition
Dated May 11, 2010, Payable May 11, 2011. This BAN is in anticipation of the sale of \$793,000 Land Acquisition Bonds authorized under GL Ch. 44, Section 7(3), a vote of the Town passed on March 27, 2010 (Article 12) and March 29, 2010 (Question 2).

OUTSTANDING PRINCIPAL **\$793,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
5/11/2011	793,000.00	9,912.50
TOTAL	793,000.00	9,912.50

Bond Anticipation Note (0.5424%) - For Computer Hardware and Software
Dated May 11, 2010, Payable May 11, 2011. This BAN is in anticipation of the sale of \$725,000 Computer Hardware & Software Bonds authorized under GL Ch. 44, Section 7(28) and 7(29) and a vote of the Town passed on March 27, 2010 (Article 11) and March 29, 2010 (Question 1)

OUTSTANDING PRINCIPAL **\$725,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
5/11/2011	725,000.00	9,062.50
TOTAL	725,000.00	9,062.50

Bond Anticipation Note (0.5424%) - For K-8 Feasibility Study
Dated May 11, 2010, Payable May 11, 2011. This BAN is in anticipation of the sale of \$650,000 K-8 Feasibility Study Bonds authorized under GL Ch. 44, Section 7(21) and 7(22) and a vote of the Town passed on March 27, 2010 (Article 13) and March 29, 2010 (Question 3).

OUTSTANDING PRINCIPAL **\$650,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
5/11/2011	650,000.00	8,125.00
TOTAL	650,000.00	8,125.00

COMMISSIONERS OF TRUST FUNDS

Douglas Harding
Peter Hodges
Donald Collins, Chair

As I review investment returns for the past year I am filled with gratitude and relief. The financial markets have recovered significantly from the depths of the financial crises and the Town's portfolio has benefited, recently hitting all-time highs. I am grateful for the good returns and relieved that the worst fears of market strategists did not materialize.

The past few years have been a stressful period to be responsible for managing money. The historic stock market crash and devastating recession tested the assumptions and challenged the convictions of all investors. I'm pleased to report that your investment committee and financial advisors were up to the task. We did not panic but stuck to what we believed was a well-conceived policy, active management of a diversified portfolio of high quality investments.

While we are pleased with the results of recent years we are well aware that a great many problems remain. The financial markets have rallied back, which is good, but the higher levels also mean that there are not as many great opportunities to choose from. While we hope to achieve positive returns in the future we would not expect them to be as high as in recent years. We will continue to do our best however, to take advantage of the opportunities that present themselves while being careful to stay within our risk parameters. Hopefully, the good judgment and common sense that helped us weather past crises will continue to serve us in this recovery period.

COMMISSIONERS OF TRUST FUNDS REPORT 2009-2010

	6/30/2009 BALANCE	REVENUE	EXPENSES	6/30/2010 BALANCE	PRINCIPAL*
Library Funds					
Katherine S. Bolt Fund	\$ 1.93	\$ 0.27		\$ 2.20	\$ -
John W. & Eleanor Tarbell Carman Fund	39,616.50	5,740.96		45,357.46	30,652.50
Codman Fund	1,022.70	148.20		1,170.90	1,000.00
Virginia S. Dillman Fund	5,525.50	800.72		6,326.22	5,000.00
Mary Jane & Murray P. Farnsworth Fund	922.73	133.72		1,056.45	1,000.00
Alice D. Hart & Olive B. Floyd Fund	998.52	144.70		1,143.22	1,000.00
Gleason Fund	28,983.84	4,200.14		33,183.98	30,000.00
Herschbach Fund	5,994.90	868.72		6,863.62	5,025.00
Lucretia J. Hoover Fund	2,389.78	346.31		2,736.09	2,206.26
Lincoln Library Fund	957.93	138.82		1,096.75	1,000.00
Dorothy Moore Fund	6,640.52	962.28		7,602.80	5,000.00
John H. Pierce Fund	780.41	113.08		893.49	869.21
George Russell Fund	1,116.40	161.79		1,278.19	1,000.00
Edith Winter Sperber Fund	0.01	-	-	0.01	-
Abbie J. Stearns Fund	1,991.32	288.55		2,279.87	1,500.00
Joseph & Henri-Ann Sussman Fund	9,296.52	1,347.18		10,643.70	9,400.00
George G. Tarbell Fund	5,268.82	763.52		6,032.34	4,000.00
George C. & Eleanor F. Tarbell Fund	10,760.19	1,559.29		12,319.48	11,875.62
West Abrashkin Fund	1,013.81	146.91		1,160.72	1,000.00
C. Edgar & Elizabeth S. Wheeler Fund	1,303.57	188.91		1,492.48	1,000.00
Library Funds - TOTAL	\$ 124,585.90	\$ 18,054.07	\$ -	\$ 142,639.97	\$ 112,528.59
Miscellaneous Funds					
Bemis Lecture Fund	\$ 23,561.06	\$ 3,414.29		\$ 26,975.35	\$ 27,430.41
Betty Bjork Prof Dev Fund	13,997.41	3,072.93		17,070.34	17,505.00
Alfred Callahan Fund	2,790.52	404.39		3,194.91	3,015.93
Codman Scholarship Fund	97,443.79	60,137.79	8,000.00	149,581.58	145,500.00
DeCordova School Equipment Fund	26,883.36	3,895.74		30,779.10	28,961.02
Donald Gordon Recreation Fund	9,306.28	1,348.60		10,654.88	5,256.07
Joseph Brooks Grammar School Fund	1,314.16	190.44		1,504.60	1,217.27
Lawrence H. Green Fund	3,303.70	478.74		3,782.44	1,307.65
Norman Hapgood Fund	250.53	36.31		286.84	286.17
Christine Patterson Fund	9,929.81	1,438.95		11,368.76	11,064.77
John H. Pierce Legacy Fund	140,106.57	30,738.99		170,845.56	115,000.00
Jane Hamilton Poor Scholarship Fund	5,747.33	832.86		6,580.19	1,235.00
Lincoln Scholarship Fund	227,777.37	41,250.42	17,792.66	251,235.13	180,148.50
Abbie J. Stearns Fund for the Silent Poor	2,574.06	695.63	986.28	2,283.41	1,500.00
John Todd Fund	32,508.37	4,720.22	178.01	37,050.58	30,000.00
Tricentennial Fund	5,902.80	855.39		6,758.19	6,912.15
Miscellaneous Funds - TOTAL	\$ 603,397.12	\$ 153,511.69	\$ 26,956.95	\$ 729,951.86	\$ 576,339.94
Special Funds					
Cemetery Perpetual Care Fund	\$ 175,306.76	\$ 39,748.90	\$ 14,540.00	\$ 200,515.66	\$ 152,500.45
Conservation Fund	70,946.48	10,594.20	4,673.45	76,867.23	-
Special Funds - TOTAL	246,253.24	50,343.10	19,213.45	277,382.89	152,500.45
All Funds - TOTAL	\$ 974,236.26	\$ 221,908.86	\$ 46,170.40	\$1,149,974.72	\$ 841,368.98

*NOTE: Principal represents the portion of the Fund Balance which cannot be spent.

BOARD OF ASSESSORS

Ellen Meadors
John G. Robinson
Edward Morgan, Chair

Staff – Our Administrator, Patrice Brennan is the helpful person most people see in the Assessors' office. To provide additional assessing services we have a contract with Regional Resources Group, Inc.. George Bourgault, an employee of RRG, is in the office two days a week and Harald Scheid, President of RRG, is in the office two mornings a week.

Housing Values – Sales in calendar year 2009 (the basis for the FY 2011 values) showed that prices fell about 3 percent on average from the previous year.

Split Tax Rate – As in the past several years, the Selectmen approved a split tax rate that increases the proportion of taxes paid by the owners of commercial properties. For fiscal year 2011, the tax rate was set at \$12.37 per \$1,000 for residential property and at \$16.27 per \$1,000 for non-residential property.

Property Tax Deferrals and Exemptions – Lincoln's property tax deferral program allows seniors 60 years or older with income below \$60,000 to defer all or part of their annual property taxes. Deferred property taxes and interest at 4% are repaid to the Town when the owner dies or sells the home. Seven property owners took advantage of the property tax deferral in fiscal year 2011. Please call the office at any time of the year to receive an application or consult with office staff about the various exemption and deferral programs.

Re-inspections – Each year the Assessors conduct re-inspections of about one-fifth of Lincoln properties. The re-inspection consists of measurement of the outside of the house and a quick walk-through of the inside to verify that the data on the Property Record Card is correct. This process helps keep valuations accurate and up to date. You will receive notification in the mail if your property is planned for re-inspection.

Assessments – A list of fiscal year 2011 assessed values is available on the Town website at <http://www.lincolntown.org/depts/boa.htm> or by calling our office at 781-259-2611.

In addition, Property Record Cards are available online on the Town GIS website at www.caigisonline.com/LincolnMA. Please review your Property Record Card and let us know if you find any inaccuracies.

**Board of Assessors
Recap of Fiscal Year 2011**

Valuation

Taxable Real Estate	\$1,837,739,345
Personal Property	25,503,720
Exempt Property	410,998,504
TOTAL	\$2,274,241,569

Appropriations and Assessments

Town Appropriations	\$32,296,891.28	
State and County Charges	184,303.00	
Overlay	97,735.35	
Other Amounts to be Raised	454,341.50	
TOTAL		\$33,033,271.13

Estimated Receipts

Property Tax Revenues	\$23,323,148.17	
Cherry Sheet Receipts	\$1,620,896.00	
Local Estimated Receipts	2,094,890.82	
Enterprise Funds - Water Dept.	1,210,999.00	
Community Preservation Funds	2,104,680.00	
Free Cash	2,475,675.00	
Other Available Funds	202,982.14	
TOTAL		\$33,033,271.13

Property Tax Valuations and Revenues

	Valuation	Tax Rate/\$1,000	Levy
Residential	1,792,773,459	12.37	22,176,607.69
Commercial	42,140,890	16.27	685,632.28
Industrial	2,824,996	16.27	45,962.68
Personal Property	25,503,720	16.27	414,945.52
TOTAL			23,323,148.17

Number of Parcels

Real Estate	2,203
Personal Property	37
Exempt Property	517

CAPITAL PLANNING COMMITTEE

Gary Taylor, Selectmen Representative
Sanj Kharbanda, Finance Committee Representative
Jim Henderson, Conservation Commission Representative
Jacqueline Apsler, Library Trustee Representative
Andy Beard, Citizen Member
Ralph Derbyshire, Citizen Member
Anita Scheipers, Assistant Town Administrator – Member Ex-officio
Al Schmetzler, Chair, School Committee Representative

The Capital Planning Committee's role as an advisory body is to study proposed capital requests for equipment or facility and infrastructure construction or improvements requiring major one-time expenses of at least \$15,000, with an anticipated useful life of at least five years. The Committee membership includes representatives from several of the major town boards, as well as two "At-large" members to allow for effective and objective discussion of each request. The Committee works with funding guidelines issued by the Finance Committee at the start of the budget planning process. The amount recommended for funding FY12 capital and maintenance projects was a total of \$625,000. This limit does not apply to those items which are proposed to be bonded, most of which occurs as debt exclusion votes (outside of Proposition 2 ½).

The Capital Planning Committee received Capital requests for cash purchases of equipment or facility improvement projects totaling \$688,000, for building and equipment maintenance requests totaling \$228,000 and large bondable project requests totaling \$7,300,000. The committee worked carefully to review all requests and to develop priorities of which requests to fund, which items would best be presented to the voters as items to bond rather than appropriate funds for cash purchases, and those items that would be presented as separate warrant articles.

The Committee determined that several items being requested as cash capital items were best to be delayed for a future fiscal year, and were not recommended to be included in the FY12 capital funding. The routine annual maintenance articles for the town buildings, school buildings and library were approved with minor cost adjustments, and were joined by a new annual article for maintenance of the town IT infrastructure to ensure the town carries on with proper maintenance of our technology systems. As of the writing of this report, three projects are still being considered for recommendation as bonded projects for which the payments of the associated principle and interest will be funded outside of our Proposition 2 ½ limits if approved by the voters. These projects include the town offices renovation project and the completion of the Library's fire suppression system. Once the Capital Committee obtains final information on these requests, they will vote as to whether to recommend they be considered at town meeting. The Finance Committee will determine the appropriate method of funding to propose for approval by the voters.

All requests (whether approved, denied or pending) are listed in the following spreadsheet. This sheet indicates the level of funding recommended, as well as the Committee's recommendation as to the source of funding to be considered. These recommendations are presented to the Selectmen and Finance Committee to place before the voters at the 2008 annual town meeting.

DEPARTMENT	FY12	Approved Cash Capital Items	Approved Maintenance Items	Possible Bonded Items
Road Paving Phase 2	\$664,000.00			Reduced. Exact amount TBD.
Wood Chipper	\$45,000.00	\$45,000		
Leaf Vac	\$20,000.00	\$20,000		
Utility Trk w Plow	\$51,000.00			
DPW Sub-total	\$780,000.00			
FIRE DEPARTMENT				
Brush Truck	\$43,000.00	\$43,000		
Fire Dept. Sub-total	\$43,000.00			
POLICE DEPARTMENT				
Cruiser Replacement (2 cruisers)	\$66,000.00	\$66,000		
Motor Cycle	\$25,000.00			
Police Sub-total	\$91,000.00			
COMMUNICATIONS				
Radio Receiver	\$12,000.00	\$12,000		
Comm. Sub-total	\$12,000.00			
INFORMATION TECH.				
PC/Server Replacements (maintenance)	\$67,500.00		\$59,500	
IT Sub-total	\$67,500.00			
LIBRARY			\$28,000	
Fire Suppression System - Phase 2	\$627,662.00			TBD
Library Sub-total	\$627,662.00			
SCHOOLS				
Annual Classroom Rehab (maintenance)	\$75,000.00		\$50,000	
Hartwell Skylight flashing	\$21,500.00	\$21,000		
Hartwell Asbestos Abatement - final phase	\$53,000.00	\$50,000		
Hartwell Unit ventilators - final phase	\$72,000.00			
Schools Sub-total	\$221,500.00			
TOWN OFFICES			\$65,500	
Town Offices Project	\$6,000,000.00			TBD
Phones	\$60,000.00			
Codman Barns painting	\$58,000.00	\$55,000		
Town Offices Sub-total	\$6,118,000.00			
CEMETERY				
Monument Repairs	\$45,000.00	\$10,000		
Cemetery Sub-total	\$45,000.00			
COA				
Senior Center Feasibility Study	\$45,000.00	\$45,000		
COA Sub-total	\$45,000.00			
Recreation				
Public Restrooms	\$55,000.00	\$55,000		
Recreation Sub-total	\$55,000.00			
ANNUAL TOTALS	\$8,105,662.00	\$422,000	\$203,000	TBD

COMMUNITY PRESERVATION COMMITTEE

Craig Donaldson
 Chris Fasciano
 Renel Fredriksen
 Lucretia Giese
 John Valpey
 Peter von Mertens
 Bryce Wolf
 Bill Stason, Chair

The mandate of the Community Preservation Committee is to study the needs of the Town in consultation with other municipal boards and committees; to solicit inputs from as to the Town's community preservation needs, possibilities, and resources; and to make recommendations to the Town for expenditures in four areas of community interest: open space, preservation of historic structures, community housing (defined as low to moderate income housing), and recreation.

The table below summarizes appropriations and expenditures by the Town for projects funded using CPA funds from 2003 to through 2010.

Town of Lincoln					
CPA Appropriations & Project Status					
		Appropriation	Paid to Date	Balance	Status of Project
Battle Rd Farm Unit		150,000	150,000	-	Complete
Bemis Hall roof replacement		150,000	53,850	96,150	In progress
Codman Barn A restoration		112,000	90,153	21,847	In progress
Construction of archival vault at the Library		489,097	489,097	-	Complete
Consultant to update Consolidated Housing Plan		12,000	-	12,000	In progress
Control invasive species on conservation land		51,300	51,280	20	Complete
Funding of Affordable Housing Trust		1,713,500	1,713,500	-	Complete
Funding of Conservation Fund		225,585	225,585	-	Complete
Historic records archive and preservation		19,145	18,145	1,000	In progress
Historic Town buildings needs assessment		160,000	31,500	128,500	In progress
Inventory of Historic properties		23,250	10,841	12,409	In progress
Model historic preservation restriction easement		5,000	5,000	-	Complete
Pierce House Repairs		316,800	262,569	54,231	In progress
Purchase of conservation land		1,000,000	1,000,000	-	Complete
<i>Harrington Row property</i>	<i>350,000</i>				
<i>Booth property</i>	<i>250,000</i>				
<i>MacDowell property</i>	<i>400,000</i>				
Repairs & Improvements to Lincoln Library		956,750	622,679	334,071	In progress
Repairs to historic cemetery monument		4,300	4,300	-	Complete
Sunnyside Lane		792,500	792,500	-	Complete
Tot-lot at Codman Pool		50,000	45,191	4,809	In progress
Update of Library's fire suppression system		131,542	123,408	8,134	In progress
Admin Expenses		17,000	12,500	4,500	In progress
Fund debt service on borrowing for CPC project		526,368	400,501	125,867	In progress
GRAND TOTAL		6,906,137	6,102,599	803,538	

The goals of the Community Preservation Act coincide closely with Lincoln's Vision Statement: open space, historical legacy, economic diversity, and citizens' convenience. Acquiring open land that comes onto the market, preserving our numerous historical structures, providing affordable housing and ensuring adequate recreation facilities are each priorities under the CPA. To sustain Lincoln's vision, the committee meets with town boards and organizations to develop a comprehensive understanding of the town's present and future needs, priorities, and objectives in the areas of CPA concern. The committee evaluates funding proposals in light of these needs and priorities.

CPA funding has helped create affordable housing, purchase conservation land, and preserve key historic properties. Each of these projects has been determined by the committee and other town boards to be necessary or advisable. They have been funded by a 3% surcharge on our property taxes, which was supplemented by a 100% state match until 2008. Since this time, it has fallen to 80%, 45%, and 35% in subsequent years. This year, the first round match will be 27.2% in the first round, with rounds two and three to follow. A proposal currently before the state legislature (SB 90) would stabilize the match at 75%, if it is passed.

Even at the current level of matching, however, savings to the Town are substantial in purchasing key parcels of open space for conservation, the preservation of the town's historic buildings including Town Hall, Bemis Hall, the Library, the Pierce House, and the Codman Community Farms. Moreover, Lincoln still needs more affordable housing. As long as the state match continues at any level, the town can undertake these projects at a reduced cost.

The committee is now reviewing proposals for funding to be considered at the 2011 Town Meeting. In evaluating proposals, it considers the following factors:

- consistency with Lincoln's vision, its housing, open space and recreation plans, and other planning documents that have received town-wide review and input;
- whether the project has the support of relevant town committees or organizations (e.g. Conservation Commission, Recreation Committee, Historic Commission, Housing Commission, etc.);
- the extent to which the project helps to preserve threatened resources or town-owned assets;
- the extent to which the project serves multiple needs and populations or a population that is currently underserved;
- whether the project can realistically be accomplished within the proposed time frame and budget;
- the impact of a delay in initiating this project; and
- the breadth of support for the project as indicated by additional fundraising through grants or private donations.

We welcome community inputs during all stages of our process – requesting, examining, and reaching decisions on the proposals received.

INFORMATION TECHNOLOGY

Chuck Miller – Director

As this report is being written in January 2011, we will review the progress that has been made in FY2011 to date in the area of information technology.

The emphasis of the Information Technology Department continues to be to provide the user community, that is primarily the Town Employees, with the technology resources they require to excel in their jobs. We strive to introduce technology for a purpose, not simply for the sake of technology itself.

Strategic Plan Implementation

Last spring, at the Annual Town Meeting, the citizens of Lincoln embraced the need to upgrade the aging information architecture that was supporting our municipal offices. Since that time, the effort has been to design the most versatile operating environment to provide a solid foundation for the next decade.

Months were spent meeting with various vendors to find a one who would take the time to listen, to understand our present challenges and who was capable to assist us in bringing our vision to fruition.

Since my last report we have integrated three locations that are not part of the fiber-optic network, into the network via commercial internet accounts utilizing virtual private networks (VPN). By doing so the DPW and both Water Department facilities are better served by the IT Department. We have also deployed commercial-grade WiFi capability at the Lincoln Library and at Bemis Hall; providing citizens with mobile devices high speed access to the web.

The most comprehensive effort has been server upgrades and desktop upgrades. The approach that we have taken is to virtualize all the servers, many of the applications and most of the desktops. Virtualization technology allows a fair degree of hardware independence for applications, thus permitting servers to be maintained, moved or replaced with little or no impact upon users and daily operations. The intense effort is made in the initial stages of the implementation as you lay the foundation for the network and in the end, daily operations are streamlined.

As this is written, Town Offices' rollout of new PCs running Windows 7 and Office 2010 is nearing completion. In February Public Safety should be completed, followed by the Library.

In the spring, we should be poised to tackle the next generation of the Town of Lincoln web page. Another productive year lies ahead as we utilize technology to serve the citizens of Lincoln.

PUBLIC SAFETY

POLICE DEPARTMENT

Chief: Kevin A. Mooney
Lieutenant: A. Kevin Kennedy

Sergeants: Sean Kennedy
Richard McCarty
Paul Westlund

Detective: Jon Wentworth

Admin. Assistant: Catherine Dubeshter
MacDonald

Officers: William Carlo
Robert Gallo
Laura Stewart
Anthony Moran
David Regan
Robert Surette
Ian Spencer

Dispatchers: Christopher Boudreau
Ryan Farrell
Michael Keough
James
Michael Ott

In 2010, there were two (2) personnel changes within the department. In February, Officer Thomas Moran retired after thirty-four (34) years of service to the Town of Lincoln. As a result, the department hired Anthony Moran who was one (1) of approximately two hundred and forty (240) candidates who took the Lincoln/Weston Police examination. Officer Moran is currently attending the Basic Police Recruit Academy and is scheduled to graduate in April of 2011. In November, Dispatcher Christopher Boudreau was hired to replace Dispatcher Herbert Kelly who retired earlier in the year.

TRAFFIC MONITORING PROGRAM: This year, the department implemented its traffic monitoring program which consists of deploying traffic counters at sixty-one (61) different locations throughout the town. These counters collect data from each designated location over a period of seven (7) consecutive days.

The department will evaluate the data once collected from each location in order to assist with traffic enforcement and traffic patterns. Furthermore, the department will notify the town should there be a need to reevaluate a speed zone, temporarily deploy a traffic calming device, or take other action as deemed necessary.

On an annual basis, the department will provide the Town Administrator a report which will summarize the results of the data collected. This information will be maintained by the department and recorded in an excel type format. The report will provide information regarding the specific year collected as well as a report comparing the data from previous years.

DARE PROGRAM: This year, the department continued to provide instruction of the D.A.R.E. (Drug Abuse Resistance Education) Program at both the

Lincoln and Hanscom Middle Schools. The program is ten (10) weeks and is taught to the fifth (5th) grade students. The curriculum focuses on the harmful effects of substances abuse, peer pressure, conflict resolution, and decision making.

AWARDS: In November, Officer Robert Gallo (Safety Officer) received an award on behalf of the department from AAA in recognition that there has not been a pedestrian fatality in the Town for over twenty-five (25) years. Additionally, the department also received a Bronze Award from AAA for our traffic safety and education program.

TRAINING: All members of the Department received forty (40) hours of In-Service Training. Additionally, selected officers received specialized training in the areas of: juvenile law, criminal investigations, search warrants, child abuse, school safety, firearms, and management.

GRANTS

Governor’s Highway Safety: The department received \$1,700.00 for such initiatives as “Click it or Ticket” and “Drink Drive You Loose.” By under taking this initiative, the department was able to increase its overall traffic enforcement.

Statewide Emergency Telecommunication Board: The E-911 Communications Department received funding which allowed all members of the department (Communication & Police) to receive specialized training in such areas as: Domestic Violence Call Taking, Dispatch Legal Issues, and Emergency/Non-Emergency Call taking.

PROTECTION OF PERSONS & PROPERTY

The following is a summary of some of the activity by the Lincoln Police Department for the 2010 calendar year.

Calls for Service	8,428
Crimes against Person	115
Crimes against Property	177
Arrests	73
Criminal Complaints	170
Traffic Stops	2,048
Traffic Citations	1,904
Operating Under the Influence	20
Accident Investigations	103

Kevin A. Mooney, Chief

LINCOLN FIRE DEPARTMENT

The Lincoln Fire Department strives to achieve absolute confidence from the community by providing residents and neighboring communities with professional medical emergency support and fire suppression dependability.

Throughout the past year this Department has experienced a large housing complex built "The Groves," a new front line ambulance "A-1," a fully equipped new Car-1, the promotion of a part-time firefighter to fulltime position, LEPC "Local Emergency Preparedness Community" meetings, a bi-annual voluntary physical fitness evaluation program, a Grant awarded for the S.A.F.E. "Student Awareness of Fire Education" Program and the acknowledgement that Lincoln Fire Department has been ranked number one on Emergency Medical Services on a National survey.

The Groves is a multi-building complex or "community" that offers assisted living resources in the main building, which is three levels, and can house more the 150 people, contains its own Café, Movie Theater, Beauty Salon, Library, Pool and 24/7 Staff lodging. In addition to the main building there are twelve grouped buildings that consist of apartments, and individual town houses adding another potential 150 individuals.

Ambulance 1 is a new 2011 Ford F-450 4x4, complete with electric stretcher, new stair chair, new portable suction, added space for Patient care area, plus more compartment space for gear, tools, EMS protocols. Ambulance 2 will remain in service as a back-up ambulance in the case of A-1 out of service or out of town providing staffing ability.

Car-1 is a 2010 Ford Expedition 4x4 that's been updated with all required emergency response equipment "lights, siren, radios" and is used as the command post during major intra-agency responses. Car-1 is able to tow the boat trailer, light plant, special operations, and hazmat trailers efficiently. This vehicle replaces the 2004 Ford explorer that had been bought used and had been deteriorating over the past few years.

Lincoln Fire Department is pleased to announce the promotion of William MacDonald of Waltham and Dave Appleton of Wayland from per deem firefighter to full time position. Also promoted were Mark Mola and Ben Juhola from firefighter to Lieutenant positions. Newly hired per deem firefighters are Edward Morrissey and Thomas Fitzgerald.

With coordinated efforts from firefighters and residents the Local Emergency Preparedness Committee or "LEPC" has been progressing with attendance and participation from residents. Together the committee has created and implemented an emergency plan of action to safeguard the community in the event of a natural disaster or terrorist attack.

Physical fitness is a major part of firefighters and most members are active and take full advantage of the greatly appreciated donated gym equipment. A physical fitness program or "Physical Aptitude Test" has been created and is being performed by personnel twice a year to maintain physical fitness.

Achieved GRANTS this year would include the State funded S.A.F.E. Program "Student Awareness of Fire Education." This funds all public, private, and pre-school curriculums, as well as the community program which includes adults 65 and older.

An independent Medical Emergency Service survey team conducts an assessment on patient treatment through a voluntary questioner. Over forty different communities nationwide have been selected and participate. Lincoln has been ranked number 1 for the third straight quarter in a row.

On behalf of the Lincoln Fire Department, I would like to thank all the Lincoln residents, organizations, and societies for your much appreciated support and valued donations. I would like to recognize the town departments, boards, and committees for the encouragement and cooperation over the past year. The foundation for the department has strengthened because of the dependability on the town and community supporting our efforts to safeguard the community.

At this time I would like to acknowledge the positive enthusiasm and proficient abilities preformed from the fire officers and firefighters during their continued dedication to the department and the town.

Arthur Cotroni, Fire Chief

Total calls for service (Fire and EMS): 1557

Fire related activities:

Fires: 65

Building: 13

Cooking: 30

Chimney: 3

Vehicles: 6

Woodland: 13

Estimated dollar loss: \$1,000,000

Hazardous conditions: 64

This consists of: Electrical wiring problems, chemical or other materials spilled, natural gas leaks, carbon monoxide incidents.

Service Calls: 82

These calls request assistance involving: Car lockouts, animal problems/rescues, public assistance.

Good intent calls: 213

These incidents include: Odor of smoke (no fire), smoke or odor removal, dispatched and canceled en-route, and special type of incident, inspections and (assist Police).

False Alarms: 240

Unintentional alarms sounding, alarm system malfunction, detector failure.

Lightning Strikes / Severe weather: 13

Emergency Medical services: 474

Patients transported: 406

BUILDING DEPARTMENT

Richard Colantuoni, Building Commissioner
Robert Norton, Wiring Inspector
John Bolli, Assistant Wiring Inspector
Russell Dixon, Jr., Plumbing & Gas Inspector
George Dixon, Assistant Plumbing & Gas Inspector
Gregory Kirkland, Custodian
Earl D. Midgley, Building Maintenance
Elaine M. Carroll, Administrative Assistant

On July 30 of this year, Earl Midgley retired as Building Inspector after 17 years of service to the Town, but still works several hours a week as the Building Maintenance Manager for FY11. We want to thank him for his many years of service to the Town. Richard Colantuoni came on board as Building Commissioner in August on a part time basis. The Groves in Lincoln is up and running as of July of this year. We also had several large houses under construction along with the usual additions and renovations, which have kept all the inspectors busy.

Values as submitted by applicants in 2010:	
Building (Residential and Commercial)	\$ 9,791,379.00
Plumbing (Residential and Commercial)	\$ 773,804.00
Electrical (Residential and Commercial)	\$1,234,793.00

Building permits issued in 2010:	
New Residential	5
Additions and Remodeling	122
<i>Drumlin Farm</i> New Life Center	1
Garages and barns	7
Decks and porches	17
Demolitions (house)	6
Demolitions (accessory structures)	2
Swimming Pools	3
Re-roofing	28
Condo Re-roofing	2
Tents (temporary)	45
Signs	3
Wood Burning Stoves	4
Fences	6
Cell Tower – addition to existing	3
Solar Panels	4
Tennis Court	1
Building permits issued	265
Plumbing permits issued	216

Permit Fees Collected in 2010 – Residential and Commercial

Building	\$ 100,058.00
Plumbing	17,457.00
Electrical	46,793.00
Re-certification Fees	<u>280.00</u>
Total	\$ 164,588.00

SEALER OF WEIGHTS AND MEASURES

Courtney Atkinson

The Sealer of Weights and Measures for the Town of Lincoln is Courtney Atkinson, retired Building Inspector for the Town of Weston.

In 2010, Mr. Atkinson inspected 4 service stations, 1 restaurant (Whistle Stop) and 1 supermarket in Town as required by the Commonwealth of Massachusetts.

Service Stations	4
Supermarkets	1
Restaurant	1
Sealing fees collected	\$968.00

Any questions regarding weights and measures for the Town of Lincoln should still be directed to the Office of the Building Inspector, Telephone No. 781 – 259-2613.

HUMAN SERVICES

BOARD OF HEALTH

Diane Haessler, R.N.
Arnold Weinberg, M.D.
Frederick L. Mansfield, M.D., Chair

On September 29 of this year, Diane Haessler passed away. The Board and the Town have lost a dear friend and genuine humanitarian. We acknowledge her 17 years of service as a member and she will be greatly missed by all.

The Board of Health meets the first Wednesday of each month at 7:30 p.m., and all meetings are open to the public. Citizens wishing to be placed on the agenda should contact the Board of Health Office at least ten days before the scheduled meeting date.

The Board's office manager is Elaine Carroll, who is also the Administrative Assistant for the Building Department. Inspectional services are provided through an inter-municipal agreement with the Town of Concord.

The Board of Health is responsible for a variety of issues related to water protection, solid and hazardous waste disposal, communicable diseases, and public health hazards in the environment. The Board is charged with overseeing the onsite wastewater (septic) system program; enforcing the State Sanitary Code for food establishments; summer camps, swimming pools, beaches, private water wells, overseeing mosquito control programs; supporting mental health services for Lincoln residents through Eliot Community Human Services; organizing a flu vaccination clinic each autumn; and works closely with the Town appointed dog officer.

PERMIT ACTIVITY

In 2010, the Board of Health issued: 41 permits to construct/alter onsite wastewater (septic) systems, 5 Recreational Camp permits, 1 pool permit, and 20 Food Establishment Permits, 16 catering permits and 41 temporary events permits. This year, agents of the Board of Health witnessed over 42 deep test holes and percolation tests for the siting of onsite wastewater (septic) systems.

Two new food establishments completed construction this year – AKA Bistro at the Lincoln Mall and the Deaconess Groves Community Kitchen. Both of these establishments' construction plans were reviewed by the agents of the Board of Health prior to the commencement of construction.

HEARINGS

The Board voted to grant 14 variances to local septic regulations this year during its regular meetings.

OTHER ACTIVITIES

Communicable disease control: All communicable disease reports are forwarded to Maureen Richichi, the School and Town Nurse, for review. Case reports investigated for the Board of Health since 2008 are summarized on the following table.

Disease Reports	2008	2009	2010
Lyme Disease	30	31	29
Enterovirus	0	1	2
Campylobacter	1	1	4
Salmonella	4	1	1
Cryptosporidium	0	0	0
Giardia	0	0	1
Babesiosis	0	1	0
Granulocytic Anaplasmosis	0	5	1
Hepatitis C	0	0	1
Tuberculosis, latent	2	0	1
Pertussis	1	0	0
Dengue Fever	0	0	1
Vibrio	0	1	0
Streptococcal Invasive Group A	0	0	0
Streptococcal Invasive Group B	1	0	0

ANIMAL CENSUS: The following table lists the population of farm animals since 2003.

Type	2003	2004	2005	2006	2007	2008	2009	2010
Cattle, dairy	5	11	2	7	9	6	9	7
Cattle, beef	52	59	59	46	49	76	41	48
Cattle, steer/oxen	5	6	2	0	0	11	13	8
Cattle, yearlings	26	0	35	29	7	0	32	15
Goats	23	26	16	13	18	24	25	21
Sheep	145	130	137	123	112	116	84	100
Swine	18	15	11	16	16	15	15	16
Horses/Ponies	84	89	90	83	87	96	86	84
Llamas/Alpacas	2	2	2	4	4	5	4	4
Donkeys	2	0	1	3	3	3	1	1
Chickens	790	856	827	676	622	490	636	530
Turkeys	19	25	15	18	12	15	0	4
Waterfowl	46	54	49	72	54	60	33	31
Game Birds	11	10	11	0	0	10	9	12
Guinea Hens	0	0	8	0	4	9	0	10
Water Buffalo	0	0	0	0	0	0	1	1
Pigeons	0	0	0	0	0	0	9	6
Rabbits	10	0	21	16	26	20	2	6

DOG OFFICER

MONTH	TOTAL # CALLS RECEIVED	TOTAL # DOGS IMPOUNDED	TOTAL # DOGS NOT CLAIMED	TOTAL # HUMAN BITE CALLS
JANUARY	20	2		
FEBRUARY	9			1
MARCH	17			1
APRIL	15	2		
MAY	12	1		
JUNE	19	1		
JULY	16	1		2
AUGUST	17	1		2
SEPTEMBER	19			
OCTOBER	13	1		
NOVEMBER	18	2		1 (Cat Bite)
DECEMBER	23	2		
TOTAL 2010	198	13		7 (1 Cat Bite)
			All dogs not claimed are adopted or placed with Buddy Dog Humane	
TOTAL 2009	260	7		3
TOTAL # BARN INSPECTIONS COMPLETED FOR STATE ANIMAL CENSUS				39
TOTAL # QUARANTINE ORDERS ISSUED BY ANIMAL CONTROL OFFICE				
Human Bite Quarantine				6
Domestic Animal Quarantine				8
TOTAL # DOGS LICENSED WITH THE TOWN CLERK'S OFFICE AS OF 12/31/10				Refer to Town Clerk Report
TOTAL # CITATIONS ISSUED BY ANIMAL/DOG CONTROL OFFICE				

LINCOLN COUNCIL ON AGING

Margaret Boyer, Treasurer
Florence Caras
John Caswell
Crawley Cooper
Valerie Lee, Recorder
Don Milan
Julia Pugh
Mary Sheldon
Robert Sutherland
Barbara Terrano
Ben Horne, Vice-Chair
Dorothy Taylor, Chair

Mission Statement: The Council on Aging strives to enrich the lives of Lincoln residents 60 years of age or older by providing ongoing activities and programs. Assistance is available for problem solving or finding services so that it is possible for our senior citizens to enjoy more years of independent living in their own homes. In addition, the Council on Aging is a resource to all Lincoln residents who request information to help their parents or other elderly relatives. It is the responsibility of the Council on Aging to: identify the total needs of Lincoln elders; enlist support and participation to meet these needs; and design, advocate for and/or implement services to fill these needs.

A special focus this year has been space needs. We have strived to make Bemis Hall as attractive and functional as possible and provide for social space through some redecorating and rearranging of rooms. We have also submitted a proposal to the Community Preservation Committee for improvements to the front entrance. For the future, we have worked with Town officials and seniors to create a proposal to the Capital Planning Committee for a feasibility study to explore where and what kind of space would be best for a senior or community center to meet needs for the coming years.

2010 saw continued growth of the Council on Aging's programs and services to Lincoln's 1674 residents 60 and older and their caregivers.

- We have significantly expanded our support and discussion group offerings and now hold five different groups during the week, including one that includes seniors who cannot leave their homes and so participate by phone.
- Our new fitness classes include a section of Tai Chi for beginners, an aerobic and weight strengthening class for those who need a gentler, less rigorous routine, and tap dancing.
- We now hold an increased number of one-time informational programs each week on such topics as health insurance, legal issues, health and wellness, downsizing and home interior design, end-of-life concerns, and more. We have made a special effort to serve special populations,

including holding evening presentations about signing up for benefits for younger seniors and programs about in-home services and coping with caregiving for caregivers.

- We have been fortunate to be able to offer a number of concerts and dramatic performances, many with donated services, featuring classical, jazz, and choral music and a historical presentation. Two of these were presented through the Lincoln Cultural Council.
- Our intergenerational programming is growing with ongoing activities with both the Lincoln Nursery School and the Lincoln Family Association. We were also thrilled to have three high school students as weekly computer tutors during the summer.

Demand for social services for individual elders who need assistance to remain safely in our community continues to increase. Each year we provide more information and referral and care management. We also established an ongoing group of those who serve elders most in need to ensure that our services are coordinated. The group includes the COA, Police and Fire, the three churches, the Commission on Disabilities, a liaison from the Selectmen, and Minuteman Senior Services. This group joined together to offer a "You Are Not Alone" campaign this past fall in which brochures were distributed letting elders know that any member of the group is happy to discuss concerns and provide information about resources.

Having an opportunity to make friends and discuss personal issues is essential for overall well-being, especially for those who live alone. A number of our support groups are specially designed to offer opportunities for elders to connect with others, find friends, and talk. In addition, we received a grant from the Cambridge Savings Foundation to purchase equipment to video more programs and distribute them more widely through the Library and cable tv so that those who cannot come to the COA may still enjoy our programs.

We worked with the Emergency Assistance Committee to ensure that Lincoln residents in great need have the resources to cope with financial and other crises. Through a grant from the Ogden Codman Trust, we established the Small Necessities Project to provide emergency food, medication, lodging, and safety-related home repairs to Lincoln residents of all ages.

To help those at risk of falling stay in our community, we obtained a grant from the Ogden Codman Trust for the Home Safe Project to provide free home safety evaluations from a physical therapist and the COA's Assistant Director.

Almost 150 volunteers contribute to the success of our programs. The COA Board, Friends of the Council on Aging Board, LINC drivers, Meals on Wheels Drivers, hosts and hostesses of programs and clinics, computer tutors, teachers of classes, leaders of groups and trips, newsletter collators, and more, all contribute. A special thanks goes to the Friends of the Council on Aging for funding so many of our programs and activities.

COMMISSION ON DISABILITIES

Rob Stuart-Vail
Adeline Naiman
Ruth Rothstein
Anita Scheipers, *ex officio*
Deb Dorsey, Chair
John Ritz, acting co-Chair
Jim Spindler, acting co-Chair

A disability may affect a person from birth or at any age. It may result from a genetic cause, an accident, illness, or aging (and ours is an aging population). It may be physical, sensory, communicative, emotional, or intellectual. It may be incapacitating or merely a hindrance. It affects the quality of life for the disabled individual, family and household members, friends, and caretakers. It is not shameful and should not be denied or concealed out of embarrassment. We are all subject to disablement and should try to provide the best resources to those who need help. One problem is that until a disability strikes close to home, we are unlikely to be aware of the limits it can impose. Another is people's self-consciousness and desire for privacy, even at cost to their quality of life.

This year marked the 20th anniversary of the Americans With Disabilities Act (ADA). Much has been accomplished, which inspires us to continue efforts toward the significant problems yet to be solved.

The main purpose of the LCD is to provide assistance to Lincoln residents and town officials in dealing with disabling conditions. In the past, we have helped survey the town's public buildings and spaces to assure that they provide access to all, in accordance with ADA requirements. Improvements to Bemis Hall and the Library are sample outcomes. We have provided information to townspeople and helped with issues they have raised.

This year saw the retirement of a greatly esteemed member, Adeline Naiman, whose service to the Commission has been invaluable. Time constraints forced the resignation of Ruth Rothstein, a new member who managed to accomplish much in her tenure. Similar reasons forced Deb Dorsey to temporarily vacate the Chair. We have welcomed the continued support of the Council on Aging, whose director, Carolyn Bottum, has attended our meetings regularly; her input has been most valuable. Interested parties are highly encouraged to become involved, as membership is at a critically low level. Especially sought are individuals touched by disability, but anyone's help is appreciated.

In 2010, Mr. Spindler represented the Commission on the Town Offices Study Committee. The Commission assisted the Ryan Estate in reviewing options for an eventually successful application for a variance from the Architectural Access Board for outside rear access. One member completed the

Massachusetts Office on Disability Community Access Monitor Program. The Commission also worked with the Highway Department and other town entities this year to improve HP parking at the MBTA lot and to support the proposal of a walkway between the Ryan Estate and the Cambridge Trust building. We contacted MBTA officials and local representatives in a continuing effort to make Lincoln Station fully accessible. The commission also flow-charted the permit process for building to allow input at the appropriate stages.

Our outreach efforts resulted in contacts with the Cambridge, Winchester and Arlington Commissions as well as the Disability Policy Consortium. Representatives of the DPC, the Mass Office on Disability, the Architectural Access Board, and the Lincoln Housing Commission gave presentations to the Commission.

In 2011, Mr. Spindler will continue his role on the TOSC. Mr. Ritz will be acting as liaison to the School Building Committee.

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

2010 was yet another good year for the Lincoln Department of Public Works.

In May, 2010 The Department welcomed Ian Wilkins as a new Crew Member. In September, The Department hired a temporary full time employee.

In 2010, a major milestone for the Department was finished. Phase 1 of the Town's road reconstruction project was completed including:

- Baker Bridge Road
- Bedford Road (North)
- Sandy Pond Road (Between Baker Bridge Road & Lincoln Road)
- Trapelo Road
- Concord Road

Snow fall in January and February 2010 was indicative of a typical Massachusetts winter. The month of December brought some challenging snow removal activities as two large storms and several smaller one barreled through the area. The winter of 2009 - 2010 brought approximately 4 feet of snow. The Lincoln DPW crews got an early start on the storms and did an excellent job clearing the snow and ice.

The Department used its two slide-in sanders and new trucks with great effectiveness. The municipal tractor continued to do a good job cleaning snow from sidewalks and pathways. In 2010, Public Works only used in-house staff for snow removal from sidewalks. Using in-house staff, reduces damage to the pathways and abutting properties.

Transitioning from the winter snow and ice control activities to the springtime work; the Department performed roadway and path maintenance through the months of April and May. This included street sweeping, pothole repair, and roadside path repair. Rehabilitation efforts on multiple paths continued including Bedford Road, Lincoln Road, and Trapelo Road. During the spring the Department also continued the process of removing tons of built up sand on the roadway shoulders. This sand was built up over decades and is the result of our heavy reliance on sand for snow and ice control. The sand interferes with the roadway drainage and is a major contribution to pavement damage.

The Department purchased a Bobcat Toolcat Work Machine with a many attachments to assist in snow removal, pathway clearing and year round maintenance. These attachments include: a Plow, Snow Blower, Sander, Bucket, Broom Attachments and Mower.

This past summer, the Department fixed the elevation of numerous catchbasins, performed roadside vegetative maintenance, performed roadway striping, cut dead roadside trees, and filled potholes. We also continued an extensive rebuilding of the Town's historic stone walls. Many of these walls have fallen into disrepair, and we have begun the process to fix them. Repairs to the retaining walls were also done on Trapelo Road.

The Public Works Department continued to use the municipal tractor to trim back overgrown roadside vegetation. By trimming back this vegetation the Town's residents have a safer, more aesthetically pleasing roadway. The beautiful farmer's stone walls that we have been repairing can now be seen and enjoyed.

During the fall, the Department cleaned leaves and fixed damaged catch basins. The Department also continued with its roadside program, trimming approximately 20 miles of roadside. We also cleaned the shoulder areas of the Causeway, thus being able to widen the road by the reservoir.

During the course of the year, the Department was also tasked with the operation of the Town's Transfer Station, and maintenance and operation of the Town's cemeteries. New pavement striping and new fencing were also installed at the Transfer Station.

Looking ahead to 2011, the Department anticipates moving ahead on the Phase II Paving Plan, continuation of the trail and path maintenance program, continued improvements to the Transfer Station, further developing the roadside improvement/gateway program, a new leaf removal program, and continued development of the Public Works yard.

The 2010 Lincoln Department of Public Works:

- Chris Bibbo – Superintendent
- Joe Hayward – Foreman
- David McKnight – Crew Chief
- Carol Withycombe – Administrative Secretary
- Stephen Bicheler (Temporary Employee)
- Danny Desmond
- Bob Maker
- Steve McDonald
- John Neri
- Gary White
- Ian Wilkins

CEMETERY COMMISSION

Susan Harding
Alexander Pugh
Manley Boyce

Susan Brooks, Town Clerk and Agent for the Cemetery Commission

The focus this year was on addressing and adhering to the historical integrity of our cemeteries. The Commission is pleased that our choice of Minzie J. Fannin and Jim Fannin of the Fannin – Lehner Preservation Consultants has already resulted in valuable and insightful plans for the preservation, restoration and conserving of the monuments in the Arbor Vitae Cemetery. The careful assessment by these preservation consultants revealed areas of both concern and promise that will require monument conservation and artisanal crafting to replicate and restore the valuable eighteenth and nineteenth century methodology in terms of gravestones and monuments. All members of the Commission are optimistic that the result of this very pristine and precise work will preserve monuments for the future enjoyment of our townspeople.

The Lexington Road Cemetery is about to expand its borders. This “Expansion Area” is close to completion and is awaiting the final surveying of lots and will be ready to sell these lots, hopefully by the end of the year 2011. In addition, during the past year, there has been a map placed at the entrance of the cemetery displaying newly-named roads and lot numbers for ease in finding lots.

The Commission has been compiling a list of duties for the anticipated hiring of a part-time employee to maintain the cemeteries.

As always the integrity of the cemeteries and the monuments are to be honored by quiet and respectful visits.

The Commission thanks our Town Clerk and Agent, Susan Brooks for her proficient and diligent work on our behalf. The extra hours expended on our behalf is appreciated by all of us. We also wish to recognize Douglas and Susan Harding, Joan Kessel, Alaric Naiman and Mary Newman for their thoughtful and generous contributions of plants, flowers and bushes to our cemeteries.

WATER COMMISSIONERS

Despena F. Billings

Paul Giese

Andrew J. Cole, M.D., Chair

Gregory Woods, Superintendent

Lincoln's Water Management Act (WMA) permit was issued by the Massachusetts Department of Environmental Protection in February, 2010. The new permit included stricter water conservation guidelines and a compliance time line for achieving those conservation benchmarks. Lincoln's current WMA yearly withdrawal limit is 222.65 million gallons, and the Department pumped 203.7 million gallons in 2010. This year's water use was 7.8% above the 187.9 million gallons pumped in 2009, and was mainly attributable to the excessively dry months of July and August. Lincoln's new permit included a drastic reduction in the yearly water allocation starting in 2014. For the ten years following 2014, the Town's withdrawal limit will be 182.5 million gallons. The Town has pumped less than that quantity of water only once in the last seven years.

In addition to the reduction in the overall water withdrawal, the State has also required that the Town reduce individual water consumption to the 65 gallons per person per day performance standard by December 31, 2011. For the 2008 and 2009 calendar years, Lincoln's consumption was 76 and 66 gallons per person per capita day, respectively. However, this year's excessively high water use will push the per person usage back into the upper 70's. Lincoln typically meets the 65 gallons per person standard between the months of November and March, however water use increases roughly 45% between May through September. This increase is due primarily to residential outdoor water use via automated irrigation systems.

As a result of these new State-mandated restrictions, water conservation remains a priority for the Department. The Department implemented a WMA permit-mandated outdoor water restriction between the months of May and September. Department staff monitored residents and handed out reminder notices to those that were irrigating on the incorrect days and/or times. No fines were assessed this summer in an effort to make sure residents were aware of what will likely be a permanent summer water restriction. The Board of Water Commissioners is discussing several additional water conservation methods to help reduce the Town's water consumption and ensure compliance with the regulatory restrictions.

Water Department staff remained busy this year with system maintenance and upgrades. The water mains were flushed in the spring to remove any accumulation of iron and manganese that may have occurred over the year. Several fire hydrants were replaced, as well as approximately 400 feet of

ductile iron water main adjacent to Silver Hill Road. Approximately 400 feet of new ductile iron main were installed off of Deerhaven Road. The Department has continued its meter modernization program, which includes the installation of new residential water meters that contain radio communication technology. These new meters electronically transmit the meter reading to a handheld device, allowing Department staff to more accurately and efficiently read the meters. A total of 122 meters were replaced in 2010.

The filter replacement project at the micro-filtration plant was completed in March, 2010. The manufacturer, Siemens Water Technologies Corporation, replaced the 240 filter cartridges and oversaw the piping and programming changes associated with the filter's chemical cleaning process. The Department is working toward revising the method of disposal for the neutralized cleaning fluids through its existing EPA-approved discharge permit rather than off-site disposal.

The Department hired a part-time administrative assistant in October to provide support with customer service inquiries, water meter billing and other office duties. The Department staff also includes two water operators and a treatment plant operator, in addition to the Superintendent. This staff of licensed professionals ensures the proper treatment and delivery of your drinking water, every day of the year.

A table of annual residential water use, listed by address, is provided on the Water Department page of the Town's website.

<http://www.lincolntown.org/depts/water.htm>

PLANNING, ZONING, AND CONSERVATION

PLANNING BOARD

Dan Boynton
James Craig
Robert Domnitz
Ken Hurd
Bryce Wolf, Chair

The 2010 Town Elections confirmed Dan Boynton's election to the Planning Board seat to which he had previously been appointed. In addition, Bob Domnitz was elected to serve a second term. We are delighted to have such knowledgeable and engaging colleagues, and stability in the ranks.

Capping off last year's work, the Comprehensive Plan, as accepted by Town Meeting in November 2009, was filed officially with the State. We were later pleased to learn that it received an award as an outstanding comprehensive plan from the Mass. Chapter of the American Planning Association. An Implementation Committee has now been appointed and begun work in an overall monitoring role.

A second committee, the Lincoln Station Planning Committee, has been organized to explore the potential for higher-density development in the Lincoln Station area. This group will study transportation, commercial/retail and housing needs, and septic options among other issues. Particular attention has already been given to the Town's roadway improvement plans, which will enhance both pedestrian and vehicular access along this part of Lincoln Road.

Several Zoning Bylaw amendments were approved at the 2010 Town Meeting, most of which dealt with housekeeping changes, such as bringing our Flood Plain District in line with revised Flood Insurance Rate Maps, and aligning our requirements regarding agricultural uses with state law. More significantly, together with the Green Energy Technology Committee, we succeeded in establishing a Solar Overlay District at the Minuteman School. This step, among others, allowed the Town to qualify as a "Green Community" as designated by the State. We continue to work on refining our Zoning Bylaw, and anticipate bringing additional amendments to the 2011 Town Meeting. A perceived need for additional cell tower location(s) and refinements to our site plan approval requirements are likely to receive attention, among other concerns.

Efforts have continued to move the state's Route 2 Crosby's Corner project towards implementation. Additional information was submitted in support of funding in the Transportation Improvement Program and a strong liaison was maintained with relevant personnel to monitor and press for progress on 100%

design and environmental permitting. The project appears to be on track for a construction start in early 2012 but we still await 100% design details.

The Board remained busy in its permitting activities, despite no large projects in the pipeline. We completed site plan reviews for two business properties and thirteen residential properties comprising nine new houses (five on teardown sites), two house additions and two large barn/accessory buildings. There have also been more than a dozen applications for minor changes to previously approved site plans. Noted approvals include the restaurant AKA Bistro and the Lincoln Wine and Cheese Shop. Some minor changes were approved to the plans for The Groves development and we were pleased to see it open for occupancy in July. Other matters processed by the Board include two special permits for wireless communication facilities involving substitution of antenna equipment, one 'Approval Not Required' plan under the state subdivision control law, one fence plan approval, three sign permits, and three recommendations to the Zoning Board of Appeals.

Our Town Planner, Mark Whitehead, departed at the end of 2009. The Planning Board, together with other land use boards (Conservation Com., Housing Com., ZBA, Historic Com.) and others took the opportunity to examine function and coordination among the various boards, including the Building Dept. After much discussion, it was agreed that a Director of Planning and Land Use Permitting would be hired to oversee all operations, and thus we welcomed Chris Reilly in September. We thank Catherine Perry, the Planning Board Administrative Assistant, for capably taking on much additional work during the interim period. The Land Use Chairs group has proven so successful we intend to continue as a working group to address additional issues of mutual concern.

Our Planning Applications Database has been extended back in time through the volunteer services of Dilla Tingley, a past member of the Planning Board, who researched and input data. This data, helpful to several permitting authorities, now include all site plans approved under the 'big house bylaw' which will help to identify properties where future changes need approval.

We remain aware and involved with various regional organizations, such as HATS (Hanscom Area Towns), MAGIC (Minuteman Advisory Group on Interlocal Coordination), and the Battle Road Scenic Byway, as well as the MAPC (Metropolitan Area Planning Council).

Despite the down economy, we continue to see interest in Lincoln development, especially in the construction of large homes. We await the 2010 census results to see if the Town may become vulnerable to the pressure of a possible 40B project. And we look at the uncertainties generated by the privatized housing redevelopment at Hanscom Field AFB. Traffic concerns, cell towers, teardowns and other issues continue to occupy us. The minutes of our meetings are available on the Planning Board page of the Town website,

as are links to other useful documents such as the Zoning Bylaw, the Comprehensive Plan, and the Land Use Permitting Guide. We welcome your interest.

METROPOLITAN AREA PLANNING COUNCIL

William Constable, Representative

The Metropolitan Area Planning Council (MAPC) is a regional planning agency serving the people who live and work in the 101 cities and towns of Greater Boston. With a mission to promote smart growth and regional collaboration, MAPC's work is guided by our regional plan, "MetroFuture: Making a Greater Boston Region."

This year, we have increasingly focused our work on helping municipalities to collaborate across city and town borders, to achieve savings through new efficiencies, to capitalize on the existing and multifaceted resources of Greater Boston, and to explore innovation in unexpected ways. As fiscal challenges have intensified at the local level, MAPC has amplified its commitment to partnering with cities and towns in offering progressive solutions. We're expanding our reach into new areas – from the federal policy arena, to green energy development, and interactive gaming as a tool for community engagement – while keeping an eye toward preservation, sustainability, and responsible stewardship of our shared resources. In every effort we undertake, MAPC works toward a more equitable, livable Greater Boston region.

At the core of our mission is serving as a resource to our member municipalities.

To read the entire report, please check our website:
[http://www.lincolntown.org/adobe acrobat files/town meeting](http://www.lincolntown.org/adobe%20acrobat%20files/town%20meeting)

Check www.mapc.org for news and updates about MAPC's work throughout the year.

ZONING BOARD OF APPEALS

Steve Daigle
Joel Freedman
David Henken, Associate Member
Jefferson Macklin
Margaret Olson, Associate Member
Megan Stride
David Summer, Associate Member
John R.H. Kimball, Chair

There were 31 applications filed, 12 meetings held, and 12 applications for renewals in 2010. The list below represents the cases, other than renewals, considered by the Board in 2010. Win Quayle retired from the Board after many dedicated years of service. David Henken was appointed an associate member, and Megan Stride became a full member.

January 28, 2010

- Countryside Building and Dev. Corp. 31 Conant Road, special permit to reconstruct a single family home and garage GRANTED
- Jatinder Gill and Lisa Barna, 19 Juniper Ridge Road, special permit to construct additions to existing home GRANTED

February 25, 2010

- Thomas Wilmot, 8 Longmeadow Road, special permit to construct additions to existing home GRANTED
- Gerard and Cecelia O'Doherty, 12 Morningside Lane, special permit to construct additions to existing home GRANTED
- Virginia Sherwood and David Forbes, 38 Old Winter Street, special permit to replace existing greenhouse with a larger sunroom GRANTED

April 1, 2010

- Jeannine Taylor, 9 Granville Road, special permit to construct additions to existing home GRANTED
- Kevin O'Rourke and Amanda Hill, 53 Lincoln Road, special permit to construct additions to existing home GRANTED

April 29, 2010

- Richard and Whitney Hermann, 25 Bypass Road, special permit to construct additions to existing home GRANTED
- Daphne Blount, 11 Old County Road, special permit to construct additions to existing home GRANTED
- Bruce Fairless, 115 Winter Street, special permit for to construct additions to existing home GRANTED
- Wesley Pike Jr., 109 Old Sudbury Road, special permit to construct additions to existing home GRANTED
- David and Patty Levy, 38 Tower Road, special permit to construct additions to existing home GRANTED
- Geoff and Tricia McGean, 51 Old Concord Road, special permit to construct an addition to existing home GRANTED

May 20, 2010

- Bijoy M. Misra, 180 Bedford Road, special permit for an accessory structure, a potting shed GRANTED

- Stephen Yankum, 142 Sandy Pond Road, special permit for an accessory structure, a shed
GRANTED
- Munroe Tree and Landscape Co., 9-11-13 Lewis Street, renewal of special permits
GRANTED

June 17, 2010

- Board of Selectmen, Town of Lincoln, 12 Airport Road, special permit to reconstruct a single family dwelling under 4.3 and 4.4 of the zoning bylaw
GRANTED IN PART
- Arthur and Cynthia Sweetser, 28 Tabor Hill Road, special permit for additions to existing home
GRANTED

August 5, 2010

- Curtis and Jean Risley, 21 Old Concord Road, special permit for additions to an existing home
GRANTED
- Phil Odence, 44 Farrar Road, special permit to replace existing barn
GRANTED
- Betsy Hochberg and Dan Bakinowski., 99 Trapelo Road, special permit to enlarge existing garage
WITHDRAWN
- Jatinder Gill and Lisa Barna, 19 Juniper Ridge Road, special permit to add detached garage
WITHDRAWN
- Munroe Holdings LLC, 11 Lewis Street, special permit to lease 11 Lewis Street to Pro Ambulance Service for housing an Advanced Life Support (ALS) vehicle and two paramedics
GRANTED

September 30, 2010

- Irene Chu and Cynthia Dechristofaro, 1 Pine Ridge Road, special permit to construct additions to existing home
GRANTED
- Jatinder Gill and Lisa Barna, 19 Juniper Ridge Road, for changes to a previously approved plan
CONTINUED
- Lawrence Herthel, 199 Concord Road for renovation and relocation of an accessory structure, a carriage house
DENIED

October 21, 2010

- Richard Gammack and Dawn Palmer, special permit to construct additions to an existing home
GRANTED
- Dennis and Jamia Liu, 130 Lexington Road, special permit to reconstruct a single family home
GRANTED
- Jun Feng and Ling Li, 166 South Great Road, special permit to construct additions to an existing home
GRANTED

November 18, 2010

- Ray and Kathleen Shepard, 37 Beaver Pond Road, special permit to construct an addition to an existing home
GRANTED

December 16, 2010 Stephen Gladstone, 67 Winter St. special permit for an accessory apartment
GRANTED

HISTORIC DISTRICT COMMISSION and LINCOLN HISTORICAL COMMISSION

Douglas Adams

James Craig (Historic District Commission only)

Andrew Glass (Alternate – HDC & LHC)

Henry B. Hoover, Jr. (Alternate – LHC)

Kenneth Hurd (Historic District Commission only)

Jack MacLean (Alternate - HDC)

Andrew Ory

Colin Smith

Laurence W. Zuelke (Alternate – LHC)

Lucretia Giese (Chair for LHC)

Ruth Wales (Chair for HDC)

The Lincoln Historical Commission is responsible for preservation of all structures outside the Historic District and also reviews requests for demolition under the Demolition Delay By-law. The Historic District Commission reviews applications for all exterior changes within the District visible from a public way. The Commissions welcomed new member Douglas Adams who replaced Kerry Glass, a valued member for many years.

Lincoln Historical Commission

Demolition Approvals:

41 Brooks Road – house (after demolition plan review)

16 Old Sudbury Road – house and barn (after demolition plan review)

17 Boyce Farm Road – house (after demolition plan review)

157 Bedford Road – house

44 Farrar Road – barn/garage

130 Lexington Road – house

199 Concord Road – garage (after demolition plan review)

55 Oxbow Road – barn, chicken coop and shed

28 Winter Street – house (after demolition plan review)

Demolition Denial:

17 Boyce Farm Road – house (architecturally significant)

199 Concord Road – garage attached to historic carriage house

28 Winter Street – house (architecturally significant)

Historic District Commission

Certificates of Appropriateness:

14 Bedford Road – sign for Lincoln Nursery School

16 Lincoln Road – generator for Town Offices

7 Lincoln Road – new entry landings, new stone wall, and new deck

16 Weston Road – changes to windows and door

15 Bedford Road – copper gutter downspouts at Bemis Hall

Certificates of Non-Applicability:

- 36 Codman Road – repairs to retaining walls and rear stairs
- 36 Codman Road – repairs to wood shed at Codman Estate
- 19 Bedford Road – roof repairs
- 22 Weston Road – window replacement
- 15 Bedford Road – repairs to cupola and railings at Bemis Hall
- 15 Sandy Pond Road – roof repairs to barn
- 64 Conant Road – window replacement

The Lincoln Historical Commission is pleased to report completion of further inventory work on buildings and structures in Lincoln: sixteen buildings and structures in the Peirce Hill Area with a study of the Area itself; one building and structure on Old Sudbury Road; and thirty-two buildings dating from 1900 to 1930 in various locations. The LHC continues to consider inventorying Town buildings and structures a priority for educational and informational reasons. The Long Range Planning Committee confirmed this priority in its report to the Town in 2010.

The Commission also prepared a statement for the Massachusetts Historical Commission and the Cultural Resources Manager, Department of the Air Force, c/o Hanscom Air Force Base, Lincoln, about a large housing development on the Base. The LHC expressed its concern about the project's potential adverse effects on the historical fabric of the Park, a National Landmark, and visitor experience. The LHC's statement was accompanied by a pamphlet entitled "Hanscom Housing & Minute Man National Historical Park" (2010), prepared by John C. MacLean.

LINCOLN HOUSING COMMISSION

Renel Fredriksen
George Georges
Connie Lewis
Mary Sheldon
Robert Wadsworth
Pamela Gallup, Chair

In 2007, Lincoln reached its goal of having 10% of its housing stock affordable. This target keeps us safe from hostile 40B developments until the new federal census numbers are released in late spring of 2011. At this writing, we anticipate that we will be short between 4 and 6 units to maintain that 10% goal. We have a few irons in the fire and are optimistic that we will close this gap in time to keep the Town out of danger. While meeting State guidelines is far from our sole purpose, the severe potential cost to the Town if we do not maintain these numbers did drive much of our work in 2009 and 2010.

In March of 2010 we contracted with WATCH of Waltham to handle the maintenance and tenant administration of our town owned units. Outsourcing this work has allowed the Commission to work on policy and procedures for managing our program and complying with both state and federal guidelines. We now have in place a Tenant Selection Plan and we are currently working on a Policy and Procedure Manual.

The Commission is investigating subscribing to a Regional Housing Program sponsored by the Town of Sudbury. We hope to join with Bedford, Concord, Lexington and Weston to form a regional program that will meet our needs and give us an opportunity to collaborate on our common problems.

With the help of CPC funds we will hire a consultant to work on a Long Range Housing Plan to replace the plan of 2003. We look forward to working with a consultant to help guide the future of affordable housing in Lincoln.

This year saw Phyllis Mutschler retired from the Commission after serving for over 2 years. During this period, Phyllis helped us to write a Tenant Selection Plan and Policy and Procedures Manual. While we will miss Phyllis, we were very pleased to gain Robert Wadsworth on the Commission. Robert is presently a consultant with the Boston Foundation and has many years of public service in the affordable housing arena.

As always, we remain indebted to Earl Midgley, Building Inspector, for his many years of service to the Housing Commission. Earl retired this past summer and we miss his attention to detail, prompt service response and sensitive attention to our tenants needs. We appreciate the assistance of Elaine Carroll in fielding phone calls and managing our outsource to WATCH

for property maintenance and tenant administration; Debra Parkhurst for a variety of support tasks, Tim Higgins for his expertise in helping us promote affordable housing in Lincoln, and Anita Scheipers for her valuable contributions on many issues and keeping us on track. Our new Land Use Coordinator, Chris Reilly has been a valuable resource on many housing and planning issues and we look forward to working with him for many years to come.

We are very appreciative of the support of the Lincoln Foundation, Affordable Housing Trust, Community Preservation Committee, Disabilities Commission, Historic Commission, and residents of Lincoln, who continue to support affordable housing in our town. Lincoln is very fortunate to have such dedicated residents and employees supporting our efforts to maintain the diversity and rural, small town character of Lincoln.

CONSERVATION COMMISSION

Jim Henderson
Joyce Hersh
Ben Horne
Ari Kurtz
Sara Lewis
Jim Meadors, co-Chair
Peter von Mertens, co-Chair

Lincoln's volunteer Conservation Commission and the Conservation Department work hard to preserve the ecological integrity of our land and water resources. If you are interested in learning more about the Commission please feel free to attend our public meetings, typically held on the first and third Wednesdays each month, or stop by the Town Offices and meet the staff. Please contact our office to arrange a site visit to your property, or a meeting in the office, to discuss any wetlands or other natural resource issues you may have.

Jim Henderson, Jim Meadors, and Peter von Mertens were reappointed to three-year terms and our staff remained the same. We have two fulltime staff; Tom Gumbart, Conservation Director and Anna Wilkins, Land Manager. Angela Kearney, our Conservation Planner works 30 hours/week, and Jane Layton, our Conservation Ranger works 20 hours/week. When funds are available we also hire seasonal staff to assist with field work.

The Conservation Commission administers the MA Wetlands Protection Act and our local Wetlands Protection Bylaw to ensure proposed projects do not adversely affect wetland and buffer zone resources. During permitting we conduct site visits, assist residents with the process, review permit applications, and conduct hearings with applicants. Typically the Commission requires specific conditions for construction within 100 feet of wetlands or within 200 feet of any perennial stream. In 2010 there were 10 Notices of Intent, 5 Requests for Determination of Applicability, 2 Notices of Resource Area Delineations, and 1 Emergency Certification. Prior to undertaking any land clearing activity or new construction please check with the Commission to see if your proposed work is located within a protected resource area.

We encourage everyone to use the Town's web-based Geographic Information System (GIS). In 2010 it was completely revised and improved with a new host. From your home computer you can access a variety of data layers for the Town, ranging from lot lines to aerial photos to wetlands. Go to the website www.caigisonline.com/LincolnMA/Default.aspx to access this great program.

The Commission is responsible for stewardship on municipal conservation land and for oversight of private conservation restrictions held by the Town to make sure these lands are preserved for future generations. Annual monitoring is done on all of these conservation properties and this is made possible by

interns who work out of our office but are generously funded by the Lincoln Land Conservation Trust (LLCT). We work closely with the LLCT, the Rural Land Foundation, and the many other organizations and agencies that own or manage open space within our borders.

Highlighting land protection in 2010 was the successful completion of the South Lincoln Farms project that permanently preserves 77 acres of agricultural land in the scenic Old Sudbury Road corridor. This includes 33 acres of the historic Van Leer Farm and 44 acres of the historic Boyce Farm. Of this land, 21 acres are south of Old Sudbury Road and this is now Town conservation land. Massachusetts Agricultural Preservation Restrictions protect these 21 acres and an additional 56 acres owned by Drumlin Farm of MA Audubon that lie directly to the north. This was a very collaborative process done with the help of many residents, Town Boards, the Rural Land Foundation, the LLCT, the MA Audubon Society, and the Commonwealth of Massachusetts.

The major field project of year was the construction of the boardwalk that now connects the Van Leer Farm to Weston Conservation Land. Thanks to the many volunteers who assisted with this huge project. The boardwalk follows an easement granted by Roy MacDowell through a beautiful red maple swamp. The Weston Forest and Trail Association generously provided funding and off-site construction assistance for this boardwalk. Another important land management project was the 2nd annual Garlic Mustard Pull Day which was very successful in terms of community participation and the volume of biomass removed from our roadsides and open space. This event was cosponsored with the Lincoln Garden Club and the LLCT. These projects were done in addition to our regular annual land management activities that range from field mowing to trail maintenance.

Agriculture is a valued aspect of our Lincoln community and the Commission licenses nearly 200 acres of Town-owned farmland to a dedicated and diverse group of farmers. Licenses are good for a five-year period and 2010 was the third year of this period. The farms currently cultivating conservation land are: Blue Heron Organic Farm, Busa Farm, Codman Community Farms, Matlock (Flint's) Farm, The Food Project, Lindentree Farm, Red Rail Farm, Turtle Creek Winery, and Verrill Farm. In 2011 we will be licensing the Van Leer farmland to keep that in agricultural production.

Our organized educational offerings continue to include a variety of public natural history outings and talks cosponsored with LLCT. Again we conducted nature walks with the Lincoln Nursery School and Kindergarten classes. Our weekly series of Wednesday morning hikes continued in the spring and fall. The Conservation Coffee series continues to be successful. These are informal gatherings of individuals interested in conservation and land-related issues in Lincoln. If you want to be on the e-mail list to be notified about these and other events or have other questions or concerns, please contact Tom Gumbart at the Conservation office (781-259-2612 or gumbartt@lincolntown.org).

LINCOLN LAND CONSERVATION TRUST (LLCT)

Susan Allen
Gary Anderson
Kenneth E. Bassett
James C. Fleming
Warren Flint, Jr.
James Henderson
Susan M. Klem
John C. B. LeGates
David Levy
Gwyneth Loud

Paul Shorb
Nancy Soulette
Paul Svetz
Susan Welsh
William G. Constable, President
Daniel England, Chair
Dwight L. Gertz, Secretary
Weston Howland III, Treasurer
Ellen B. Meadors Asst. Treasurer

The Lincoln Land Conservation Trust (LLCT), founded in 1957, is one of the oldest, private, volunteer, land trusts in the country. The LLCT also has the distinction of holding the oldest private conservation restriction (known outside of Massachusetts as a conservation easement) in the country, dating back to 1962. The LLCT is dedicated, per its mission statement, to “maintaining the rural character of the Town for the benefit of the inhabitants of Lincoln.” Now well into its sixth decade of conservation work, LLCT continues to fulfill its mission thanks to the selfless efforts of its trustees, members, donors, friends, and other supporting organizations in Lincoln and beyond.

Acquisition: 2010 saw the completion of the Van Leer land acquisition which was first initiated back in 1994. Thanks to the tremendous efforts and support of town residents working with the Rural Land Foundation and the MA Audubon Society, over 77 acres of prime farmland along Old Sudbury Road was permanently protected. In addition, with support of the Weston Forest and Trails Committee, a 700 ft. boardwalk was constructed by the Conservation Commission and neighbors linking the Audubon and Van Leer lands with the trail system in Weston Woods. The LLCT added 2 new conservation restrictions (CRs) and a trail easement to its holdings this year. The Trust now owns or has stewardship responsibilities for, more than 1,000 acres of land that not only enhances Lincoln’s bucolic landscape, but also helps provide important wildlife habitat, scenic vistas, clean drinking water, and a myriad of recreational opportunities for our fellow citizens. Together with the Town’s Conservation Commission), the LLCT maintains nearly 80 miles of inter-connected trails throughout Town.

Stewardship: The year continued a tradition of stewardship collaboration with the Lincoln Conservation Commission. With the support of Conservation Commission staff, two LLCT staff interns conducted on-site visits and completed detailed “monitoring” reports on every parcel of conservation land within the jurisdiction of the Town and the LLCT. This amounts to over 2,200 acres of land as well as many miles of property boundary lines. These monitoring reports are reviewed against the baseline information for a parcel to assess any changes to the land and/or compliance with the terms of a CR or conservation deed. These

"Baseline Studies" and supplemental "Monitoring Reports" are available for review at the Lincoln Conservation offices.

Throughout 2010, the LLCT remained a vigilant protector of the land for which we are responsible. Occasionally this has called for simply advising or reminding landowners of their responsibilities with respect to protected land they own or abut. In other, more severe instances, the LLCT has resorted to appropriate formal action to enforce the terms of a CR or to protect land owned by the Trust.

Land Management: Stewardship also involves managing trails, stone walls, fields, field edges, and invasive species. Thanks to the work of two summer land management interns and the tireless efforts of long-time President Buzz Constable, the Land Trust properties have never been in better shape. The Trust also relies heavily on the volunteer efforts of many neighborhoods. Noteworthy neighborhood projects over the past year included fence mending and field clearing with the Page Road Associates; and invasive removal and field edge clearing with the Farrar Pond Condo Association. In addition the LLCT supported the Conservation Commission's highly successful town-wide "Garlic Mustard Pull".

Education: The LLCT's education efforts continued to focus on getting kids and adults out on the land in 2010. Local experts helped lead bird walks and plant identifications walks. In addition, the Land Trust co-sponsored, with the Friends of the Library, a fascinating "show and tell" discussion by Rick Roth on "Snakes of New England". Gwyn Loud continues to collect wildlife sightings from local residents and her informative monthly wildlife column (started by Sue Klem more than 10 years ago) is a must read in the Lincoln Journal. LLCT has once again given a grant of \$3,000 for the second year to the Lincoln Public Schools to support ecology education through the science curriculum. In 2010-2011 the grant is being used to hire Drumlin Farm naturalists to take students in selected grades on nature walks linked to their ecology units. Grade five students had outdoor exploration supporting their unit on "Classification and Adaptation of Living things." In the spring, Grade One students will have outdoor explorations to give hands-on connections to their unit on "Habitats", and Grade Four may also participate in the program. For the second year LLCT printed *Passports to Lincoln's Conservation Land* as a way for children and families to enjoy a focused exploration of several conservation parcels in Lincoln. The passports (free) were passed out by Library staff to all students in kindergarten in June. Additional passports were picked up by families from the children's room at the Library. The passports are jointly funded by the Friends of the Library.

Trustees/Staff: The LLCT continues to work closely with its private conservation "sister" group, the Rural Land Foundation (RLF). Given the increasing complexity of land transactions, the RLF's expertise in acquisition and "conservation subdivision" to protect land has been invaluable to the town and a great resource for the LLCT. The two organizations now share staff and have similar trustees

which not only facilitates the LLCT's primary role as steward, educator, and advocate for protected lands but helps maintain each organization's focus on the Town's Open Space Plan for protecting "lands of conservation interest."

The LLCT, like many other volunteer land trusts, must continually find insightful ways to address the increasingly complex nature of land protection and long-term management. From "conservation subdivision" pioneered by the RLF as a method of saving land, to the holding of restrictions on house size and architecture, conservation efforts in Lincoln must continue to creatively and diligently balance many competing interests. As we work to protect the important conservation land and historic landscapes in Lincoln, the LLCT trustees are grateful for the support of our members and for their financial contributions that make this work possible.

LINCOLN LAND CONSERVATION TRUST
Preliminary selected financial information
as of December 31, 2010

2010 Receipts

Direct Public Support (Contributions)	23,805
Grants	0
Sale of Maps and Books	1,016
Investment Income	2,351
Miscellaneous	0
Total Receipts	27,172

2010 Expenses

Land Management	10,799
Stewardship	15,644
Education	3,916
Acquisition	0
Insurance	2,770
Organization Dues	290
Miscellaneous	284
Total Expenses	33,703

Balance

Lincoln Conservation Fund	150,617
Investment Funds	335,287
Jean W. Preston Memorial	27,768
Cambridge Trust Company	5,351

Total Balance **519,023**

LINCOLN AGRICULTURE COMMISSION

Nancy Bergen
Lynne Bower
Jen James
Kip Kumler
Ari Kurtz
Tim Laird,
Margaret Marsh
Ellen Raja
Beth Taylor
Kit Carmody, Co-Chair,
Christy Foote-Smith, Co-chair

The Lincoln Agriculture Commission (LAC) was created by Town Meeting vote in 2006 to, *“preserve, protect and promote agriculture in Lincoln: to provide leadership, technical guidance, vision, planning and coordination to help support, define, promote and enable new agricultural opportunities, stability and enhancement of ongoing operations as well as foster strong community and regional support that will work to create a sustainable agricultural community in Lincoln...The Commission will also seek further protections for existing agricultural lands, the identification of new lands for agricultural use, both public and private, and work to assist in natural resource management that is consistent with sustainable agricultural practices.”*

With this charge in mind, the LAC has focused its efforts over the past year on 1) providing information to the residents of Lincoln about the town's agricultural heritage and ongoing farming activities and 2) the development and adoption of a “Right to Farm” general bylaw.

1) *Community Outreach:* The LAC has reached out to the community on several fronts. A video about Lincoln farms and farmers, produced locally a number of years ago, was shown multiple times on the local cable access channel. Since last August, monthly articles have appeared in the Lincoln Journal regarding the Lincoln Agriculture Commission, the history of farming in Lincoln, and agriculture and open space. And, on January 12, 2011, the LAC held a community forum to discuss the future of agriculture in Lincoln.

2) *Right to Farm Bylaw:* The Lincoln Agriculture Commission is proposing a non-zoning bylaw to be voted at Town Meeting, March 2011. The bylaw provides information to all citizens regarding existing state law pertaining to agriculture. Its purposes are to:

- Demonstrate that Lincoln is a farm-friendly community.
- Alert residents that they may expect farming activities in Lincoln.

- Support agricultural activities “associated with generally accepted agricultural practices,” the same standard the state uses.
- Help maintain Lincoln’s rural way of life, not just our rural appearance.
- Embrace Lincoln’s agricultural heritage.
- Maintain a community ethic that acknowledges farms as part of our open space amenities.
- Implement a key goal of Lincoln’s Long Range Plan.

The proposed bylaw would not permit anything that is not already allowed by state law, supersede state, federal or local law, or encourage negligent or poor agricultural practices. As of May 2010, over 100 cities and towns in the Commonwealth had adopted Right to Farm bylaws. Neighboring Towns that have adopted these farm-friendly bylaws include Bolton, Boxford, Danvers, Framingham, Harvard, Groton, Littleton, Pepperell, Stow, Sudbury, Westford, and Weston.

In developing the bylaw, the LAC conferred with the Selectmen, Planning Board, and Conservation Commission. The members of these boards gave valuable input. We also conferred with Town Counsel who was immensely helpful.

The LAC looks forward to increasing its presence and effectiveness over the coming year and welcomes input on how we can best serve the agricultural interests of the community.

GREEN ENERGY AND TECHNOLOGY COMMITTEE

Laura Berland
Barbara Buchan
Elizabeth Cherniack
Linda Conrad
Marcus Gleysteen
Ed Lang
Jennifer Morris
Al Schmertzler
Lynne Smith
Peter Watkinson
John Snell, Chair

At Town Meeting March 2010, the Town voted unanimously to approve two warrant articles - adoption of the Stretch Code and secondly, the adoption of criteria necessary for Lincoln to qualify as a Massachusetts Green Community. The Stretch Code raises standards for energy efficiency in building construction codes forming a bridge between the current standards and those likely to be adopted in 2012. After submitting our application, in May 2010 Lincoln became one of a small but increasing number of towns in the State to receive a grant to implement measures to reduce energy consumption and explore alternative energy production.

As a result Lincoln received \$140,294 from the Massachusetts Department of Energy Resources (DOER). This, in addition to \$88,155 from other funding sources, including \$15,000 from the Codman Trust, will be spent on energy upgrades and installations in Town and School facilities plus incentives and support for 104 households in town. NStar also gave \$2,500 with an incentive for which the town could qualify for up to \$10,000. This money has been allotted, so far, to the Public Schools, Lincoln Public Library, the Public Safety Building and the Residential Initiative. The grant money will go towards upgrades of the heating system, ventilation units and thermostats at the Schools, improvements to lighting, air sealing and attic insulation at the Library, and lighting at the Fire and Police Station.

On October 24, 2010, at the third in a series of town-wide Residential Forums, 104 households signed up to participate in a program based on the Massachusetts Climate Action Network (MCAN) Cool Mass Initiative with the goal of reducing collective household energy consumption 20% by 2012. The Committee purchased Black and Decker power monitors to monitor whole house energy consumption and Kill-a-Watt appliance monitors and gave them to the 104 households who signed up. Next Step Living, authorized home energy auditors from Mass Save, will perform comprehensive energy audits and suggest follow-up energy upgrades which could be eligible for up to \$1,500 in rebates. A

follow-up Green Forum in March 2011 will present results of this initiative, recruit new households and continue the program into 2011. More information on the residential energy initiative is available at www.getreallincoln.org.

Volunteers enlisted by the Recycling Committee (a sub-Committee of the Green Energy and Technology Committee) are helping to sort items taken to the Swap Table at the Transfer Station. The Shed, commissioned by Chris Bibbo Head of the Department of Public Works (DPW) and built by students from the Minuteman High School, is now housing "the better stuff" from the Swap Table, stuff that is saved from being swept into the trash dumpster at the end of Transfer Station hours on Wednesdays and Saturdays. We hope to support the DPW in its goal of focusing on educating the town of the need to improve recycling habits.

We continue to provide news of the Committee's progress with updates, links and resources on the web page: <http://www.lincolntown.org/GreenEnergyComm.htm>.

Residents can sign up here for the email Greening Lincoln Newsletter.

LIBRARY, RECREATION, AND SCHOOLS

TRUSTEES OF THE LINCOLN PUBLIC LIBRARY

2010

	<u>Term Expires</u>
Diana Abrashkin, Self-Perpetuating	
Jacquelin Apsler, Chair, Selectmen's Appointee	2011
Marshall Clemens, School Committee Appointee	2012
Alfred Kraft, Self-Perpetuating	
Peter Sugar, Self-Perpetuating	
Susan Taylor, Elected	2013

OUR PHILOSOPHY

- To act as the Town's central resource for information, scholarship, research, literature and literacy, local history and artistic expression.
- To be the one place where Lincoln's residents of all ages and abilities, varied interests, and differing viewpoints find welcome and professional assistance in pursuit of personal enrichment, cultural stimulation, intellectual connectivity and discourse, professional and volunteer work.
- To strengthen ties among members of our community and with the world beyond.

INTRODUCTION

Our mission embodies these endeavors – based on our demographic make-up. We do our utmost to be responsive to our citizenry and be efficient in the way we handle their many demands. We monitor current trends in library technology and are proactive in introducing new and innovative methods to serve our patrons.

The Lincoln Public Library is committed to providing the community with:

- A local collection of materials in printed, recorded and electronic formats
- Free access to a broad range of materials via the Minuteman Library Network (MLN), inter- library loans, internet connections, and new formats of information and entertainment technology as they become reliable and affordable
- An inviting place for people to visit preserving the building's historical and architectural heritage and mindful of its position in the Town's center
- Professional, knowledgeable, and courteous staff
- Cultural programs and life-long learning experiences
- Publicity and community outreach to acquaint residents with library offerings and to maintain strong ties with patrons, local schools, Town agencies, cultural institutions and community groups

Local History

In addition, the Town's historic records have been placed into a newly constructed Archive to ensure a properly humidified and protected environment for these important materials for current and future generations. This effort was carried out in conjunction with the Town; the Town Clerk and the Library Director serve as Co-Directors of the new facility. The Library maintains the Town's War Memorial Book and War Memorial sculpture on its grounds.

FY 2010 HIGHLIGHTS

Statistics

Total circulation increased 3.2%, patron visits increased 24%, reference questions increased 24%, and web visitors decreased 7% in FY 2010.

Staffing Changes

Reference Librarian, Jeanne Bracken retired after nineteen years of excellent service to the Town. Laura Paryl began as the new Reference Librarian in September. Milissa Fellers was the temporary Assistant Children's Librarian while Deb Leopold was out on maternity leave.

Budget and Finances

At Town Meeting in March Lincoln residents approved a 1.7 percent increase to the Library's operating budget to \$849,457. This budget allowed the library to maintain level services only because of Jeanne Bracken's retirement. The Library Trustees' warrant article for regularly scheduled maintenance activities and repairs (\$19,000) passed at Town Meeting. The Library's request for a \$4,500 grant from the Community Preservation Committee to preserve the first book of Lincoln's Vital Records was approved at Town Meeting.

Accomplishments

- We held two 'community issues' forums: "Green Home Retrofitting" and "Risk-Wise Investor" that addressed our patrons' interest in green technology and the recent large stock market decline
- The Green Technology Committee received a Green Communities grant from the Massachusetts Department of Energy Resources in the amount of \$58,982. This money will be used to perform energy upgrades at the Library
- We started "Open Mike", a monthly live folk music and spoken word program for local performers.
- We provided 'Caregivers' program, co-sponsored with COA, who met twice monthly on topics of near and far caregiving issues.
- Teens now have a special place in the Library: we transformed the formal entrance foyer of the 1884 building into a reading lounge for older kids. Circulation of teen materials has increased dramatically.

RECREATION COMMITTEE

Jonathan Dwyer
Chris Fasciano
Ted Julian
Ingrid Neri
Jane Tatlock
Susan Collins, Chair

The Lincoln Recreation Committee strives to provide affordable and diverse leisure opportunities, community-based special events and safe recreational facilities to enhance the quality of life for Lincoln residents of all ages. They set policy and oversee all facets of the department including: community programs, athletic fields, tennis courts, playgrounds, the Codman Pool, Lincoln Summer Day Camp, and various town wide events; as well as strategic facility planning and development.

We deliver these services at a low-cost to the Town, as user fees typically recover 80-90% of our annual operating budget. We offer all our programs via web registration and accept credit card payments. As the Town navigates challenging fiscal waters, we strive to contribute (and not deplete) town resources and add to the fabric of daily life.

The Recreation Office is located in the Hartwell A Pod on Ballfield Road. We would like to thank the Lincoln Public Schools for their continued support by providing office and programming space. The office is generally open 8:30am - 4:30pm, but we recommend calling (781-259-0784) before you come by as our staff may be out supporting programs at any given time.

During the school year we offer a wide variety of children's programs, special events, trips, sports and adult education classes. All Lincoln residents are encouraged to participate. A full list of program and facility information, as well as online registration is available at www.LincolnRec.com.

The Department maintains the town's athletic fields and baseball diamonds with annual cycles of slice seeding, aerating, and lime/natural fertilizer applications. This will develop healthy, safe turf for the benefit of the public schools, sports leagues and community programs. We would like to thank our youth sports organizations, Lincoln Youth Soccer and Lincoln /Sudbury Little League, for their annual contributions to help offset our costs.

In fiscal year 2010, the department generated approximately \$366,000 in revenue and recovered 100% of its budget. In addition to our well-attended community programs, we sold over 85 family tennis stickers and over 65 individual tennis stickers. The Codman Pool had over 300 memberships, its' swim team had 127 swimmers, and 136 swim lessons were conducted. The summer day camp filled over 810 camper slots and our specialty camps filled an

additional 85 slots. Our youth basketball program has approximately 118 players and our adult fitness program has over 90 participants. We'd like to acknowledge the hard work of our staff that makes these programs so successful.

Our Events Subcommittee oversees annual town-wide events including Patriots Day, Memorial Day, July 4th and our Summer Concert Series. Congratulations to all our volunteers for a job very well done! We especially want to thank to our sponsoring businesses. We are grateful for their cooperation.

Our *Second Annual Gobble Wobble* (pictured), a charity run on Thanksgiving morning, attracted 140 participants, who each donated a bag of groceries to *Open Table* in Concord. And our middle school students, while attending their December dance, donated over 70 gifts for our local *Toys for Tots* program.

We want to recognize the contributions of our outgoing member, Noah Eckhouse, who completed his eighth year with the Recreation Committee before joining the Board of Selectmen. He remains with us in spirit and has a permanent seat at all future Recreation Committee parties! We found an able replacement in Jonathan Dwyer, who spent three years overseeing our events subcommittee, before joining us formally. He has already made great contributions to our work.

Recreation facilities and offerings are a wonderful component of the Lincoln community and we thank you for your support. We are always looking for new ways to meet the changing needs and interests of community and welcome any suggestions and ideas.



PIERCE PROPERTY COMMITTEE

Jean Horne

Lucia MacMahon

Max Mason

Judith Gross, Chairman

There were 41 events at the Pierce House this year. This includes 10 which were for Lincoln residents. There were 50 town functions, 2 retirement parties and 3 memorial receptions.

Our fund which sank to a low of \$1500 in June of 2009 (largely due to the stock market losses) has revived and now is at an all time high of \$80K.

With help from the CPC funds we have rebuilt the porch from the terrace to the kitchen. With Pierce House funds we expect to complete the renovation of the kitchen in early 2011.

The Pierce House gardens have been planned, planted and cared for by a company known as Henderson Striker but known to most of us as Nancy and Jim Henderson. They are creating new annual flower gardens along the driveway which we hope will discourage people from driving on the lawn. We are expecting a glorious bust of bloom of color in the Spring!

We want to thank Ken Basset and the highway crew for removing dead trees and the Conservation Commission and Tom and Angela for the new plantings around the pond.

We are grateful to Dana Mahnken who for yet another year has single handedly kept the house from falling down.

Most of all we thank Susan and Richard Silver for their loving care of the house and the people using it. As usual as I write this, we have just celebrated the New Year 2011 at another great First Day Celebration. That festive occasion and all the others throughout the year would not happen without the Silvers!

LINCOLN CULTURAL COUNCIL

Amy Goodwin
Barbara Low, Treasurer
Joanie Schaffner
Susan Welsh
Melinda Abraham, Co-Chair
Lisa Putukian, Co-Chair

The Lincoln Cultural Council (LCC) is a local agency and is a part of the Massachusetts Cultural Council, a state agency. Although LCC members are appointed by the Selectmen, the LCC does not derive any of its funding from the town of Lincoln. All members of the LCC are volunteers. The state legislature funds the Massachusetts Cultural Council (MCC) which then distributes funds to the local agencies. This is the most extensive public cultural funding network in the nation and involves well over 2,000 volunteers state-wide. This system is supported in the context that the arts, sciences and humanities build healthier, more livable and vital communities.

During calendar year 2010, the Lincoln Selectmen appointed Lisa Putukian as a new member. Resignations were received from Sarah Bishop and Jay Hersh. We sincerely thank Ms. Bishop for her two years of volunteer service and Mr. Hersh for his three years of volunteer service which included serving as chair of the council. Melinda Abraham and Lisa Putukian volunteered to serve as co-chairs and Barbara Low agreed to continue to serve as treasurer.

The LCC provides grants to programs focused on interpretive sciences as well as programs in the arts and humanities and tries to fund an assortment of events which appeal to a variety of age groups. All funded programs must fall within the requirements established by the MCC.

Given Lincoln's small population we receive the minimum allocation each year. For calendar year 2010 the Council received \$4,000 from the MCC, plus the LCC was the recipient of a Gold Star quality award for the "Buccaneers of Buzz" presentation which was funded by the council in 2009. The award included a \$200 prize.

For calendar year 2010 the LCC received 18 grant applications and funded the following 11 projects:

- Jewels from the Lincoln Town Archives (Grantee: Lincoln Public Library)
- Guitar Songs from the Old Countries (Grantee: Lincoln Council on Aging)
- And Now Mark Twain (Grantee: Richard Clark)
- American Women of Note (Grantee: Concord Women's Chorus)

- History Alive Presentation (Grantee: Lincoln Sudbury Regional High School)
- Scapes Sounds Installation at DeCordova (Grantee: Halsey Burgund)
- SMART (Sci-Math-Art) Gals Family Night (Grantee: Discovery Museums)
- Lincoln Sudbury Dance Troupe Choreography Commission (Grantee: Lincoln Sudbury Regional High School)
- Musical History Tour with the Flute (Grantee: Wendy Rolfe)
- Artists of Lincoln (Lincoln Public Library event, reception sponsored by Lincoln Cultural Council)
- Travis Roy Motivational Presentations (Grantee: Travis Roy)

The LCC initiated and partially funded the Travis Roy presentations which occurred in September 2009 and were funded in CY2010 (FY10 funds). The event leveraged additional funding from several organizations including the following Lincoln groups: the PTA, the Lincoln School Foundation, and the Friends of the Library. In-kind services were provided by the Disabilities Commission and the Lincoln School Administration. The school administration provided buses to allow the students at the Middle School at Hanscom Air Force Base to join the Brooks School students for the event. The school administration also hired a sign language interpreter for the event. The Disabilities Commission located the sign language interpreter and provided personnel to introduce the speaker. One session occurred during school hours at Brooks School and a second session was held in the evening for the general public. In total, over 600 people attended the Travis Roy lectures.

Travis Roy's presentations highlighted the fundamental importance of communities in helping individuals to deal with the challenges of life. Given the tremendous response and positive feedback about this event, the LCC submitted an application to the MCC to consider this event for a quality award.

In November, the LCC reviewed 14 grant applications for events to occur in 2011. The LCC received \$3870 from the MCC for fiscal year 2011 and intends to distribute the funds among seven successful applicants.

The LCC encourages town residents to make suggestions for programs they would like to see in the future and that comply with all applicable MCC guidelines. The LCC welcomes opportunities to collaborate with other town organizations.

In summary, thousands of Lincoln residents (and in some cases residents from neighboring towns) have participated in and benefited from the diverse multicultural events sponsored in whole or in part by the LCC and the MCC.

LINCOLN SCHOOL COMMITTEE

Tim Christenfeld
Joe Connell, Hanscom Representative
Jen James
Debbie John, METCO Representative
Deb Leister, Hanscom Representative
Tom Sander, Vice Chair
Al Schmertzler
Jennifer Glass, Chair

The 2009-2010 school year was one in which our students continued to learn and grow in a high quality pre-kindergarten through grade eight school system. They demonstrated their knowledge and newly developed skills through their classroom work, on the stage in musical and theatrical performances, on the athletic fields, through participation in the middle school science and engineering fair, and in our community. Their learning continues to be guided and supported by a caring and professional combination of teachers, tutors, assistants, and administrators. We also appreciate the contributions of the staff who support instruction: our custodians, food service staff, technology team, and office staff. Finally, our school community is strengthened by the parent and community volunteers who, through their many and varied efforts, provide the support needed to maintain a quality education.

The School Committee and Administration continued efforts to realize the district's strategic goals in the areas of (1) curriculum, instruction and assessment, (2) teacher excellence and professional development, (3) leadership and school culture, and (4) facilities, operations, health and safety. Because of the generous resources provided to our schools by the Lincoln community and through our contract with the federal government to operate the schools at Hanscom Air Force Base, we have been able to both support existing programs and introduce improvement initiatives.

Curriculum, Instruction, and Assessment: We continued the successful implementation of a new elementary mathematics program for grades K through 5, and began the implementation of a new mathematics program in grades 6 through 8. Responding to student need and in preparation for challenging high school classes, we offered an advanced algebra class to 25 grade 8 students. To extend math learning beyond the classroom, a summer "math camp" was offered to Lincoln campus students entering grades 3 and 4. Children of all skill levels participated in project-based learning that provided both remedial support and skill extension. On the Hanscom campus, a Title I Summer Booster Reading and Math Camp was offered to students entering grades 1 through 3.

We also extended the engineering curriculum to grades 7 and 8 in order to teach students about the design process. This is an exciting hands-on curriculum in

which students develop ideas using scientific knowledge along with design and manufacturing principles.

In addition, faculty members and administrators continued to create district-wide common assessments at all grade levels. The first of these were used last year, providing a baseline by which to measure future growth. Classroom and specialist teachers engaged in a collaborative process to analyze the results.

Goals for the 2010-2011 school year include a writing initiative to improve student writing in all grades and subjects, maintaining an emphasis on recently updated math, science and engineering curricula, expanding Spanish instruction to grade 3, and refining instruction to meet the needs of both struggling and advanced learners.

Teacher Excellence and Professional Development: The School Committee remains committed to the continued learning of the faculty and staff and supports the district's efforts to help teachers remain current in their practice. In order to better support the work of classroom teachers, paraprofessionals were trained in the new math programs, and given additional training in literacy skills and behavior management.

Professional development in Responsive Classroom® at the elementary level, and Developmental Design® at the middle school level provided teachers with a framework designed to strengthen school culture and students' social/emotional skills.

During the summer of 2010, 18 curriculum and professional development projects involving about 200 teachers were completed. Topics ranged from the launch of a K-8 writing initiative, to foreign language instruction for elementary school, to teacher web page design, to the use of data to inform instruction.

Looking forward to the 2010-2011 school year, there will continue to be professional development in the areas of writing instruction, using data collection for evaluation and to inform instruction, and the effective use of technology. Also, the School Committee will strive to successfully negotiate a contract with the Lincoln Teachers Association (LTA).

Leadership and School Culture: Building on the Middle School Conference for Education and Leadership for a Non-Violent Age (ELNA) in 2008, faculty from the district created a Community Service Learning Conference in November 2009 for students in grades 5 through 8 from both the Lincoln and Hanscom campuses. Students heard from Mike Cambra, founder of Mission to Liberia, who talked about how one person can make a difference. They then spent time in small groups with representatives of both community and national organizations such as the Lincoln Journal, the Food Project, and Habitat for Humanity. In January,

students from both campuses made presentations about the conference to the School Committee.

Students were given opportunities for leadership when they made presentations, provided music, and served as announcers at the elementary school All School Meetings. Middle School students planned Olympic Day, an updated “field day” where cross-grade teams of students compete in a variety of outdoor and indoor events. The Student Council organized “spirit days” and planned community service opportunities.

In an on-going effort to improve communication, the new Lincoln Public Schools website, www.lincnet.org, was launched in October of 2009. Curriculum expectations, School Committee reports and minutes, a calendar of events, and school newsletters are now available on the website.

Looking forward, administrators, faculty, and the School Committee will work on anti-bullying curriculum and policies that aim to prevent bullying and address issues that arise. This effort will also ensure that the district is in compliance with the anti-bullying law signed last year by Governor Patrick.

Facilities, Operations, Health and Safety: The Lincoln Public Schools successfully garnered Massachusetts School Building Authority (MSBA) approval for a feasibility study to address the needs of the Smith and Brooks buildings on the Lincoln campus. The funding for the study was approved at Town Meeting in March 2010. During the summer of 2010, the School Building Committee (SBC) reviewed proposals from potential “Owner’s Project Managers,” an essential step in the feasibility study process, and an OPM from the firm Skanska was hired. In addition, we persuaded the Department of Defense Education Activity (DoDEA) to replace the Hanscom Middle School in 2012.

Other accomplishments include the re-competition of the Hartwell space resulting in a 5-year lease with Magic Garden pre-school, the roll-out of the NutriKids point of sale (POS) system for school lunches, and implementation of the 2008 Food Service Review recommendations.

In the 2010-2011 school year, the SBC will continue its work, reviewing proposals from designers and then sending three of its members to become part of a 15 member MSBA panel that will conduct interviews and choose a designer to complete the feasibility study. All meetings of the SBC are open to the public, and community input will be an important part of the study process. On the Hanscom campus, planning for the new middle school will continue.

Recognition: Lincoln and Hanscom students continued to demonstrate outstanding academic, athletic, artistic, and civic accomplishments. At the end of the school year we honored our graduates. Seventy-one young men and women

graduated from Lincoln School and 35 from Hanscom Middle School. We wish them the very best for continued success in high school and beyond.

We also bid farewell to a number of retiring teachers last June. The School Committee thanks them for many years of caring, compassionate service to our students and wishes them well for a happy, healthy, and fruitful next phase in their lives. At the Lincoln School we recognized Elaine Cooney, Laurel Dimatteo, Norma Lucey, Kathleen Maloblocki, Lynn Wish, and Joan Yarro, and on the Hanscom campus we thanked Charlotte Berger, Claire Groden, Phyllis Groskin, and Maureen Mar.

New School Committee Members: At the Town Elections in March 2010 Tom Sander was re-elected to the School Committee, and Tim Christenfeld was elected to fill the seat vacated by Julie Dobrow. The Committee is very grateful to Julie for the seven years she dedicated to the Committee and to the exemplary leadership she provided as Chair. In October 2010, Jen James was appointed to complete Rob Orgel's term after his resignation at the end of August. We thank Rob for his work as a Committee member.

LINCOLN SCHOOLS GRADUATES 2010 (8th Grade)

LINCOLN

Avery Donald Alden
Aubriana Unique Alves
Ian Woodward Arthur
Jacob Russell Barrie
Joelle Diane Bellini
John Douglas Bigelow
Austin Richard Brown
Amani Schilo Calixte
Adam Cameron
Olivia Lansdale O'Hagan Chatfield
Phoebe Elizabeth O'Hagan Chatfield
Alicia B. Collura
Brandi LaRay Cooley
Caroline Churchill Cort
Nicole Marie Cummings
Jordan Alan Day
Nico Daniel Dionisotti
Monica Elena Driscoll
Jeremiah Jalille Earl English-Grant
Amanda Glenna Fasciano
Eric Michael Fox
Tony Gallup
Jennifer Mary Genovese
Caroline Evans Glass
Sara Ann Goldstein-Weiss

Logan Andrew Welch Hallowell
Thomas McFarland Hamilton
Ian David Helmus
Verlinciea Annalyschia Heraldo
Samuel John Higgins
Grace Currier Holbrook
John Conor Holway
Douglas Hornstein
Bradford Stephen Howard Jr.
Consuelo Karen Hylton
Norma Kimberlea Hylton
Caroline Campbell Jahrling
Kyra Justine Jones
Emily Boardman Kelman
Charles Edward King
Charlotte Lyza Levasseur
Caroline Wills Maloney
Nicholas John Manos
Devon Jaclynn McGinty
Katherine A. Miano
Helen Reid Montie
Claire Noelle Morse
Philipp Konstantin Nowak
Chantel Osborne
Vincent Frank Panetta

Paris Ryder Parks
Tiani Rae Perkins
Kevin Wayne Perrington-Turner
Jonah Rader-Gale
Randell Scot Roby
Nicholi Vladimir Rogatkin
Andrew Roberts Rosenblatt
Benjamin Natan Scheff
Leah Meyer Shorb
Amy Elizabeth Stoddard
Dara Judyth Storer

Mark William Styles
Jacob Alexander Terren
Jeremy Evan Dobrow Vale
Andre Constantin Vogel
Daniel Micah Weinstein
Suzanne Elizabeth White
Benjamin Vincent Wilcox
DeShaun Tyrell Wood-Smith
Troy Yang
Valerie Ranran Zhao

HANSCOM

Dawud Abdul Azeez
Ryan M. Abele
Victoria N. Beattie
Ashley Michelle Best
Mason J. Breault
Joshua Bryant Brooks
Kayla M. Cockrum
Domenic D. Cook
William F. Corey
Randy Davis
Jonathan Dinnell
Felecia Eva Dozier
Zoe R. Grayson
Ytrenda Janae Gulley
Bradley M. Hale
Tia'Desha A. Harris
Lydia Hirzel
Kimber A. Knapp
Joe R. Lewis
Kiara Imani McBride
David R. Medina
Maiyan D. Montgomery
Kathryn Rose Murdock
Antoinne F. Murraine
Matthew McDowell Nicklas
Bailey Marie Orr
Chyanne N. Pearce
Jessica Phillips
Derrick Michael Pizarro
Ethan C. Ratliff
Katie M. Schumaker
Raven Keyanna Shrader
Abigail Soto
Chelsea Taymes
De'Mario Williams

LINCOLN SUDBURY REGIONAL HIGH SCHOOL

Superintendent's Report

Radha Gargeya
Kevin J. Matthews
Patricia Mostue
Berne Webb
Nancy Marshall (Vice Chair)
Mark Collins (Chair)

Lincoln-Sudbury Regional High School continues to provide a high quality education for its students. In the face of a prolonged economic slump, the high school's priority is the preservation of teaching positions and the school's core mission. Throughout the 2009-2010 school year, an administratively lean high school that has already taken advantage of operational efficiencies with regard to outsourcing (both food service and custodial labor), scrutinized its budget and explored collaborative efforts to be more efficient and more effective. While Obama-era "stimulus" money supported a few staff positions, which otherwise would have gone unfunded, the 2009-2010 school year budget still required reduction in staffing and services, compared to the prior year. Since 2001, class sizes and teacher loads have gradually ticked upwards, putting a strain on learning and teaching. To prevent further loss of staff and services and to help recapture some of the school's past excellence, increased taxpayer support from the communities was needed, but a defeated override vote in Sudbury during May of 2010 meant that the high school would be laying off staff for the third year in a row.

The school goal for the 2009-2010 academic year was *"to improve communication within the school and between the school and the communities we serve."* Conveying to the community the school's successes and its challenges moved to the forefront. The high school improved curricular documents to reflect the richness and quality of the school's curriculum as part of the NEASC accreditation cycle. Stakeholders within and outside of the school were given a "seat at the table" in the decision-making process, as the size and functionality of the School Council increased and committees on safety and long-range planning were established.

The 2009-2010 school year saw many transitions. The high school opened the academic year under the leadership of a new Superintendent/Principal, stepping into a two-year interim position. The high school adjusted to the closure of one of its four administrative houses – the 33% increase in student load for the remaining housemasters clearly surfaced as an obstacle for each housemaster in their ongoing efforts to make close connections to students. The high school's White House Preschool, which had been operating at a deficit for several years, was closed as renovation and rental options were explored to create a fiscally sustainable program in the White House building.

Throughout the year, Lincoln-Sudbury participated in G4, a series of discussions with the Wayland, Sudbury, and Lincoln Public Schools, collaboratively seeking efficiencies in operations. An outgrowth of this collaboration became the consolidation of the Lincoln-Sudbury and Sudbury Public School's METCO Director positions. Lincoln-Sudbury and Sudbury Public ultimately hired a shared Director to run the program for the combined 156 students.

Our students continue to benefit from a rich and rigorous high school curriculum, excel on SAT and AP tests, and subsequently get into many of the country's best colleges. Extracurricular opportunities available to our high school students are one of the school's strengths. Our Ocean Science Bowl team advanced to the National Championships. Visual Arts students received State and National recognition for their work. The school's drama productions included "Alice in Wonderland" and "Up the Down Staircase." Finally, during the 2009-2010 academic year, Lincoln-Sudbury was also the home of Massachusetts' State Champions for Boys' Nordic Skiing. The school also earned Dual County League Championships in Boys and Girls Lacrosse, Boys and Girls Volleyball, Boys and Girls Hockey, Boys Soccer, Baseball, and Girls Indoor Track, Cross Country and Tennis.

The overall budget for Lincoln-Sudbury Regional High School, not including debt service, was \$23,210,038 in FY09 and increased by 2.11% in FY10 to \$23,700,560. The overall FY09 per pupil cost was \$15,775, which is less than the average per pupil cost at high schools to which L-S is typically compared. In an economic climate allowing for minimal budget growth, L-S has continued to serve its students well and provides students a strong springboard for success in college and beyond.

Scott Carpenter
Lincoln-Sudbury Regional High School
Superintendent/Principal

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

Kemon Taschioglou, School Committee

About Minuteman

Minuteman is a four-year career and technical high school serving the member towns of: Acton, Arlington, Belmont, Bolton, Boxborough Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston. Minuteman combines rigorous academics in preparation for college with relevant career and technical programs. The school also provides career development programs for adults, as part of our self-sustaining Community Education Program.

Enrollment

As of October 1, 2010, two (2) high school students and two (2) half day students were enrolled at Minuteman providing a full time equivalent (FTE) of Three (3) residents of Lincoln.

The fall of 2010 Minuteman experienced a 60% increase in the Freshman Class. New recruitment and communications strategies were executed and have included students, parents, alumni and advisory committee members in speaking to parents, interested students and community groups about the value add of a Minuteman education.

Minuteman offers a unique program allowing student enrollment on a half day-every day basis. Currently, few Lincoln students take advantage of this design. Minuteman also offers 'Post Graduate' programs to Lincoln residents of any age who are seeking to enhance their own economic opportunity via skill development. Beginning in FY12 Member community Post-Graduate Students will be charged a partial tuition that will escalate over several fiscal years to reflect the estimated operating costs.

Class of 2010 Graduate Achievement Highlights

- 100% successfully passed the state-required MCAS in English and Math.
- 25% of the class of 2010 earned the John and Abigail Adams Scholarships
- 72% college acceptance or advanced Technical Training, 19% career bound and 5% military. Overall, graduates achieved a 96% placement rate.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Education and Care program completers were certified by the Massachusetts Department of Early Education and Care.
- 100% of Cosmetology graduates passed State Board examinations.
- Health Occupation graduates achieved 100% in college acceptance
- Valedictorian, Adam Strandberg, was the commencement speaker. He is a Biotechnology graduate from Tewksbury. At graduation, he was honored with the DeLuca Family Award, the Minuteman National Honor Society Award, the MPA-Science Technology Academic Scholar Award and was a Friends of Minuteman

Award recipient. Adam is attending Massachusetts Institute of Technology (MIT) in Cambridge, MA.

District Leadership

In December of 2010, Middlesex County District Attorney, Gerard Leone, recognized Superintendent, Edward Bouquillon with the Martin Meehan Education Leadership Award in achieving exemplary status in regards to school safety, protection and education of its students.

In January of 2011, the Lexington Chamber of Commerce recognized Minuteman in its efforts to promote Workforce and Adult education programs with the 2011 Community Initiative Award.

Financial and Asset Management

The Massachusetts School Building Authority (MSBA) invited Minuteman to the Feasibility phase of a renovation project. As of August 15, 2010, 16 of 16 member towns approved the Feasibility Study request of \$724,000. The first phase of the project includes the completion of an Enrollment Study, Strategic Plan, and a review of the Regional District Agreement. In late spring the district will continue the Feasibility Study to provide member communities with further details regarding the potential project scope to provide students with appropriate school resources.

Curriculum and Instruction

The Strategic Planning process has identified several new programs that Minuteman will be seeking to establish including: Criminal Justice/Bio-Security, Animal Science and programs within the Technical and Performing Theater Arts Cluster. Two programs were phased out in 2010 including Office Technology and Auto Body Repair. In 2010 a new program, Hospitality Management, gained Chapter 74 State Approval. A Barbering Program is in its second year of operation under the umbrella of the currently approved Cosmetology program.

Assessment and Program Evaluation

The New England Association of School and Colleges (NEASC) approved the Decennial Re-accreditation of Minuteman in November of 2009 with a concern regarding the facility.

Teaching Faculty Recognition

Environmental Technology teacher Emily Blume was awarded the 2010 Ocean Stewardship Teacher of the Year Award from the New England Aquarium.

Social Studies teachers accepted an invitation to participate in a Teaching American History Grant, awarded by the U.S. Dept. of Education. Other members of the collaborative are Lexington, Woburn, Burlington, Bedford, and Somerville Public Schools.

